

**Council Meeting**  
**Tuesday, September 5, 2023**  
**City Council Chamber**  
**6:30 p.m.**  
**AGENDA**



Call to Order

Pledge of Allegiance

1. Consent Agenda
  - Minutes
    - Council Minutes– August 15, 2023
    - HRA – August 9, 2023
    - EDA – August 14, 2023
    - Utility Commission – August 15 & 23, 2023
    - Library Board – August 15, 2023
  - Regular Bills
2. Department Heads
3. Windom Area Health
  - Public Hearing – Sept. 5, 2023 – Qualified 501(c)3 Bonds
4. Liquor Store
  - Resolution Awarding Bid for the River Bend Liquor Store Renovations
  - Amendment to Construction Service Agreement
  - Cooler Replacement Quote
  - Shelving Quote
  - Security Camera Quote
  - Reimbursement Resolution
5. Library Donation – Friends of the Library
6. Mayor Appointment
7. Contractor Payments - Truck Garage – Wilcon Construction Services Pmt #2 - \$95,077.10
8. New Business
9. Old Business
10. Personnel
  - Library – P/T Clerk Hiring Recommendation
  - Closed Session – Minnesota Statutes 13D.03 – Labor Negotiations
11. Council Comments
12. Adjourn



**Regular Council Meeting  
City Hall, Council Chamber  
August 15, 2023  
6:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Dominic Jones

2. Roll Call:

Council Present: Dominic Jones, Dennis Esplan Marv Grunig, James Nelson,  
Jenny Quade and Scott Benson

Council Absent:

City Staff Present: Steve Nasby, City Administrator; Jason Sykora, Electric  
Superintendent; Tim Hogan, Recreation Director; Jon  
Ketzenberg, Streets & Parks Superintendent; John Nelson,  
Liquor Store Manager; Tim Snyder, Community Center  
Director and Scott Peterson, Police Chief.

3. Pledge of Allegiance

4. Consent Agenda:

- Minutes
  - City Council Minutes – August 1, 2023
  - Utility Commission – July 26, 2023
  - Joint Government Meeting – July 31, 2023
  - Park & Recreation Commission – August 9, 2023
- Licenses & Permits
  - Amplification Permit
    - American Lutheran Church – Worship/Pancake Feed – September 10, 2023
- Regular Bills

Jones noted the handout for a tree grant that the Parks Department requesting authorization to apply.

**Motion by Quade second by Benson approving the Consent Agenda and adding the tree grant item  
New Business. Motion carried 5 – 0.**

5. Department Heads:

None.

6. Windom Area Health (WAH):

Todd Hagen, Ehlers & Associates and John Peyerl, WAH CFO, introduced themselves.

Hagen said that the Hospital Board had been discussing a number of options for financing. The pre-sale report in the Council packet is the product of those discussions recommending a long term, gross revenue bond be issued. This is the path chosen to work on obtaining financing offers. Tonight, WAH is asking from permission to formally solicit financing offers and to set a public hearing for September 5<sup>th</sup> which is a requirement of this type of Qualified 501©3 bonds as the facility is Sanford managed. This is a hospital gross revenue bond and will not be a general

obligation bond. Debt service is paid by the Hospital before any operational and maintenance expenses, which makes it a gross revenue bond versus a net revenue bond. As a City owned facility the Council would have the option of making debt payments if there is a shortfall, but is not obligated. Hagen reviewed the discussions they had with USDA regarding funding and why that was not chosen, which was primarily related to timing and construction. The WAH Board considered short-term bonds for the construction and then rolling them into a long term bond upon project completion, but with the interest rates moving higher they felt locking in a rate is better. Typically Bank Qualified or BQ bonds are issued by cities but Windom will be over the \$10 million annual threshold so that is not an option, but the good news is right now in the market there is not a big difference in rates between BQ and non-BQ. If the Council approves moving ahead the next step is soliciting financing offers and having the pricing committee review these offers and then making a recommendation to the City Council. The rationale for selecting the winner will be based on true interest cost for the bonds. The authorization sought is for \$20,500,000 to cover the project costs and bond fees.

Jones asked how much is outstanding on the 2014 hospital bond. Peyerl said that \$4 million is still owed and would be paid off in seven years. Hagen added the new bonds would have a parity lien with the existing bonds. Jones noted the public hearing is scheduled for September 5<sup>th</sup> and the projected bond sale is September 19<sup>th</sup> so public input does have an impact on the Council decision. He asked if the pricing committee recommendation is binding. Hagen said that the Council has the final decision on funding and that would come after the public hearing. They will not have a placement agent until after September 5<sup>th</sup> either. Jones asked if the hospital bond causes any issues with the City's bond cap. Hagen said it will not and the bond cap applies to bonds solely financed through tax revenue and the City has not issued very much debt in this way as most is supported partly through special assessments and/or utility revenues.

Grunig said the \$20 million price tag is high and the problem is what happens if there is a shortfall, will the debt service reserve cover it and what happens to the City if it is insufficient? Hagen said there is a \$1.6 million reserve figured in which is one year's debt service but that reserve could be lowered if banks are comfortable with the WAH finances. The debt coverage ratio is projected to be 2.20 to 2.02 which is a good number that says WAH should have twice the income needed to pay off the debt. Banks will look at past audits, O\M costs and the auditor's feasibility study. Grunig asked if the size of this bond will limit future projects at WAH. Peyerl said they have strong debt coverage ratios even based on conservative projections, so there should be room to add debt if it were needed.

Benson wondered if the current bond still being paid and demolition scheduled prior to final financing is approved would scare off any potential banks from the project. Peyerl said they have enough funds to pay the existing debt and the demolition will start after the September 19<sup>th</sup> Council action on the new bonds.

Esplan confirmed that the final decision on bonding will be the Council's and that vote will be after the public hearing and as such the Council could still say no. Hagen said that is correct.

Nelson said he has gotten comments from the public and he encouraged them to attend the September 5<sup>th</sup> public hearing. He said having more services in town is a good idea, but the cost is an issue with a lot of people.

Jones said it is good to see the WAH Board attending the meeting and echoed the comment about encouraging the public to provide input at the September 5<sup>th</sup> hearing. He added that there had been questions in the public if any of the hospital funding is tied up with the State appropriation the City got from the State due to HyLife closing. Jones said the two items are not related.

Benson said WAH stated they had a \$7 million profit 1<sup>st</sup> year and asked if a payment in lieu of taxes can be negotiated. Peyerl said that can be discussed.

Jones said the City Council has the authority on the hospital budget and that would be the time to have the discussion.

Nelson said that he asked at the last meeting how the City prospers with the proposed new building and with the clinic moving on to the hospital site will the diminish the services WAH now provides. Peyerl replied that they have a letter of intent from Sanford Clinic to lease space. Nelson said then the River Bend Center loses a property tax paying tenant.

**Council Member Esplan introduced the Resolution No. 2023-34, entitled “RESOLUTION CALLING FOR A PUBLIC HEARING ON THE PROPOSED ISSUANCE OF PRIVATE ACTIVITY BONDS TO FINANCE HEALTH CARE FACILITIES”. The Resolution was seconded by Grunig and on roll call vote: Aye: Esplan, Nelson, Quade, Benson and Grunig. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.**

**Council Member Grunig introduced the Resolution No. 2023-35, entitled “RESOLUTION PROVIDING FOR THE SALE OF APPROXIMATELY \$21,130,000 HEALTH CARE FACILITIES GROSS REVENUE BONDS, SERIES 2023A”. The Resolution was seconded by Nelson and on roll call vote: Aye: Quade, Esplan, Nelson, Grunig and Benson. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.**

Peyerl said that the Phase I bids including demolition are in and right on the estimate or lower.

7. Electric Generation Building Project Rebid:

Jason Sykora, Electric Superintendent, said that no bids were received on the project which was a surprise as there were five general contractors and numerous subs on the plan holder list. Many of these attended the pre-bid meeting as well. One contractor commented that they were all ready to bid but were missing numbers from one sub-contractor so they did not submit. The plan is to turn the project around and rebid in the next 2-3 weeks so the numbers the contractors had obtained may still be valid. The Utility Commission is recommending rebid.

**Motion by Benson second by Nelson to affirm the rebid on the Electric Generation Building project. Motion carried 5 – 0.**

8. Resolution Accepting Dedications of Street Easement – New Cul-de-Sac:

Nasby said these dedications of property are for the new cul-de-sac between Dollar General and the carwash. The dedications are from Dollar General and Scott Veenker. These have been done for awhile and just need to be accepted and recorded.

**Council Member Grunig introduced the Resolution No. 2023-36, entitled “RESOLUTION ACCEPTING DEDICATIONS OF STREET EASEMENTS”. The Resolution was seconded by Benson and on roll call vote: Aye: Grunig, Esplan, Nelson, Quade and Benson. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.**

9. Police Department Body Camera Audit:

Scott Peterson, Police Chief, said that Minnesota law required an independent body camera audit every two years. The Windom PD's audit was completed and there were no findings. He thanked Assistant Chief Hillesheim for overseeing the audit and body camera records.

Jones asked if drone footage is covered in this audit and where the audit goes. Peterson replied that drone video is not included and under a different statute. The body camera audit goes to the State and legislative leaders.

**Motion by Benson second by Nelson to accept the completed body camera audit. Motion carried 5 – 0.**

10. Street and Park Camera Proposal and Recommendation:

Tim Hogan, Recreation Director and Jon Ketzenberg, Streets & Parks Superintendent, said that there had been cameras in Tegel's park and the system was taken down to allow the construction of the new shelter. They are working on restoring the system and would like to add some new cameras to the system and in the new shelter. The Parks & Recreation Commission is recommending moving ahead with the restoration and new cameras.

Jones asked if the funds were budgeted. Ketzenberg said it was not, but he had some funds in the Park budget to pay for some of it.

Nelson asked about other costs. Hogan said the quote is for the cameras and installation, but there will be on-going service (internet) fees.

Benson said the Community Center is looking at adding some cameras and does this include the Community Center. Hogan said this quote is just for the park.

Quade said the Park budget is small and the Commission has a long list of wants and needs. As such she feels the City General Fund reserves should be used to cover the \$8,000 cost. The City is getting a new shelter for free so we can pay for cameras.

Benson said the shelter is a community investment and cameras are a part of that investment and the General Fund should cover the camera cost. Cameras will help to reduce vandalism.

Jones said the new Veteran's Memorial should have a camera installed as well.

Hogan noted that the Tegel's Park cameras are only one part of the system and other departments are looking to add cameras as well.

Nelson said he is in favor of having cameras and protecting City facilities.

**Motion by Benson second by Nelson to approve the new cameras for Tegel's Park with funding coming from the General Fund reserve. Motion carried 5 – 0.**

11. Liquor Store Addition – Rejecting Bid and Approving Project Rebid:

John Nelson, Liquor Store Manager, said that the project was bid and only one bid was received. That bid was over the architect's estimate by 32.3%. So, the first action requested is to reject the bid, which is the recommendation of the Liquor Committee. The Liquor Committee also recommends rebidding the project with some cost savings measures. This rebid will delay the project start by about a month and that time will be added to the completion date. There were four

general contractors that expressed interest but the project was either too small, timing conflicted with other projects or they had concerns about the closure dates.

**Motion by Benson second by Quade to reject the bid from Sussner Construction and authorize the rebidding of the project. Motion carried 5 – 0.**

12. 2023 Airport Environmental Assessment Grant Agreement – Resolution:

Nasby said this grant will help cover the costs for the environmental review that is needed for the future crosswind runway project. This project will be paid 90% Federal funds, 5% State funds and 5% local match.

**Council Member Grunig introduced the Resolution No. 2023-37, entitled “AUTHORIZATION TO EXECUTE MINNESOTA DEPARTMENT OF TRANSPORTATION GRANT AGREEMENT FOR AN ENVIRONMENTAL ASSESSMENT”. The Resolution was seconded by Esplan and on roll call vote: Aye: Nelson, Grunig, Esplan, Quade and Benson. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.**

13. State Appropriation Update – Resolution:

Nasby said staff is still in discussions with DEED, but there is progress and a path forward. The housing funds are proving to be the most difficult to navigate with all the State rules. DEED has requested a new application stating more specifically how funds will be used and they want a resolution from the Council in the DEED format formally requesting the funds. This DEED resolution is one the City has done before for the demolition project and infrastructure grants.

**Council Member Benson introduced the Resolution No. 2023-38, entitled “CITY OF WINDOM, MINNESOTA RESOLUTION APPROVING SPECIAL APPROPRIATION APPLICATION”. The Resolution was seconded by Nelson and on roll call vote: Aye: Esplan, Benson, Quade, Nelson and Grunig. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.**

14. Personnel:

Chief Peterson said they have a new hire recommendation for Andrew Kinnetz. He formerly worked for both Mt. Lake and North Mankato. Due to his experience the starting wage request is \$32.27/hour.

**Motion by Esplan second by Quade to hire Andrew Kinnetz as a police officer at the wage of \$32.27/hour. Motion carried 5 – 0.**

John Nelson said that he has a part-time, non-union liquor clerk hiring request. This person would fill in hours when other staff are on vacation, unable to work shifts, etc.

**Motion by Benson second by Quade to hire Mara Hawkinson-Dunse at the rate of \$12.50/hour with six months review up to \$13.25/hour. Motion carried 5 – 0.**

15. Contractor Payments:

Sykora said that the Utility Commission reviewed and recommended contractor payments for the fuel tank project and transmission project. The fuel tank payment is a final for Minnesota Petroleum Service and all work has been completed.

**Motion by Grunig second by Benson to make final payment of \$16,576.26 to Minnesota Petroleum Service. Motion carried 5 – 0.**

Sykora said the transmission line project is moving along well and most poles have been set and the wire is on-site. The first lument poles are being set and are 92 feet tall and weigh 27,000 pounds. On Saturday, August 26 and Sunday, August 27 the City will be using local generation to carry the town as the contractors need to connect the new lines in the transmission.

**Motion by Grunig second by Benson to approve IES Pay Request #1 for \$221,159.83. Motion carried 5 – 0.**

16. New Business:

Ketzenberg said that the Cottonwood County Soil & Water Conservation District is offering to complete a grant application for trees in response to the Emerald Ash Bore. They would write the grant and there is no local match required. The grant can be used over a three year period.

Jones noted the grant can be used for all trees in city limits.

**Motion by Quade second by Benson to approve Cottonwood County Soil & Water Conservation District submitting a Re-leaf and Shade Tree grant for the City of Windom. Motion carried 5 – 0.**

Nasby said that staff is requesting the Council look at setting 2024 budget workshop dates. He said the Council did three meetings last year, but the Council can set up whatever works for them. After discussion the Council concurred to set September 26, October 23 & 24.

17. Old Business:

Jones noted the Special Archery deer hunt in town was approved by the DNR. Nasby said that the application form, rules and location information is on the City website and Officer Kopperud will be coordinating the hunt. There is a fee for \$20 to cover the cost of the time for the proficiency test. Currently the landfill property and Mayflower Park are the locations.

Quade said that Mayflower will be closed September 16 and not everyone was okay with that, but it is one park and the goal is the safety of all users.

18. Council Comments:

Benson encouraged people with comments on the Hospital's office building project to come to the public hearing on September 5 and the Council is looking for input.

Nelson said he concurred with Benson that public input is key on the hospital project.

Grunig said the landscaping at the Veteran's Memorial is completed and thanked the Street Department for hauling away excess dirt.

Esplan encouraged the public to attend the September 5 public hearing.

Nasby thanked the WAH Board for attending the meeting and City Council for their attention to the hospital project and that of all the activities going on with City projects. If the public has questions there is information available.

Preliminary

Jones said there are a lot of projects going on in town for City and non-City activities. He encouraged the public to attend the September 5 public hearing and noted that written comments with names and addresses would be included in the record.

19. Adjournment:

**Mayor Jones adjourned the City Council meeting by unanimous consent at 8:18 p.m.**

\_\_\_\_\_  
Dominic Jones, Mayor

Attest: \_\_\_\_\_  
Steve Nasby, City Administrator

REGULAR MEETING OF THE HOUSING AND REDEVELOPMENT AUTHORITY OF WINDOM, MN

August 9, 2023, at 8:30 a.m.

A regular meeting of the Board of Directors was held on August 9, 2023, at the Hillside Manor. Board Members present: Jean Fast, Tom White, Margaret McDonald, Linda Jaakola, Joel LaCanne and Sheryl Skarset, Tenant Liaison. Also present was Executive Director Linda Loewen and Operations Manager Tami Wahdan. Absent: City Liaison Jim Nelson.

The Regular Board Meeting was called to order at 8:35 a.m. with the consent agenda approved which included minutes from the August meeting, the Agenda, Balance Report and Bills Report. (Jaakola/White)

Scheduled Guests: none

Old Business consisted of:

1. The Executive Director reported on the monthly turnaround days she is unable to report due to the new Kansa programing.
2. The Executive Director reported Kjell will resume at RV today with the RV Entry System.
3. The Executive Director gave an update on the Apartment #113 modification. We are waiting for parts to come in from Thurmer's to finish the bathroom.
4. The Executive Director reported we are working our way through learning the new Kansa system.
5. The Executive Director reported that the Audit is in progress.
6. The Executive Director reported that Tri-State will be starting on the ceiling tile at Riverview this week.
7. The Executive Director discussed the Personnel Policy. After some discussion a motion was made to accept the policy changes as presented. (Jaakola/LaCanne)
8. The Executive Director gave an update on the Jackson Operation Manager position. An offer was made but not accepted. There are more interviews scheduled. Tami will continue helping in Jackson.

New Business consists of:

1. The Executive Director discussed the Operating Budget Revision for FYE03312023. After some discussion a motion was made to approve the revision as presented. (Jaakola/White)
2. The Executive Director reported that we received a payment in the amount of \$2,44.44 from the Gove Acres Loan.
3. The Executive Director presented a new quote from Adam's Mechanical for the RV Boiler upgrade in the amount of \$63,000.00. After some discussion, a motion was made to approve the quote to be paid with the CFP23 funds. (White/Jaakola)
4. The Executive Director presented a pay request from Schroeder Carpentry in the amount of \$53,882.50 for the RV closet door project. After some discussion, a motion was made to approve and pay the request with CFP21 funds (White/LaCanne).
5. The Executive Director reported all staff will be attending the Duluth Conference on August 11<sup>th</sup>-14<sup>th</sup>.
6. The Executive Director reported her annual review will be held in Jackson this week.
7. The regular meeting was closed at 9:14 a.m. (White/LaCanne) to discuss a personnel issue. The regular meeting was reopened at 9:30 a.m. (White/Jaakola)
8. Upcoming Board Meetings are scheduled for September 19<sup>th</sup> (RV) and October 11<sup>th</sup> (HS) at 8:30 a.m. The September meeting date is being changed due to staff training in Duluth during the regular scheduled date.

With no further business, the meeting was adjourned at 9:35 a.m. (Jaakola/LaCanne)

ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM  
MINUTES  
AUGUST 14, 2023

1. Call to Order: The meeting was called to order by President McNamara at 12:06 p.m.

2. Roll Call & Guest Introductions:

EDA Commissioners: Ryan McNamara, Nancy Wepplo, Marv Grunig, and James Nelson.  
(There is one vacancy on the Board.)

Also Present: EDA Staff – Tiffany Lamb, EDA Director, and Admin. Asst. Mary Hensen; City Administrator Steve Nasby; Kevin Stevens, Cottonwood County Liaison; and Mike Lohre (Citizen).

3. Approval of Minutes: July 10, 2023:

**Motion by Commissioner Nelson, seconded by Commissioner Grunig, to approve the Minutes of the EDA Meeting held on July 10, 2023. Motion carried 4-0.**

4. Windom Apartments LLC

A. Workforce Housing – Update: Director Lamb provided an overview of the revised special appropriation application submitted to the Minnesota Department of Employment and Economic Development (“DEED”). This revised application includes the full budget information including final construction costs, recruitment costs, outstanding utility bills, job creation, etc. and uses for bridge loan (\$5,300,000) and permanent financing (\$4,700,000) as requested. The revised application was submitted to DEED on August 10<sup>th</sup>. Also to be included with the revised application is the Resolution adopted by the City Council approving the special appropriation application as requested by DEED. The certificate required by the legislative housing appropriation was forwarded to the Commissioner of Revenue on May 24, 2023.

The term sheet revisions from Windom Apartments’ attorney have been reviewed by Director Lamb and City Administrator Nasby and forwarded to City Attorney Ron Schramel for review. Director Lamb provided a brief overview of the changes to the term sheet previously reviewed by the EDA Board.

In response to a question, Director Lamb advised that there is onsite monitoring of the apartment buildings.

5. Facade Improvement Program Forgivable Loans: Background: The purpose of the Windom Small Business Façade Improvement Program is to provide incentives to improve and revitalize small businesses by improving the appearance of building facades and at the same time, stimulate private investment. The maximum forgivable loan from the EDA is \$3,000 per project. There is a match requirement of dollar-for-dollar. The loan is forgiven over a period of 5 years provided the property owners maintain ownership of the property, maintain insurance, pay the property taxes in a timely manner, keep the building in good repair, etc. If the property is transferred prior to 5 years after disbursement of loan funds, the remaining unforgiven balance shall be repayable to the EDA.

A. A. 240 Tenth Street (Great Bend Real Estate, LLC): Director Lamb advised that Great Bend Real Estate, LLC (Mitchell Van Norman) submitted a Façade Improvement Application for installation of awnings on the building at 240 Tenth Street. The application has been reviewed by EDA Staff and meets the requirements of the program. The estimated cost of the project is \$7,200. The potential loan breakdown would be business’ share of \$4,200 and EDA Forgivable Loan of \$3,000. There are funds available in the program for this loan.

**Motion by Commissioner Grunig, seconded by Commissioner Nelson, to approve the \$3,000**

**façade improvement forgivable loan to Great Bend Real Estate, LLC for the property at 240 Tenth Street for the proposed improvements set forth in the application submitted by the property owner. Motion carried 4-0.**

**B. 1450 Highways 60/71 North (Whites):** Director Lamb advised that Charles Steven White (aka C. Steve White) and Laura Ann White are the owners of the building at 1450 Highways 60/71 North (the KDOM Building) and have submitted a Façade Improvement Loan Application. Director Lamb noted that there are several businesses in this building. The property owners' plans include replacing rotten siding and fascia as needed, repainting the exterior of the building, replacing railing for safety, updating the bushes and green space out front, and updating signage. The estimated costs for the siding replacement and painting are \$3,830.32. The owners are assembling estimates for new signage and landscaping. Their proposal meets the requirements of the program. However, they have included additional information concerning repair and resurfacing of the parking lot and these would not be eligible costs for this program. Prior to submission of the application, the Whites had purchased some paint for the project. Applications for the program are typically approved before costs are incurred by the property owners. EDA Staff advised that the EDA Board has some discretion concerning program guidelines. After further discussion, the following action was taken.

**Motion by Commissioner Nelson, seconded by Commissioner Wepplo, to approve a façade improvement forgivable loan in the amount of \$3,000 to Charles Steven White (aka C. Steve White) and Laura Ann White for the property at 1450 Highways 60/71 North for the proposed improvements set forth in their application, excluding repair and resurfacing of the parking lot. The motion further states that costs for paint incurred prior to the application may be included in the eligible costs for this project. The loan is contingent on the total cost of program-eligible improvements equaling \$6,000 or more. Motion carried 4-0.**

6. Website Tour: Director Lamb reported on her progress in creating a new independent EDA website. The purpose of the new site is to increase web exposure to opportunities that the EDA has to offer, available properties in Windom, EDA programs and incentives, etc. Director Lamb displayed webpages from the new site. She has included the EDA's strategic goals on the site and links to the City of Windom's website, LoopNet, LOIS, etc. She is including information concerning financing options that the EDA offers together with program guidelines and application forms. There will be contact information for the EDA on the site. She also requested pictures and a short bio from each of the Commissioners. Director Lamb advised that a domain name is required and requested input from the Board concerning potential domain names. Her goal is to publish by next meeting. Director Lamb would also like to create quarterly newsletters for the EDA.

7. New Business: None.

8. Unfinished Business

**A. Staff Report:** Director Lamb reported on the status of the demolition activities on the DVK (former Cemstone) site and her communications with Bob Braun. Building Official Andy Spielman and EDA Staff met with Bob Braun and David Voss from DVK concerning the platting process for the new residential subdivision, South Cottonwood Lake Subdivision, and the required residential planned unit development ("PUD") for the apartment building and non-riparian lots. The PUD is required because the property is in the Shoreland District.

Commissioner Grunig asked about the status of the grants concerning wellhead protection in the former quarry that had been awarded by the DNR and Minnesota Department of Health. Director Lamb advised that the source waters grants have been received and applied. EDA Staff will follow up on the other grant awards.

Director Lamb advised that it appears that the commercial rehab loan for the roof on the OK Boss building may be moving forward. The EDA Board previously approved this loan contingent on the property owners obtaining insurance on the property which is a requirement of the program.

9. Miscellaneous Information

A. River Bluff Townhomes – Monthly Financial Report: The Board received copies of the June 2023 financial reports submitted by Van Binsbergen & Associates.

10. Adjourn: On consensus, President McNamara adjourned the meeting at 12:48 p.m.

Attest:

\_\_\_\_\_  
Tiffany Lamb, EDA Director

\_\_\_\_\_  
Ryan McNamara, EDA President

**UTILITY COMMISSION MINUTES**  
**Council Chambers**  
**August 15, 2023**

**Call Meeting to Order:** The Utility Commission meeting was called to order at 10:00 AM

**Members Present:** Utility Commission Chairperson: Mike Schwalbach  
Members Present: Tom Riordan and Glen Francis  
Member Absent: None  
City Council Liaison: Marv Grunig  
Staff Present: Jason Sykora, Electric Superintendent; Ryan Anderson, Water/Wastewater Superintendent; Steve Nasby, City Administrator; Leesa Arndt, Utility Billing/Analyst and Andy Spielman, Building Official

**APPROVE MINUTES**

**Motion by Riordan second by Francis to approve July 26, 2023 Minutes. Motion carried 3 – 0.**

**ELECTRIC ITEMS**

**Transmission Line Pay Request #1**

Sykora requested approval of the included pay request for the Transmission Line Project. IES has most of the materials on-site and progress is being made with the project. Sykora stated they are slightly behind due to supply chains and locating the needed crane equipment. He added that on August 26<sup>th</sup> and August 27<sup>th</sup> from 1:00 AM to 6:00 AM (each day), the city will be generating power to allow the south substation to be connected. Businesses who can assist with generation have been contacted.

**Motion by Riordan second by Francis second by to approve Pay Request #1 in the amount of \$221,159.83 for the Transmission Line Reconstruction Project. Motion carried 3 – 0.**

**Generation Plant Bid Results**

Sykora said there were no bids received the Generation Plant Project. After the opening time, DGR Engineering reached out to plan holders and made suggestions of potential subcontractors to those holders who were unable to secure them for the bid opening. Sykora requested to re-bid the project in two weeks with an opening date of August 29<sup>th</sup>.

**Motion by Francis second by Riordan to approve the bid extension request for the Generation Plant Project to August 29<sup>th</sup> with proposed changes to the liquidated damages item and extension of the substantial completion date. Motion carried 3 – 0.**

**Generation Plant Project Bonding**

Nasby explained the new bonding estimate that was included in the packet. He said by breaking out bonding between the building and equipment, the bond request can be issued as a GO Bond. The risk is lower than a revenue-based bond and saves approximately \$1 million in interest payments. The call-time for the bond is approximately 10 years.

**Motion by Francis second by Riordan to approve the GO Bond financing model for the Generation Plant Project with the final amount financed to be determined by the approved bid. Motion carried 3 – 0.**

### **OLD BUSINESS**

Anderson and Spielman presented additional information on a new connection request for parcel behind Windom Towing. Staff presented an informal request that would allow a connection across a city owned parcel. If allowed, the developer would have to request a private easement over the land and legal would have to finalize any potential liability issues. The connection point would cross a "land bridge" and as this would be a private line, staff would have to evaluate if the "land bridge" would be sufficient for any repairs in the future. The Commission discussed other line connections; staff has already presented many of them to the parcel owner/lessee. Anderson will proceed when a formal written request is received.

Francis left the meeting at 12:55 PM.

### **NEW BUSINESS**

Sykora presented a final payment request for the Fuel Tank Project. This request is for the project retention. All documentation has been received.

**Motion by Riordan second by Schwalbach second by to approve Final Pay Request in the amount of \$16,576.26 for the Fuel Tank Project. Motion carried 2 – 0.**

### **ADJOURN**

Schwalbach adjourned the meeting at 1:15 PM.

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Mike Schwalbach, Chairperson

Attest: \_\_\_\_\_

Steve Nasby, City Administrator

**UTILITY COMMISSION MINUTES**  
**Council Chambers**  
**August 23, 2023**

**Call Meeting to Order:** The Utility Commission meeting was called to order at 10:00 AM

**Members Present:** Utility Commission Chairperson: Mike Schwalbach  
Members Present: Tom Riordan and Glen Francis  
Member Absent: None  
City Council Liaison: Marv Grunig  
Staff Present: Jason Sykora, Electric Superintendent; Ryan Anderson, Water/Wastewater Superintendent; and Leesa Arndt, Utility Billing/Analyst

**APPROVE MINUTES**

**Motion by Francis second by Riordan to approve August 15, 2023 Minutes. Motion carried 3 – 0.**

**ELECTRIC ITEMS**

**Truck Shed Addition Pay Request #2 and Project Update**

Sykora let the Commission know that the project is on schedule. Framing is going up and the contractor plans on placing rafters this weekend. Sykora is expecting a change order for digging up the previous concrete footings.

**Motion by Francis second by Riordan second by to approve Pay Request #2 in the amount of \$95,077.10 for the Truck Shed Addition Project. Motion carried 3 – 0.**

**Transmission Line Project Update**

Sykora said most laminate poles have been set. IES is planning to string one of the phases on the south line, and prepping for the weekend outage to isolate a line so it can be removed and the new line can be built. Staff will be generating during this switchover and larger users have been ask to help generate to reduce the load to allow all customers to remain on. The projected completion is late October.

**Generation Plant Project Update**

Sykora has been communicating with the engineer. They have had 2 additional contractors request plans recently. The bid re-opening has been extended to September 6<sup>th</sup> to assist in receiving competitive bids for the large project. Sykora noted that the new diesel engines may be delivered earlier than anticipated.

**Other Electrical Items**

Staff ran the generators on August 10<sup>th</sup> to verify their output. Sykora noted the evaluations on air circulation both internally and externally.

Sykora added that TORO is planning on replacing internal equipment to assist with analyzing their power factor. City staff will also be switching out metering for die-cast and welding areas during this time.

## **WATER/WASTEWATER ITEMS**

### **MPCA Discharge Permit**

Anderson explained that the City of Windom had been testing for copper levels and the MPCA wants to include a limit in the new discharge permit. The MPCA stated that due to prior history, they are implementing this in the permit. Anderson does not see an issue, clarifying that we have not hit the high daily limit of 40ug/L in several years. Staff will be monitoring the averages and will consider an SIU component with the known customer.

Anderson added that the chloride component of the water permit is also being discussed with the MPCA. Potential sources are water softeners, carwash users, and industrial users. Our current permit runs through 2028, and Anderson is confident that the variance option that is offered will cover any overages. The City can show financial hardship, noting a new water treatment facility would have to be constructed to further treat the chloride.

### **MESERB Membership Assessment**

The Commission consensus was to renew the annual membership with MESERB as they assist in protecting the greater Minnesota communities and wastewater treatment facilities. They currently have assisted with PFAS regulations and nitrogen reduction strategies.

**Motion by Riordan second by Francis second by to approve the 2023-2024 MESRB Annual Membership as presented. Motion carried 3 – 0.**

### **Other Water/Wastewater Items**

Anderson presented the quarterly WET test results. He noted the city's effluent water has tested better than their control.

Anderson is planning on running generation at the Wastewater Treatment Plant during the electrical switchover on Saturday morning. Staff will evaluate the need to generate at the Water Plant.

## **OLD BUSINESS**

Anderson was approached by members of the Veteran's Memorial Committee about providing water service. They are requesting approval to place a frost proof hydrant with backflow protection and a lock. Commission agreed to allow water usage for the memorial area and will evaluate placement of a meter if the usage of the area changes.

## **NEW BUSINESS**

The next regular meeting was set for September 27<sup>th</sup> at 10:00 in the City Council Chambers. A special meeting was set for September 13<sup>th</sup> at noon.

## **ADJOURN**

Schwalbach adjourned the meeting at 10:50 AM.

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Mike Schwalbach, Chairperson

Attest: \_\_\_\_\_  
Steve Nasby, City Administrator

Windom Library Board Meeting

August 15, 2023 - 5:05PM

1. Call to order: The meeting was called to order by Steve Fresk
2. Roll call:  
Members present: Chris Wolf, Anita Winkel, Steve Fresk & Kari Scheitel  
Library Staff present: Kari Hanson  
City Council member present:  
Members absent: John Duscher, Fran Swenson & Wade Pfeiffer
3. Agenda & Minutes: Approved by Anita Winkel & seconded by Kari Scheitel
4. Financial Report: Kari broke down the "Library Expenditures" so we can see what areas the money is being spent, everyone liked that she added that info. The backroom remodel is moving forward, new carpet squares, just trying to figure out logistics of how going to accomplish that. Stand up desks is a new addition and Kari absolutely loves it. The library received a grant through SHIP (Statewide Health Improvement Partnership).
5. Librarians Report: Been very busy! The library is typically seeing 100-125 patrons daily. The Summer Reading program is starting to wrap up. Toddler/Story Time with Nancy will start up again in September. Friends of the Library will be donating the prizes for the Adult Reading program. MN Author Allen Eskens will be speaking at the Historical Society on October 19<sup>th</sup>.
6. Old Business: No old business
7. New Business:
  - a. Plum Creek Library System purchased 2 Chrome books for circulation at our library. Kari constructed a "Windom Public Library Chromebook Agreement". A patron's card will need to be in good standing for two months before they can check out a computer.
  - b. Julie's last day was 08/11/2023. Three interviews have been conducted with one more remaining. The interviewing committee, which is comprised of two library board members and Kari, hope to have a recommendation for a new hire to be presented to the city council at the September 5, 2023 meeting.
  - c. Library will be CLOSED Saturday, 09.02.2023 in observance of Labor Day. Approved by Steve Fresk and seconded by Anita Winkel
8. Steve recommended if anyone has any book or movie suggestions to turn them into Kari.

Meeting adjourned by Steve Fresk at 5:27PM

Submitted by Christina Wolf



Windom, MN

# Expense Approval Report

## By Fund

Payment Dates 8/12/2023 - 9/1/2023

| Vendor Name                                          | Payable Number   | Post Date  | Description (Item)        | Account Number | Amount           |
|------------------------------------------------------|------------------|------------|---------------------------|----------------|------------------|
| <b>Fund: 100 - GENERAL</b>                           |                  |            |                           |                |                  |
| RORY KOCH                                            | 11819-2          | 08/14/2023 | CREDIT REFUND             | 100-20191      | 52.16            |
| ELIZABETH RIGHTMIRE                                  | 14633-4          | 12/20/2022 | CREDIT REFUND             | 100-20191      | 1.67             |
| VINCENT JOSHUA LABRA                                 | 15405-0 CREDIT   | 07/12/2023 | CREDIT REFUND             | 100-20191      | 46.06            |
| JIM BIERMAN                                          | 18478-3          | 08/14/2023 | CREDIT REFUND             | 100-20191      | 3.99             |
| EDWARD BERGER                                        | 25386-7          | 08/14/2023 | CREDIT REFUND             | 100-20191      | 22.95            |
| FERNANDO ARAUJO IBARRA                               | 29997-4          | 08/14/2023 | CREDIT REFUND             | 100-20191      | 159.37           |
| JOSHUA T MCBETH                                      | 38189-5          | 08/14/2023 | CREDIT REFUND             | 100-20191      | 44.46            |
| MARIA ROCHA ZEPEDA                                   | 47149-6          | 08/14/2023 | CREDIT REFUND             | 100-20191      | 15.04            |
| MN REVENUE                                           | JULY 2023        | 08/18/2023 | SALES TAX                 | 100-20202      | 6,023.00         |
| MN REVENUE                                           | JULY 2023        | 08/18/2023 | SALES TAX                 | 100-20202      | -78.00           |
| MN REVENUE                                           | JULY 2023        | 08/18/2023 | SALES TAX                 | 100-20202      | 24,079.92        |
| MN REVENUE                                           | JULY 2023        | 08/18/2023 | SALES TAX                 | 100-20202      | 76.00            |
| MN REVENUE                                           | JULY 2023        | 08/18/2023 | SALES TAX                 | 100-20202      | 444.00           |
|                                                      |                  |            |                           |                | <b>30,890.62</b> |
| <b>Activity: 41110 - Mayor &amp; Council</b>         |                  |            |                           |                |                  |
| CONVENT. & VISITOR BUREAU                            | JULY 2023        | 08/22/2023 | LODGING TAX/AMERICINN     | 100-41110-491  | 3,152.44         |
| CONVENT. & VISITOR BUREAU                            | JULY 2023        | 08/22/2023 | LODGING TAX/RED CARPET IN | 100-41110-491  | 783.66           |
| <b>Activity 41110 - Mayor &amp; Council Total:</b>   |                  |            |                           |                | <b>3,936.10</b>  |
| <b>Activity: 41310 - Administration</b>              |                  |            |                           |                |                  |
| INDOFF, INC                                          | 3670084          | 08/18/2023 | PAPER                     | 100-41310-200  | 100.97           |
| BRENT JAMES HOGEN                                    | 9781-1           | 08/15/2023 | CITY HALL/ENVELOPES       | 100-41310-200  | 506.30           |
| WEX Health Inc                                       | 000178652-IN     | 08/25/2023 | PARTICIPANT FEE           | 100-41310-217  | 121.00           |
| SCHLENNER WENNER & CO                                | 309553           | 08/28/2023 | AUDIT SERVICES            | 100-41310-301  | 2,158.00         |
| NORTHERN CONSULTING ACT                              | WDF-2023-07      | 08/18/2023 | OPEB FIRE RELIEF-PENSION  | 100-41310-301  | 200.00           |
| NORTHERN CONSULTING ACT                              | WDF-2023-07      | 08/18/2023 | OPEB FIRE RELIEF-PENSION  | 100-41310-480  | 1,200.00         |
| <b>Activity 41310 - Administration Total:</b>        |                  |            |                           |                | <b>4,286.27</b>  |
| <b>Activity: 41910 - Building &amp; Zoning</b>       |                  |            |                           |                |                  |
| INDOFF, INC                                          | 3669147          | 08/18/2023 | EDA/B&Z/SUPPLIES          | 100-41910-200  | 70.49            |
| INDOFF, INC                                          | 3671303          | 08/28/2023 | B&Z/SUPPLIES              | 100-41910-200  | 34.95            |
| <b>Activity 41910 - Building &amp; Zoning Total:</b> |                  |            |                           |                | <b>105.44</b>    |
| <b>Activity: 41940 - City Hall</b>                   |                  |            |                           |                |                  |
| MN ENERGY RESOURCES                                  | 4700817760       | 08/28/2023 | GAS UTILITY               | 100-41940-383  | 59.77            |
| HOMETOWN SANITATION SER                              | 0000523259       | 08/01/2023 | CITY HALL/REFUSE DISPOSAL | 100-41940-384  | 108.99           |
| <b>Activity 41940 - City Hall Total:</b>             |                  |            |                           |                | <b>168.76</b>    |
| <b>Activity: 42120 - Crime Control</b>               |                  |            |                           |                |                  |
| INDOFF, INC                                          | 3669146          | 08/22/2023 | POLICE/SUPPLIES           | 100-42120-200  | 63.78            |
| INDOFF, INC                                          | 3671302          | 08/24/2023 | POLICE/SUPPLIES           | 100-42120-200  | 64.90            |
| CORY HILLESHEIM                                      | 07-21-23         | 08/11/2023 | POLICE/JUVENILE TRANSPORT | 100-42120-212  | 58.42            |
| STREICHER'S, INC                                     | 11647830         | 08/11/2023 | POLICE/UNIFORMS           | 100-42120-218  | 53.96            |
| STREICHER'S, INC                                     | 11647880         | 08/11/2023 | POLICE/UNIFORMS           | 100-42120-218  | 131.98           |
| STREICHER'S, INC                                     | 11650141         | 08/24/2023 | POLICE/UNIFORMS           | 100-42120-218  | 209.99           |
| WINDOM AREA HEALTH                                   | 318631962        | 08/11/2023 | POLICE/MATTHEW MOORE      | 100-42120-305  | 65.00            |
| ALPHA WIRELESS - MANKATO                             | 21856            | 08/11/2023 | POLICE/RADIO UNITS        | 100-42120-323  | 108.00           |
| LEASE FINANCE PARTNERS                               | 3250 08-18-23    | 08/24/2023 | POLICE/DATA PROCESSING    | 100-42120-326  | 398.00           |
| COTTONWOOD VET CLINIC                                | 12967 08-07-2023 | 08/11/2023 | POLICE/LODGING            | 100-42120-334  | 331.17           |
| DANA WALLACE                                         | 8-6-23 - 8-8-23  | 08/11/2023 | POLICE/DARE CONFERENCE    | 100-42120-334  | 41.39            |
| DANA WALLACE                                         | 8-6-23 - 8-8-23  | 08/11/2023 | POLICE/DARE CONFERENCE    | 100-42120-334  | 258.60           |
| PAUL MARSH                                           | 28667            | 08/22/2023 | POLICE/MAINTENANCE - VEHI | 100-42120-405  | 107.04           |
| O'REILLY AUTOMOTIVE, INC                             | 4425-380655      | 08/24/2023 | POLICE/MAINTENANCE - VEHI | 100-42120-405  | 10.99            |
| BILLION CHEVROLET OF WOR                             | 56603            | 08/24/2023 | POLICE/MAINTENANCE - VEHI | 100-42120-405  | 17.22            |
| CARQUEST - SMITH AUTO SUP                            | JULY 2023        | 08/11/2023 | MAINTENANCE               | 100-42120-405  | 3.43             |
| COTTONWOOD CO AUD/TREA                               | SEP-23           | 08/18/2023 | RENT                      | 100-42120-412  | 2,050.00         |

## Expense Approval Report

Payment Dates: 8/12/2023 - 9/1/2023

| Vendor Name                            | Payable Number         | Post Date  | Description (Item)        | Account Number | Amount    |
|----------------------------------------|------------------------|------------|---------------------------|----------------|-----------|
| FLEET SERVICES DIVISION                | 2024010001             | 08/28/2023 | POLICE/VEHICLE LEASE      | 100-42120-419  | 1,717.66  |
| SCB PUBLIC FINANCE                     | 40049-01/5-60 09-14-23 | 08/22/2023 | POLICE/VEHICLE LEASE      | 100-42120-419  | 1,054.07  |
| Activity 42120 - Crime Control Total:  |                        |            |                           |                | 6,745.60  |
| Activity: 42220 - Fire Fighting        |                        |            |                           |                |           |
| ARAMARK                                | 2560161597             | 08/21/2023 | FIRE/SUPPLIES             | 100-42220-211  | 49.73     |
| MN ENERGY RESOURCES                    | 4700817760             | 08/28/2023 | GAS UTILITY               | 100-42220-383  | 300.25    |
| HOMETOWN SANITATION SER                | 0000523314             | 08/01/2023 | FIRE/AMB/REFUSE DISPOSAL  | 100-42220-384  | 52.19     |
| JOHNSON HARDWARE                       | 8-4-23                 | 08/11/2023 | FIRE/CAR FOR CHAINSAW     | 100-42220-404  | 50.42     |
| O'REILLY AUTOMOTIVE, INC               | 4425-381032            | 08/21/2023 | FIRE/UNIT #25/MAINTENANC  | 100-42220-405  | 22.99     |
| Activity 42220 - Fire Fighting Total:  |                        |            |                           |                | 475.58    |
| Activity: 42500 - Civil Defense        |                        |            |                           |                |           |
| US GEOLOGICAL SURVEY                   | 91084786               | 07/18/2023 | WATER/SEWER/MAINTENANC    | 100-42500-215  | 834.00    |
| Activity 42500 - Civil Defense Total:  |                        |            |                           |                | 834.00    |
| Activity: 42700 - Animal Control       |                        |            |                           |                |           |
| COTTONWOOD VET CLINIC                  | 328 7-30-2023          | 08/11/2023 | CITY POUND SERVICES       | 100-42700-300  | 339.50    |
| Activity 42700 - Animal Control Total: |                        |            |                           |                | 339.50    |
| Activity: 43100 - Streets              |                        |            |                           |                |           |
| JEREMY JOHNSON                         | 8-7-2023               | 08/30/2023 | STREET/SAFETY SHOES       | 100-43100-218  | 110.00    |
| JOHNSON FEED, INC                      | 142975                 | 08/30/2023 | STREET/ROAD SALT          | 100-43100-224  | 2,227.53  |
| JOHNSON FEED, INC                      | 142976                 | 08/30/2023 | STREET/ROAD SALT          | 100-43100-224  | 2,437.75  |
| JOHNSON FEED, INC                      | 142977                 | 08/30/2023 | STREET/ROAD SALT          | 100-43100-224  | 2,484.66  |
| JOHNSON FEED, INC                      | 142978                 | 08/30/2023 | STREET/ROAD SALT          | 100-43100-224  | 2,469.32  |
| JOHNSON FEED, INC                      | 142979                 | 08/30/2023 | STREET/ROAD SALT          | 100-43100-224  | 2,427.82  |
| JOHNSON FEED, INC                      | 142980                 | 08/30/2023 | STREET/ROAD SALT          | 100-43100-224  | 2,397.15  |
| UNIQUE PAVING MATERIALS C              | 74449                  | 08/30/2023 | STREET/STREET MAINTENANC  | 100-43100-224  | 1,432.60  |
| UNIQUE PAVING MATERIALS C              | 74966                  | 08/30/2023 | STREET/STREET MAINTENANC  | 100-43100-224  | 1,423.10  |
| COUNTRY PRIDE SERVICE                  | 9024603                | 08/24/2023 | STREET/STREET MAINTENANC  | 100-43100-224  | 90.00     |
| MN ENERGY RESOURCES                    | 4700817760             | 08/28/2023 | GAS UTILITY               | 100-43100-383  | 61.73     |
| HOMETOWN SANITATION SER                | 0000523260             | 08/01/2023 | STREET DEPARTMENT/REFUSE  | 100-43100-384  | 108.99    |
| COTTONWOOD CO SOLID WA                 | 5053 08-01-2023        | 08/11/2023 | STREET/REFUSE DISPOSAL    | 100-43100-384  | 10.00     |
| COTTONWOOD CO SOLID WA                 | 5053 08-01-2023        | 08/11/2023 | STREET/REFUSE DISPOSAL    | 100-43100-384  | 10.00     |
| Activity 43100 - Streets Total:        |                        |            |                           |                | 17,690.65 |
| Activity: 43210 - Sanitation           |                        |            |                           |                |           |
| HOMETOWN SANITATION SER                | 0000519660             | 07/25/2023 | CITY WIDE CLEANUP         | 100-43210-384  | 9,965.03  |
| Activity 43210 - Sanitation Total:     |                        |            |                           |                | 9,965.03  |
| Activity: 45120 - Recreation           |                        |            |                           |                |           |
| BEACON ATHLETICS                       | 0572264-IN             | 08/29/2023 | REC DEPT/MATERIALS        | 100-45120-215  | 174.00    |
| BRENT JAMES HOGEN                      | 9781                   | 08/14/2023 | ARENA/OPERATING SUPPLIES  | 100-45120-217  | 45.94     |
| Activity 45120 - Recreation Total:     |                        |            |                           |                | 219.94    |
| Activity: 45202 - Park Areas           |                        |            |                           |                |           |
| COUNTRY PRIDE SERVICE                  | 1802421                | 08/23/2023 | Park Diesel               | 100-45202-212  | 1,134.79  |
| COUNTRY PRIDE SERVICE                  | 1802421-C              | 08/24/2023 | STREET/MOTOR FUELS        | 100-45202-212  | -15.55    |
| HOMETOWN SANITATION SER                | 0000523261             | 08/18/2023 | STREET/SQUARE             | 100-45202-384  | 62.98     |
| HOMETOWN SANITATION SER                | 0000523278             | 08/08/2023 | ISLAND PARK/REFUSE DISPOS | 100-45202-384  | 45.30     |
| HOMETOWN SANITATION SER                | 0000523279             | 08/08/2023 | TEGELS PARK/REFUSE DISPOS | 100-45202-384  | 39.98     |
| HOMETOWN SANITATION SER                | 0000523280             | 08/08/2023 | WRA/REFUSE DISPOSAL       | 100-45202-384  | 38.98     |
| HOMETOWN SANITATION SER                | 0000523281             | 08/08/2023 | KASTLE KINGDOM/REFUSE DI  | 100-45202-384  | 69.98     |
| HOMETOWN SANITATION SER                | 0000523295             | 08/08/2023 | MAYFLOWER PARK/REFUSE DI  | 100-45202-384  | 45.98     |
| HOMETOWN SANITATION SER                | 0000523320             | 08/01/2023 | ABBY PARK/REFUSE DISPOSAL | 100-45202-384  | 21.98     |
| ROYAL GLASS LLC                        | 1896                   | 08/29/2023 | STREET/MAINTENANCE - STR  | 100-45202-402  | 375.00    |
| US LBM OPERATING CO 3009               | 1970507                | 08/24/2023 | STREET/MAINTENANCE - STR  | 100-45202-402  | 34.02     |
| SCHILLING SUPPLY COMPANY               | 928720-00              | 08/24/2023 | STREET/MAINTENANCE - STR  | 100-45202-402  | 199.47    |
| JOHNSON HARDWARE                       | 3435519                | 08/11/2023 | STREET/MAINTENANCE - OFFI | 100-45202-404  | 46.00     |
| SMITH AUTOMOTIVE CO                    | 43237                  | 08/11/2023 | STREET/MAINTENANCE - OFFI | 100-45202-404  | 16.59     |
| Activity 45202 - Park Areas Total:     |                        |            |                           |                | 2,115.50  |
| Fund 100 - GENERAL Total:              |                        |            |                           |                | 77,772.99 |

## Expense Approval Report

Payment Dates: 8/12/2023 - 9/1/2023

| Vendor Name                                   | Payable Number      | Post Date  | Description (Item)        | Account Number | Amount           |
|-----------------------------------------------|---------------------|------------|---------------------------|----------------|------------------|
| <b>Fund: 211 - LIBRARY</b>                    |                     |            |                           |                |                  |
| <b>Activity: 45501 - Library</b>              |                     |            |                           |                |                  |
| NANCY SAJBAN                                  | 8-1-2023            | 08/15/2023 | LIBRARY/TRAINING          | 211-45501-308  | 35.00            |
| NANCY SAJBAN                                  | 8-1-2023            | 08/15/2023 | LIBRARY/TRAINING          | 211-45501-331  | 95.37            |
| CITIZEN PUBLISHING CO                         | 339547              | 08/15/2023 | LIBRARY/PRINTING          | 211-45501-350  | 82.20            |
| MN ENERGY RESOURCES                           | 4700817760          | 08/28/2023 | GAS UTILITY               | 211-45501-383  | 60.76            |
| ARAMARK                                       | 2560159228          | 08/07/2023 | LIBRARY/MAINTENANCE - STR | 211-45501-402  | 32.20            |
| ARAMARK                                       | 2560163952          | 08/22/2023 | LIBRARY/MAINTENANCE - STR | 211-45501-402  | 32.20            |
| INGRAM INDUSTRIES                             | 08-01-2023          | 08/15/2023 | LIBRARY/BOOKS/PAMPHLETS   | 211-45501-435  | 782.28           |
| SCHLENNER WENNER & CO                         | 309553              | 08/28/2023 | AUDIT SERVICES            | 211-45501-480  | 740.00           |
| <b>Activity 45501 - Library Total:</b>        |                     |            |                           |                | <b>1,860.01</b>  |
| <b>Fund 211 - LIBRARY Total:</b>              |                     |            |                           |                | <b>1,860.01</b>  |
| <b>Fund: 225 - AIRPORT</b>                    |                     |            |                           |                |                  |
| <b>Activity: 45127 - Airport</b>              |                     |            |                           |                |                  |
| RED ROCK RURAL WATER                          | 8-1-2023 READING    | 08/15/2023 | AIRPORT/SERVICE           | 225-45127-200  | 115.50           |
| RED ROCK RURAL WATER                          | 8-1-2023 READING    | 08/15/2023 | AIRPORT/SERVICE           | 225-45127-200  | 2.00             |
| BEST OIL COMPANY                              | 80756               | 08/29/2023 | AIRPORT/JET FUEL          | 225-45127-264  | 14,034.80        |
| SOUTHWEST MN BROADBAN                         | 08-15-2023          | 08/18/2023 | AIRPORT/TELEPHONE         | 225-45127-321  | 27.14            |
| SOUTH CENTRAL ELECTRIC                        | 07-01-23 - 07-31-23 | 08/28/2023 | ELECTRIC UTILITY          | 225-45127-381  | 209.78           |
| SOUTH CENTRAL ELECTRIC                        | 07-01-23 - 07-31-23 | 08/28/2023 | ELECTRIC UTILITY          | 225-45127-381  | 273.00           |
| SCHLENNER WENNER & CO                         | 309553              | 08/28/2023 | AUDIT SERVICES            | 225-45127-480  | 740.00           |
| <b>Activity 45127 - Airport Total:</b>        |                     |            |                           |                | <b>15,402.22</b> |
| <b>Activity: 49950 - Capital Outlay</b>       |                     |            |                           |                |                  |
| SEH                                           | 450604              | 08/11/2023 | AIRPORT ENVIRONMENTAL AS  | 225-49950-500  | 10,890.00        |
| <b>Activity 49950 - Capital Outlay Total:</b> |                     |            |                           |                | <b>10,890.00</b> |
| <b>Fund 225 - AIRPORT Total:</b>              |                     |            |                           |                | <b>26,292.22</b> |
| <b>Fund: 230 - POOL</b>                       |                     |            |                           |                |                  |
| <b>Activity: 45124 - Pool</b>                 |                     |            |                           |                |                  |
| HAWKINS, INC                                  | 6522964             | 08/08/2023 | POOL/CHEMICALS            | 230-45124-216  | 904.74           |
| MN ENERGY RESOURCES                           | 4700817760          | 08/28/2023 | GAS UTILITY               | 230-45124-383  | 1,102.24         |
| HOMETOWN SANITATION SER                       | 0000523282          | 08/11/2023 | SWIMMING POOL/REFUSE DI   | 230-45124-384  | 108.99           |
| HORIZON CHEMICAL CO. INC                      | INV46034            | 08/14/2023 | POOL/MAINTENANCE - OFFIC  | 230-45124-404  | 2,669.11         |
| SCHLENNER WENNER & CO                         | 309553              | 08/28/2023 | AUDIT SERVICES            | 230-45124-480  | 740.00           |
| <b>Activity 45124 - Pool Total:</b>           |                     |            |                           |                | <b>5,525.08</b>  |
| <b>Fund 230 - POOL Total:</b>                 |                     |            |                           |                | <b>5,525.08</b>  |
| <b>Fund: 235 - AMBULANCE</b>                  |                     |            |                           |                |                  |
| MENTOR NETWORK                                | 8-21-23             | 08/23/2023 | AMBO/REIMBURSE OVERPAY    | 235-34205      | 465.60           |
| <b>Activity: 42153 - Ambulance</b>            |                     |            |                           |                | <b>465.60</b>    |
| AMAZON CAPITAL SERVICES, I                    | 13X3-3MPN-HPT4      | 08/21/2023 | AMBO/SUPPLIES             | 235-42153-200  | 25.70            |
| ARAMARK                                       | 2560161597          | 08/21/2023 | AMBO/SUPPLIES             | 235-42153-217  | 49.72            |
| BOUND TREE MEDICAL, LLC                       | 85046442            | 08/21/2023 | AMBO/SUPPLIES             | 235-42153-217  | 179.61           |
| LINDE GAS & EQUIPMENT INC                     | 37468023            | 08/07/2023 | AMBOO/MERCHANDISE/MED     | 235-42153-261  | 1,151.56         |
| LEWIS FAMILY DRUG, LLC                        | 56-125851500 - 600  | 08/21/2023 | 7-31-2023/AMBO/SUPPLIES   | 235-42153-261  | 10.78            |
| LEWIS FAMILY DRUG, LLC                        | 56-125851500 - 600  | 08/21/2023 | 7-31-2023/AMBO/SUPPLIES   | 235-42153-261  | 42.34            |
| MN EMERGENCY CARE ASSOC                       | 1306                | 11/07/2022 | AMBO/TRAINING & REGISTRA  | 235-42153-308  | 1,169.00         |
| JEFF TABER                                    | 8-18-2023           | 08/22/2023 | AMBO/TRAINING & REGISTRA  | 235-42153-308  | 1,218.00         |
| EXPERT BILLING LLC                            | 11598               | 08/07/2023 | AMBOO/JUNE 2023           | 235-42153-326  | 2,349.00         |
| EXPERT BILLING LLC                            | 11688               | 08/23/2023 | AMBO/JULY 2023 RUNS       | 235-42153-326  | 2,320.00         |
| TIM HACKER                                    | 8-10-23             | 08/21/2023 | AMBO/MEALS                | 235-42153-334  | 49.84            |
| CYNDI HANSEN                                  | 8-10-23             | 08/21/2023 | AMBO/MEALS                | 235-42153-334  | 28.47            |
| KRISTEN PORATH                                | 8-14-23             | 08/22/2023 | AMBO/MEALS                | 235-42153-334  | 11.65            |
| MEGAN BRAMSTEDT                               | 8-18-23 - 8-19-23   | 08/21/2023 | AMBO/MEALS                | 235-42153-334  | 38.23            |
| DONNA MARCY                                   | 8-9-23              | 08/21/2023 | AMBO/MEALS                | 235-42153-334  | 9.50             |
| JUSTIN HARRINGTON                             | 8-9-23              | 08/21/2023 | AMBO/MEALS                | 235-42153-334  | 18.04            |
| MN ENERGY RESOURCES                           | 4700817760          | 08/28/2023 | GAS UTILITY               | 235-42153-383  | 200.17           |
| HOMETOWN SANITATION SER                       | 0000523314          | 08/01/2023 | FIRE/AMB/REFUSE DISPOSAL  | 235-42153-384  | 34.80            |
| HIGLEY FORD                                   | 132096              | 08/15/2023 | AMBO/MAINTENANCE - VEHI   | 235-42153-405  | 25.18            |

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Payment Dates: 8/12/2023 - 9/1/2023

| Vendor Name                                 | Payable Number      | Post Date  | Description (Item)        | Account Number | Amount    |
|---------------------------------------------|---------------------|------------|---------------------------|----------------|-----------|
| CRYSTAL WINDSHIELD REPAIR                   | 3735                | 08/21/2023 | AMBO/MAINTENANCE - VEHI   | 235-42153-405  | 65.00     |
| ARROW MANUFACTURING IN                      | 7791                | 08/21/2023 | AMBO/MAINTENANCE - VEHI   | 235-42153-405  | 482.00    |
| SIRIUS XM RADIO INC                         | X7-1896679452       | 08/21/2023 | AMBO/MAINTENANCE - VEHI   | 235-42153-405  | 20.29     |
| SCHLENNER WENNER & CO                       | 309553              | 08/28/2023 | AUDIT SERVICES            | 235-42153-480  | 740.00    |
| Activity 42153 - Ambulance Total:           |                     |            |                           |                | 10,238.88 |
| Fund 235 - AMBULANCE Total:                 |                     |            |                           |                | 10,704.48 |
| <b>Fund: 250 - EDA GENERAL</b>              |                     |            |                           |                |           |
| Activity: 46520 - EDA                       |                     |            |                           |                |           |
| INDOFF, INC                                 | 3669147             | 08/18/2023 | EDA/B&Z/SUPPLIES          | 250-46520-200  | 70.48     |
| INDOFF, INC                                 | 3671303             | 08/28/2023 | EDA/SUPPLIES              | 250-46520-200  | 34.95     |
| SCHLENNER WENNER & CO                       | 309553              | 08/28/2023 | AUDIT SERVICES            | 250-46520-301  | 3,992.00  |
| EHLERS & ASSOC., INC.                       | 95084               | 08/18/2023 | EDA/CONSULTING & AUDITIN  | 250-46520-301  | 993.75    |
| STEVE NASBY                                 | 08-10-2023          | 08/10/2023 | EDA/PREMIUM IA PORK       | 250-46520-334  | 36.01     |
| Activity 46520 - EDA Total:                 |                     |            |                           |                | 5,127.19  |
| Fund 250 - EDA GENERAL Total:               |                     |            |                           |                | 5,127.19  |
| <b>Fund: 254 - NORTH IND PARK</b>           |                     |            |                           |                |           |
| Activity: 46520 - EDA                       |                     |            |                           |                |           |
| SOUTH CENTRAL ELECTRIC                      | 07-01-23 - 07-31-23 | 08/28/2023 | ELECTRIC UTILITY          | 254-46520-381  | 123.07    |
| KULSETH LAWN LANDSCAPE                      | 3880                | 08/22/2023 | EDA/MAINTENANCE - GROUN   | 254-46520-406  | 210.00    |
| Activity 46520 - EDA Total:                 |                     |            |                           |                | 333.07    |
| Fund 254 - NORTH IND PARK Total:            |                     |            |                           |                | 333.07    |
| <b>Fund: 305 - 2009 STREET IMPROVEMENT</b>  |                     |            |                           |                |           |
| Activity: 47000 - Debt Service              |                     |            |                           |                |           |
| EHLERS & ASSOC., INC.                       | 95125               | 08/29/2023 | 2023 CONTINUING DISCLOSU  | 305-47000-480  | 531.25    |
| Activity 47000 - Debt Service Total:        |                     |            |                           |                | 531.25    |
| Fund 305 - 2009 STREET IMPROVEMENT Total:   |                     |            |                           |                | 531.25    |
| <b>Fund: 307 - 2017 STREET PROJECT</b>      |                     |            |                           |                |           |
| Activity: 41000 - General Government        |                     |            |                           |                |           |
| EHLERS & ASSOC., INC.                       | 95125               | 08/29/2023 | 2023 CONTINUING DISCLOSU  | 307-41000-480  | 531.25    |
| Activity 41000 - General Government Total:  |                     |            |                           |                | 531.25    |
| Fund 307 - 2017 STREET PROJECT Total:       |                     |            |                           |                | 531.25    |
| <b>Fund: 308 - 2020 STREET PROJECT</b>      |                     |            |                           |                |           |
| Activity: 41000 - General Government        |                     |            |                           |                |           |
| EHLERS & ASSOC., INC.                       | 95125               | 08/29/2023 | 2023 CONTINUING DISCLOSU  | 308-41000-480  | 531.25    |
| EHLERS & ASSOC., INC.                       | 95125               | 08/29/2023 | 2023 CONTINUING DISCLOSU  | 308-41000-480  | 531.25    |
| Activity 41000 - General Government Total:  |                     |            |                           |                | 1,062.50  |
| Fund 308 - 2020 STREET PROJECT Total:       |                     |            |                           |                | 1,062.50  |
| <b>Fund: 309 - 2024 STREET PROJECT</b>      |                     |            |                           |                |           |
| Activity: 41000 - General Government        |                     |            |                           |                |           |
| DGR ENGINEERING                             | 00262134            | 08/30/2023 | STREET/ENG/SURVEYING FEES | 309-41000-303  | 8,834.00  |
| Activity 41000 - General Government Total:  |                     |            |                           |                | 8,834.00  |
| Fund 309 - 2024 STREET PROJECT Total:       |                     |            |                           |                | 8,834.00  |
| <b>Fund: 401 - GENERAL CAPITAL PROJECTS</b> |                     |            |                           |                |           |
| Activity: 49950 - Capital Outlay            |                     |            |                           |                |           |
| MUNICIPAL EMERGENCY SER                     | IN1909627           | 08/11/2023 | FIRE/TURN-OUT GEAR GRANT  | 401-49950-502  | 484.65    |
| MUNICIPAL EMERGENCY SER                     | IN1917358           | 08/21/2023 | FIRE/TURN OUT GRANT GEAR  | 401-49950-502  | 2,692.56  |
| BOLTON & MENK, INC.                         | 0317048             | 08/08/2023 | B&Z/LAND USE REVIEW       | 401-49950-506  | 240.00    |
| Activity 49950 - Capital Outlay Total:      |                     |            |                           |                | 3,417.21  |
| Fund 401 - GENERAL CAPITAL PROJECTS Total:  |                     |            |                           |                | 3,417.21  |
| <b>Fund: 601 - WATER</b>                    |                     |            |                           |                |           |
| Activity: 49400 - Water                     |                     |            |                           |                |           |
| INDOFF, INC                                 | 3670084             | 08/18/2023 | PAPER                     | 601-49400-200  | 50.49     |
| RED ROCK RURAL WATER                        | AUG 1 2023 READING  | 08/15/2023 | WATER 104328 JOHNSON AU   | 601-49400-217  | 44.50     |
| SCHLENNER WENNER & CO                       | 309553              | 08/28/2023 | AUDIT SERVICES            | 601-49400-301  | 2,154.00  |
| NORTHERN CONSULTING ACT                     | WDF-2023-07         | 08/18/2023 | OPEB FIRE RELIEF-PENSION  | 601-49400-301  | 200.00    |

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| Vendor Name                   | Payable Number | Post Date  | Description (Item)       | Account Number | Amount    |
|-------------------------------|----------------|------------|--------------------------|----------------|-----------|
| MN VALLEY TESTING             | 1211402        | 08/11/2023 | WATER/LAB TESTING        | 601-49400-310  | 85.25     |
| GOPHER STATE ONE CALL         | 3070845        | 08/10/2023 | LOCATES                  | 601-49400-321  | 38.47     |
| INNOVATIVE SYSTEMS LLC        | INV-12301      | 08/18/2023 | POSTAGE                  | 601-49400-322  | 241.19    |
| INNOVATIVE SYSTEMS LLC        | INV-12172      | 08/18/2023 | DATA PROCESSING          | 601-49400-326  | 876.77    |
| INNOVATIVE SYSTEMS LLC        | INV-12172      | 08/18/2023 | DATA PROCESSING          | 601-49400-326  | 517.50    |
| INNOVATIVE SYSTEMS LLC        | INV-12301      | 08/18/2023 | PROCESSING               | 601-49400-326  | 161.92    |
| INNOVATIVE SYSTEMS LLC        | INV-12301      | 08/18/2023 | INSERTS                  | 601-49400-350  | 16.50     |
| MN ENERGY RESOURCES           | 4700817760     | 08/28/2023 | GAS UTILITY              | 601-49400-383  | 336.86    |
| MN ENERGY RESOURCES           | 4700817760     | 08/28/2023 | GAS UTILITY              | 601-49400-383  | 33.16     |
| MN VALLEY TESTING             | 1209923        | 08/29/2023 | WATER/LAB TESTING        | 601-49400-386  | 1,573.00  |
| US GEOLOGICAL SURVEY          | 91084786       | 07/18/2023 | WATER/MAINTENANCE - OFFI | 601-49400-404  | 278.00    |
| METRON FARNIER, LLC           | 38514          | 08/18/2023 | WATER/MAINTENANCE - DIST | 601-49400-408  | 1,303.86  |
| METRON FARNIER, LLC           | 38537          | 08/29/2023 | WATER/MAINTENANCE - DIST | 601-49400-408  | 1,884.90  |
| CORE & MAIN LP                | T331076        | 08/18/2023 | WATER/MAINTENANCE - DIST | 601-49400-408  | 1,964.46  |
| CORE & MAIN LP                | T362600        | 08/30/2023 | WATER/MAINTENANCE - DIST | 601-49400-408  | 737.12    |
| EHLERS & ASSOC., INC.         | 95125          | 08/29/2023 | 2023 CONTINUING DISCLOSU | 601-49400-480  | 265.62    |
| Activity 49400 - Water Total: |                |            |                          |                | 12,763.57 |
| Fund 601 - WATER Total:       |                |            |                          |                | 12,763.57 |
| Fund: 602 - SEWER             |                |            |                          |                |           |
| CORE & MAIN LP                | T186658        | 08/30/2023 | SEWER/INVENTORY          | 602-14200      | 1,264.41  |
| DGR ENGINEERING               | 00262122       | 08/30/2023 | SEWER/ROLLING GREEN      | 602-16300      | 3,103.36  |
|                               |                |            |                          |                | 4,367.77  |

## Activity: 49450 - Sewer

|                         |                     |            |                          |               |          |
|-------------------------|---------------------|------------|--------------------------|---------------|----------|
| INDOFF, INC             | 3670084             | 08/18/2023 | PAPER                    | 602-49450-200 | 50.49    |
| RYAN ANDERSON           | 8-10-23             | 08/11/2023 | SEWER/SAFTY BOOTS        | 602-49450-217 | 150.00   |
| SCHLENNER WENNER & CO   | 309553              | 08/28/2023 | AUDIT SERVICES           | 602-49450-301 | 2,154.00 |
| NORTHERN CONSULTING ACT | WDF-2023-07         | 08/18/2023 | OPEB FIRE RELIEF-PENSION | 602-49450-301 | 200.00   |
| MN VALLEY TESTING       | 1208995             | 08/08/2023 | SEWER/LAB TESTING        | 602-49450-310 | 130.46   |
| MN VALLEY TESTING       | 1209142             | 08/08/2023 | SEWER/LAB TESTING        | 602-49450-310 | 200.86   |
| MN VALLEY TESTING       | 1209460             | 08/08/2023 | SEWER/LAB TESTING        | 602-49450-310 | 324.06   |
| MN VALLEY TESTING       | 1209772             | 08/29/2023 | SEWER/LAB TESTING        | 602-49450-310 | 130.46   |
| MN VALLEY TESTING       | 1210138             | 08/11/2023 | SEWER/LAB TESTING        | 602-49450-310 | 200.86   |
| MN VALLEY TESTING       | 1210164             | 08/11/2023 | SEWER/LAB TESTING        | 602-49450-310 | 324.06   |
| MN VALLEY TESTING       | 1210389             | 08/11/2023 | SEWER/LAB TESTING        | 602-49450-310 | 200.86   |
| MN VALLEY TESTING       | 1210762             | 08/11/2023 | SEWER/LAB TESTING        | 602-49450-310 | 130.46   |
| MN VALLEY TESTING       | 1210934             | 08/11/2023 | SEWER/LAB TESTING        | 602-49450-310 | 324.06   |
| MN VALLEY TESTING       | 1211339             | 08/11/2023 | SEWER/LAB TESTING        | 602-49450-310 | 200.86   |
| MN VALLEY TESTING       | 1211754             | 08/29/2023 | SEWER/LAB TESTING        | 602-49450-310 | 130.46   |
| MN VALLEY TESTING       | 1211915             | 08/29/2023 | SEWER/LAB TESTING        | 602-49450-310 | 324.06   |
| MN VALLEY TESTING       | 1212319             | 08/29/2023 | SEWER/LAB TESTING        | 602-49450-310 | 155.76   |
| GOPHER STATE ONE CALL   | 3070845             | 08/10/2023 | LOCATES                  | 602-49450-321 | 38.47    |
| INNOVATIVE SYSTEMS LLC  | INV-12301           | 08/18/2023 | POSTAGE                  | 602-49450-322 | 241.17   |
| INNOVATIVE SYSTEMS LLC  | INV-12172           | 08/18/2023 | DATA PROCESSING          | 602-49450-326 | 876.77   |
| INNOVATIVE SYSTEMS LLC  | INV-12172           | 08/18/2023 | DATA PROCESSING          | 602-49450-326 | 517.50   |
| INNOVATIVE SYSTEMS LLC  | INV-12301           | 08/18/2023 | PROCESSING               | 602-49450-326 | 161.92   |
| RYAN ANDERSON           | 7-24-23 - 7-28-23   | 08/11/2023 | SEWER/MWOA ANNUAL        | 602-49450-331 | 386.45   |
| INNOVATIVE SYSTEMS LLC  | INV-12301           | 08/18/2023 | POSTAGE/PROCESSING/INSER | 602-49450-350 | 16.50    |
| SOUTH CENTRAL ELECTRIC  | 07-01-23 - 07-31-23 | 08/28/2023 | ELECTRIC UTILITY         | 602-49450-381 | 134.57   |
| MN ENERGY RESOURCES     | 4700817760          | 08/28/2023 | GAS UTILITY              | 602-49450-383 | 26.21    |
| MN ENERGY RESOURCES     | 4700817760          | 08/28/2023 | GAS UTILITY              | 602-49450-383 | 23.91    |
| MN ENERGY RESOURCES     | 4700817760          | 08/28/2023 | GAS UTILITY              | 602-49450-383 | 66.14    |
| MN ENERGY RESOURCES     | 4700817760          | 08/28/2023 | GAS UTILITY              | 602-49450-383 | 28.02    |
| HOMETOWN SANITATION SER | 0000523263          | 08/10/2023 | WASTEWATER/REFUSE DISPO  | 602-49450-384 | 113.98   |
| NATHAN WILLIAM DYKES    | 12485               | 08/29/2023 | SEWER/MAINTENANCE - OFFI | 602-49450-404 | 761.44   |
| US GEOLOGICAL SURVEY    | 91084786            | 07/18/2023 | SEWER/MAINTENANCE - OFFI | 602-49450-404 | 278.00   |
| MN VALLEY TESTING       | 1209099             | 08/08/2023 | SEWER/SLUGE HAULING      | 602-49450-446 | 60.50    |
| MN VALLEY TESTING       | 1210928             | 08/11/2023 | SEWER/LAB TESTING        | 602-49450-446 | 749.76   |

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| Vendor Name                       | Payable Number   | Post Date  | Description (Item)        | Account Number                       | Amount              |
|-----------------------------------|------------------|------------|---------------------------|--------------------------------------|---------------------|
| EHLERS & ASSOC., INC.             | 95125            | 08/29/2023 | 2023 CONTINUING DISCLOSU  | 602-49450-480                        | 265.63              |
|                                   |                  |            |                           | <b>Activity 49450 - Sewer Total:</b> | <b>10,078.71</b>    |
|                                   |                  |            |                           | <b>Fund 602 - SEWER Total:</b>       | <b>14,446.48</b>    |
| <b>Fund: 604 - ELECTRIC</b>       |                  |            |                           |                                      |                     |
| 4M FUND                           | 8-30-2023        | 08/30/2023 | ACH FUNDS TO 4MP          | 604-10400                            | 1,500,000.00        |
| ELECTRIC FUND                     | # 17 RETURN      | 08/28/2023 | EL/CO RD 26/INVENTORY     | 604-14200                            | 4,397.03            |
| ELECTRIC FUND                     | # 18 RETURN      | 08/28/2023 | EL/INVENTORY              | 604-14200                            | 23,389.18           |
| ELECTRIC FUND                     | # 452 RETURN     | 08/22/2023 | EL/INVENTORY              | 604-14200                            | 386.09              |
| ELECTRIC FUND                     | # 454 RETURN     | 08/22/2023 | EL/INVENTORY              | 604-14200                            | 2,254.27            |
| ELECTRIC FUND                     | # 457 RETURN     | 08/28/2023 | EL/1105 1ST AVE N/INVENTO | 604-14200                            | 26,824.14           |
| ELECTRIC FUND                     | # 458 RETURN     | 08/28/2023 | EL/1105 1ST AVE N/INVENTO | 604-14200                            | 83.07               |
| ELECTRIC FUND                     | # 459 RETURN     | 08/28/2023 | EL/1105 1ST AVE N/INVENTO | 604-14200                            | 93.72               |
| ELECTRIC FUND                     | # 461 RETURN     | 08/30/2023 | EL/1105 1ST AVE NORTH     | 604-14200                            | 4.68                |
| WESCO DISTRIBUTION, INC           | 271512           | 08/22/2023 | EL/INVENTORY              | 604-14200                            | 61.90               |
| WESCO DISTRIBUTION, INC           | 275358           | 08/22/2023 | EL/INVENTORY              | 604-14200                            | 616.50              |
| DGR ENGINEERING                   | 00262153         | 08/28/2023 | EL/STORAGE BLDG           | 604-16200                            | 11,226.86           |
| AMERICAN ENGINEERING TES          | INV-141199       | 08/01/2023 | EL/BUILDINGS              | 604-16200                            | 1,015.00            |
| ELECTRIC FUND                     | # 769            | 08/22/2023 | EL/EAST HILL/IMPROVEMENT  | 604-16300                            | 173.48              |
| ELECTRIC FUND                     | # 775            | 08/22/2023 | EL/EAST HILL/IMPROVEMENT  | 604-16300                            | 3,747.80            |
| ELECTRIC FUND                     | # 777            | 08/22/2023 | EL/EAST HILL/IMPROVEMENT  | 604-16300                            | 586.61              |
| ELECTRIC FUND                     | # 781            | 08/28/2023 | EL/EAST HILL              | 604-16300                            | 277.20              |
| ELECTRIC FUND                     | # 784            | 08/28/2023 | EL/EAST HILL              | 604-16300                            | 3,551.90            |
| ELECTRIC FUND                     | # 786            | 08/28/2023 | EL/EAST HILL              | 604-16300                            | 30.88               |
| ELECTRIC FUND                     | # 788            | 08/30/2023 | EL/EAST HILL              | 604-16300                            | 142.06              |
| ELECTRIC FUND                     | 8-7-23 - 8-20-23 | 08/22/2023 | EL/EAST HILL 4            | 604-16300                            | 5,319.72            |
| DGR ENGINEERING                   | 00262151         | 08/28/2023 | EL/TRANSMISSION LINE PROJ | 604-16480                            | 4,736.02            |
| DGR ENGINEERING                   | 00262152         | 08/28/2023 | EL/GENERATION BLDG        | 604-16480                            | 14,000.00           |
| DGR ENGINEERING                   | 00262152         | 08/28/2023 | EL/GENERATOR              | 604-16480                            | 44,136.98           |
| UNION PACIFIC RAILROAD CO         | 0156386          | 08/30/2023 | 0087-92/TRANSMISSION LINE | 604-16480                            | 1,000.00            |
| UNION PACIFIC RAILROAD CO         | 0165872          | 08/28/2023 | 0529-81/TRANSMISSION LINE | 604-16480                            | 1,000.00            |
| IES COMMERCIAL, INC.              | 07-24-2023 # 1   | 08/22/2023 | 425303/TRANSMISSION PROJ  | 604-16480                            | 221,159.83          |
| UNION PACIFIC RAILROAD CO         | 0777681          | 08/30/2023 | 3271-18/TRANSMISSION LINE | 604-16480                            | 1,000.00            |
| MINNESOTA PETROLEUM SER           | 8-6-2023 # 3     | 08/22/2023 | 425304/FUEL TANK PROJECT  | 604-16480                            | 16,576.26           |
| MN REVENUE                        | JULY 2023        | 08/18/2023 | SALES TAX                 | 604-20202                            | 3.08                |
| MARIA HERNANDEZ-RUIZ              | 12330-4          | 08/15/2023 | DEPOSIT REFUND            | 604-22000                            | 300.00              |
| VINCENT JOSHUA LABRA              | 15405-0          | 07/12/2023 | DEPOSIT REFUND            | 604-22000                            | 300.00              |
| ALEJANDRO PERZ RODRIQUEZ          | 17453-2          | 08/14/2023 | DEPOSIT REFUND            | 604-22000                            | 174.60              |
| JOSE BERLIN CANTERO CARD          | 17709-1          | 08/14/2023 | DEPOSIT REFUND            | 604-22000                            | 300.00              |
| ARELY M TRUJILLO CONTRERA         | 18477-2          | 08/14/2023 | DEPOSIT REFUND            | 604-22000                            | 300.00              |
| RODNEY & ELIZABETH SMITH          | 23596-7          | 08/15/2023 | DEPOSIT REFUND            | 604-22000                            | 300.00              |
| MIKE KESTER                       | 27437-3          | 08/15/2023 | DEPOSIT REFUND            | 604-22000                            | 300.00              |
| OMAR JESUS LOPEZ                  | 35629-2          | 08/15/2023 | DEPOSIT REFUND            | 604-22000                            | 115.39              |
| JOSE M BENITEZ                    | 37420-5          | 08/14/2023 | DEPOSIT REFUND            | 604-22000                            | 300.00              |
| JOSHUA T MCBETH                   | 38189-5 DEPOSIT  | 08/14/2023 | DEPOSIT REFUND            | 604-22000                            | 300.00              |
| JESUS NUNEZ MALDONADO             | 46637-5          | 08/14/2023 | DEPOSIT REFUND            | 604-22000                            | 113.50              |
| JUAN VELAZQUEZ CAMPOS             | 53805-4          | 08/14/2023 | DEPOSIT REFUND            | 604-22000                            | 205.38              |
| URSA WENDAL & ROGER ERVI          | 59437-0          | 08/15/2023 | DEPOSIT RETURN            | 604-22000                            | 112.71              |
| MARIA DE JESUS VIANEY LULE        | 60972-1          | 08/14/2023 | DEPOSIT REFUND            | 604-22000                            | 300.00              |
|                                   |                  |            |                           |                                      | <b>1,891,215.84</b> |
| <b>Activity: 49550 - Electric</b> |                  |            |                           |                                      |                     |
| INDOFF, INC                       | 3670084          | 08/18/2023 | PAPER                     | 604-49550-200                        | 50.49               |
| COUNTRY PRIDE SERVICE             | 9023974          | 08/10/2023 | EL/MOTOR FUELS            | 604-49550-212                        | 30.00               |
| CMP - CENTRAL MUNICIPAL P         | 7548             | 08/22/2023 | EL/TRANSMISSION           | 604-49550-263                        | 196,853.09          |
| CMP - CENTRAL MUNICIPAL P         | 7548             | 08/22/2023 | EL/ENERGY                 | 604-49550-263                        | 106,204.79          |
| DEPARTMENT OF ENERGY              | BFPB000800723    | 08/10/2023 | EL/MERCHANDISE FOR RESAL  | 604-49550-263                        | 96,754.64           |
| SCHLENNER WENNER & CO             | 309553           | 08/28/2023 | AUDIT SERVICES            | 604-49550-301                        | 2,154.00            |
| NORTHERN CONSULTING ACT           | WDF-2023-07      | 08/18/2023 | OPEB FIRE RELIEF-PENSION  | 604-49550-301                        | 200.00              |
| DGR ENGINEERING                   | 00262578         | 08/23/2023 | EL/ENG/SURVEYING FEES     | 604-49550-303                        | 1,490.00            |
| GOPHER STATE ONE CALL             | 3070845          | 08/10/2023 | LOCATES                   | 604-49550-321                        | 38.48               |

## Expense Approval Report

Payment Dates: 8/12/2023 - 9/1/2023

| Vendor Name                             | Payable Number  | Post Date  | Description (Item)         | Account Number | Amount              |
|-----------------------------------------|-----------------|------------|----------------------------|----------------|---------------------|
| INNOVATIVE SYSTEMS LLC                  | INV-12301       | 08/18/2023 | POSTAGE                    | 604-49550-322  | 241.19              |
| GOLDEN WEST TECH & INT SO               | 230700075       | 08/07/2023 | EL/DISPATCHING             | 604-49550-325  | 80.08               |
| INNOVATIVE SYSTEMS LLC                  | INV-12172       | 08/18/2023 | DATA PROCESSING            | 604-49550-326  | 1,035.00            |
| INNOVATIVE SYSTEMS LLC                  | INV-12172       | 08/18/2023 | DATA PROCESSING            | 604-49550-326  | 1,753.54            |
| INNOVATIVE SYSTEMS LLC                  | INV-12301       | 08/18/2023 | PROCESSING                 | 604-49550-326  | 161.92              |
| INNOVATIVE SYSTEMS LLC                  | INV-12301       | 08/18/2023 | INSERTS                    | 604-49550-350  | 16.50               |
| HOMETOWN SANITATION SER                 | 0000523264      | 08/08/2023 | ELECTRIC SHOP/REFUSE DISP  | 604-49550-383  | 111.98              |
| COTTONWOOD CO SOLID WA                  | 5053 08-01-2023 | 08/11/2023 | EL/REFUSE DISPOSAL         | 604-49550-384  | 10.00               |
| COTTONWOOD CO SOLID WA                  | 5053 08-01-2023 | 08/11/2023 | EL/REFUSE DISPOSAL         | 604-49550-384  | 10.00               |
| COTTONWOOD CO SOLID WA                  | 5053 08-01-2023 | 08/11/2023 | EL/REFUSE DISPOSAL         | 604-49550-384  | 10.00               |
| COTTONWOOD CO SOLID WA                  | 5053 08-01-2023 | 08/11/2023 | EL/REFUSE DISPOSAL         | 604-49550-384  | 19.95               |
| COTTONWOOD CO SOLID WA                  | 5053 08-01-2023 | 08/11/2023 | EL/REFUSE DISPOSAL         | 604-49550-384  | 87.23               |
| CARQUEST - SMITH AUTO SUP               | JULY 2023       | 08/11/2023 | MAINTENANCE                | 604-49550-404  | 3.43                |
| CARQUEST - SMITH AUTO SUP               | JULY 2023       | 08/11/2023 | MAINTENANCE                | 604-49550-404  | 12.34               |
| ELECTRIC FUND                           | # 771           | 08/22/2023 | EL/MAINTENANCE - DISTRIBU  | 604-49550-408  | 4.33                |
| ELECTRIC FUND                           | # 772           | 08/22/2023 | EL/MAINTENANCE - DISTRIBU  | 604-49550-408  | 28.86               |
| ELECTRIC FUND                           | # 773           | 08/22/2023 | EL/MAINTENANCE - DISTRIBU  | 604-49550-408  | 159.97              |
| ELECTRIC FUND                           | # 776           | 08/22/2023 | EL/MAINTENANCE - DISTRIBU  | 604-49550-408  | 43.66               |
| ELECTRIC FUND                           | # 778           | 08/22/2023 | EL/MAINTENANCE - DISTRIBU  | 604-49550-408  | 1,478.44            |
| ELECTRIC FUND                           | # 779           | 08/22/2023 | EL/MAINTENANCE - DISTRIBU  | 604-49550-408  | 7.80                |
| ELECTRIC FUND                           | # 780           | 08/28/2023 | EL/MAINTENANCE - DISTRIBU  | 604-49550-408  | 63.43               |
| ELECTRIC FUND                           | # 782           | 08/28/2023 | EL/MAINTENANCE - DISTRIBU  | 604-49550-408  | 25,507.73           |
| ELECTRIC FUND                           | # 783           | 08/28/2023 | EL/EL TRUCK STOCK/DISTRIBU | 604-49550-408  | 188.00              |
| ELECTRIC FUND                           | # 785           | 08/28/2023 | EL/MAINTENANCE - DISTRIBU  | 604-49550-408  | 25,398.00           |
| ELECTRIC FUND                           | # 787           | 08/28/2023 | EL/MAINTENANCE - DISTRIBU  | 604-49550-408  | 157.05              |
| ELECTRIC FUND                           | # 789           | 08/30/2023 | EL/MAINTENANCE - DISTRIBU  | 604-49550-408  | 88.98               |
| ELECTRIC FUND                           | # 790           | 08/30/2023 | EL/MAINTENANCE - DISTRIBU  | 604-49550-408  | 104.35              |
| REVOLT ELECTRICAL SERVICES              | 1128            | 08/30/2023 | EL/MAINTENANCE - DISTRIBU  | 604-49550-408  | 2,498.00            |
| AMAZON CAPITAL SERVICES, I              | 1THY-YQC9-7H63  | 08/28/2023 | EL/MAINTENANCE - GENERAT   | 604-49550-410  | 1,351.14            |
| CMP - CENTRAL MUNICIPAL P               | 7548            | 08/22/2023 | EL/CIP                     | 604-49550-450  | 3,610.30            |
| CULLIGAN                                | 8-11-23         | 08/22/2023 | ELECTRIC REBATE            | 604-49550-450  | 172.00              |
| MN REVENUE                              | JULY 2023       | 08/18/2023 | SALES TAX                  | 604-49550-460  | 249.00              |
| <b>Activity 49550 - Electric Total:</b> |                 |            |                            |                | <b>468,439.69</b>   |
| <b>Fund 604 - ELECTRIC Total:</b>       |                 |            |                            |                | <b>2,359,655.53</b> |

**Fund: 609 - LIQUOR STORE**

|                 |           |            |                           |           |                  |
|-----------------|-----------|------------|---------------------------|-----------|------------------|
| DGR ENGINEERING | 00262130  | 08/21/2023 | LIQUOR S/BUILDINGS        | 609-16200 | 288.00           |
| TSP             | 0059902   | 08/18/2023 | 03201413.2000/LIQUOR S/BU | 609-16200 | 2,520.00         |
| MN REVENUE      | JULY 2023 | 08/18/2023 | SALES TAX                 | 609-20202 | 20,231.00        |
|                 |           |            |                           |           | <b>23,039.00</b> |

**Activity: 49751 - Liquor Store**

|                         |               |            |                           |               |          |
|-------------------------|---------------|------------|---------------------------|---------------|----------|
| INDOFF, INC             | 3666638       | 08/08/2023 | LIQUOR S/SUPPLIES         | 609-49751-200 | 162.98   |
| INDOFF, INC             | 3670084       | 08/18/2023 | PAPER                     | 609-49751-200 | 50.49    |
| ARAMARK                 | 2560163957    | 08/21/2023 | LIQUOR S/CLEANING/SUPPLIE | 609-49751-211 | 66.38    |
| AH HERMEL COMPANY       | 984681/984681 | 08/08/2023 | LIQUOR S/OPERATING SUPPLI | 609-49751-217 | 83.76    |
| AH HERMEL COMPANY       | 987320/987320 | 08/21/2023 | LIQUOR S/OPERATING SUPPLI | 609-49751-217 | 53.43    |
| VINOPIA, INC            | 0333829-CM    | 08/08/2023 | LIQUOR S/LIQUOR           | 609-49751-251 | -42.75   |
| VINOPIA, INC            | 0333829-IN    | 08/07/2023 | LIQUOR S/LIQUOR           | 609-49751-251 | 128.25   |
| BREAKTHRU BEVERAGE MN   | 111305332     | 07/21/2023 | LIQUOR S/MERCHANDISE/FRE  | 609-49751-251 | 3,294.49 |
| BREAKTHRU BEVERAGE MN   | 111516740     | 08/03/2023 | LIQUOR S/LIQUOR/SOFT DRIN | 609-49751-251 | 2,346.45 |
| BREAKTHRU BEVERAGE MN   | 111717529     | 08/22/2023 | LIQUOR S/MERCHANDISE/FRE  | 609-49751-251 | 4,998.76 |
| DOLL DISTRIBUTING, LLC  | 1306380       | 08/08/2023 | LIQUOR S/LIQUOR/BEER/NON  | 609-49751-251 | 111.00   |
| DOLL DISTRIBUTING, LLC  | 1316352       | 08/22/2023 | LIQUOR S/LIQUOR/BEER/NON  | 609-49751-251 | 306.50   |
| DOLL DISTRIBUTING, LLC  | 1321487       | 08/29/2023 | LIQUOR S/LIQUOR           | 609-49751-251 | -38.90   |
| DAHLHELMER BEVERAGE LLC | 1973507       | 08/04/2023 | LIQUOR S/THC/LIQUOR       | 609-49751-251 | 535.25   |
| JOHNSON BROS.           | 2358736       | 08/21/2023 | LIQUOR S/LIQUOR/FREIGHT   | 609-49751-251 | 6,220.37 |
| JOHNSON BROS.           | 2363503       | 08/22/2023 | LIQUOR S/LIQUOR/FREIGHT   | 609-49751-251 | 1,649.70 |
| SOUTHERN GLAZER'S OF MN | 2372554       | 08/08/2023 | LIQUOR S/LIQUOR/FREIGHT   | 609-49751-251 | 6.75     |
| SOUTHERN GLAZER'S OF MN | 2372556       | 08/08/2023 | LIQUOR S/LIQUOR/FREIGHT   | 609-49751-251 | 5,281.40 |
| SOUTHERN GLAZER'S OF MN | 2375002       | 08/07/2023 | LIQUOR S/LIQUOR/FREIGHT   | 609-49751-251 | 118.40   |

## Expense Approval Report

Payment Dates: 8/12/2023 - 9/1/2023

| Vendor Name               | Payable Number | Post Date  | Description (Item)        | Account Number | Amount    |
|---------------------------|----------------|------------|---------------------------|----------------|-----------|
| SOUTHERN GLAZER'S OF MN   | 2375003        | 08/07/2023 | LIQUOR S/LIQUOR/FREIGHT   | 609-49751-251  | 951.08    |
| SOUTHERN GLAZER'S OF MN   | 2377606        | 08/11/2023 | LIQUOR S/LIQUOR/FREIGHT   | 609-49751-251  | 2,599.72  |
| SOUTHERN GLAZER'S OF MN   | 2380245        | 08/22/2023 | LIQUOR S/LIQUOR/FREIGHT   | 609-49751-251  | 1,365.78  |
| JOHNSON BROS.             | 262784         | 08/22/2023 | LIQUOR S/BEER/FREIGHT     | 609-49751-251  | -234.00   |
| JOHNSON BROS.             | 263670         | 08/21/2023 | LIQUOR S/LIQUOR/FREIGHT   | 609-49751-251  | -117.00   |
| BEVERAGE WHOLESALERS      | 284519         | 08/08/2023 | LIQUOR S/LIQUOR/BEER      | 609-49751-251  | -47.00    |
| BEVERAGE WHOLESALERS      | 285634         | 08/08/2023 | LIQUOR S/LIQUOR/BEER/SOF  | 609-49751-251  | 238.00    |
| BEVERAGE WHOLESALERS      | 287870         | 08/21/2023 | LIQUOR S/LIQUOR           | 609-49751-251  | 1,984.00  |
| BEVERAGE WHOLESALERS      | 287871         | 08/22/2023 | LIQUOR S/LIQUOR/BEER/NON  | 609-49751-251  | 235.00    |
| BREAKTHRU BEVERAGE MN     | 411164544      | 07/21/2023 | LIQUOR S/LIQUOR/NON-ALC   | 609-49751-251  | -41.88    |
| BREAKTHRU BEVERAGE MN     | 411164545      | 07/21/2023 | LIQUOR S/LIQUOR/FREIGHT   | 609-49751-251  | -78.81    |
| BREAKTHRU BEVERAGE MN     | 411190871      | 07/21/2023 | LIQUOR S/LIQUOR/FREIGHT   | 609-49751-251  | -83.31    |
| BREAKTHRU BEVERAGE MN     | 411276389      | 08/11/2023 | LIQUOR S/LIQUOR/FREIGHT   | 609-49751-251  | -19.50    |
| PHILLIPS WINE & SPIRITS   | 505246         | 08/21/2023 | LIQUOR S/LIQUOR           | 609-49751-251  | -12.58    |
| PHILLIPS WINE & SPIRITS   | 6639087        | 08/22/2023 | LIQUOR S/LIQUOR/FREIGHT   | 609-49751-251  | 742.50    |
| PHILLIPS WINE & SPIRITS   | 6642929        | 08/22/2023 | LIQUOR S/LIQUOR/FREIGHT   | 609-49751-251  | 1,805.90  |
| PHILLIPS WINE & SPIRITS   | 6642930        | 08/22/2023 | LIQUOR S/MERCHANDISE/FRE  | 609-49751-251  | 151.00    |
| BLUE CLOUD DISTRIBUTION O | 101091606      | 08/21/2023 | LIQUOR S/BEER             | 609-49751-252  | 1,063.00  |
| DOLL DISTRIBUTING, LLC    | 1301408        | 08/07/2023 | LIQUOR/BEER               | 609-49751-252  | 438.00    |
| DOLL DISTRIBUTING, LLC    | 1301411        | 08/08/2023 | LIQUOR S/BEER/NON-ALC     | 609-49751-252  | 7,646.05  |
| DOLL DISTRIBUTING, LLC    | 1303624        | 08/07/2023 | LIQUOR/BEER/NON-ALC       | 609-49751-252  | 99.20     |
| DOLL DISTRIBUTING, LLC    | 1306379        | 08/07/2023 | LIQUOR S/BEER             | 609-49751-252  | 280.80    |
| DOLL DISTRIBUTING, LLC    | 1306380        | 08/08/2023 | LIQUOR S/LIQUOR/BEER/NON  | 609-49751-252  | 8,993.55  |
| DOLL DISTRIBUTING, LLC    | 1311385        | 08/11/2023 | LIQUOR S/BEER/NON-A BEER  | 609-49751-252  | 7,764.45  |
| DOLL DISTRIBUTING, LLC    | 1311388        | 08/11/2023 | LIQUOR S/BEER             | 609-49751-252  | -104.65   |
| DOLL DISTRIBUTING, LLC    | 1313600        | 08/21/2023 | LIQUOR S/BEER/NON ALCOH   | 609-49751-252  | 306.40    |
| DOLL DISTRIBUTING, LLC    | 1316352        | 08/22/2023 | LIQUOR S/LIQUOR/BEER/NON  | 609-49751-252  | 4,557.60  |
| DOLL DISTRIBUTING, LLC    | 1317506        | 08/21/2023 | LIQUOR S/BEER             | 609-49751-252  | -122.30   |
| DOLL DISTRIBUTING, LLC    | 1318633        | 08/21/2023 | LIQUOR S/BEER             | 609-49751-252  | 130.80    |
| JOHNSON BROS.             | 2363505        | 08/21/2023 | LIQUOR S/BEER             | 609-49751-252  | 240.00    |
| BEVERAGE WHOLESALERS      | 284519         | 08/08/2023 | LIQUOR S/LIQUOR/BEER      | 609-49751-252  | 8,976.66  |
| BEVERAGE WHOLESALERS      | 285634         | 08/08/2023 | LIQUOR S/LIQUOR/BEER/SOF  | 609-49751-252  | 13,079.47 |
| BEVERAGE WHOLESALERS      | 286778         | 08/11/2023 | LIQUOR S/BEER/NON-A BEER  | 609-49751-252  | 10,809.60 |
| BEVERAGE WHOLESALERS      | 287497         | 08/21/2023 | LIQUOR S/BEER             | 609-49751-252  | 325.00    |
| BEVERAGE WHOLESALERS      | 287871         | 08/22/2023 | LIQUOR S/LIQUOR/BEER/NON  | 609-49751-252  | 12,352.30 |
| BRAU BROTHERS BREWING C   | 331342         | 08/10/2023 | LIQUOR S/BEER             | 609-49751-252  | 120.00    |
| ARTISAN BEER COMPANY      | 3620820        | 08/21/2023 | LIQUOR S/BEER             | 609-49751-252  | 137.60    |
| ARTISAN BEER COMPANY      | 3622344        | 08/21/2023 | LIQUOR S/BEER             | 609-49751-252  | 55.40     |
| BEVERAGE WHOLESALERS      | 732934         | 08/21/2023 | LIQUOR S/BEER             | 609-49751-252  | -35.55    |
| VINOPIA, INC              | 0333828-IN     | 08/08/2023 | LIQUOR S/SOFT DRINKS & MI | 609-49751-253  | 88.00     |
| BREAKTHRU BEVERAGE MN     | 111305332      | 07/21/2023 | LIQUOR S/MERCHANDISE/FRE  | 609-49751-253  | 228.00    |
| BREAKTHRU BEVERAGE MN     | 111717529      | 08/22/2023 | LIQUOR S/MERCHANDISE/FRE  | 609-49751-253  | 264.00    |
| JOHNSON BROS.             | 2358737        | 08/22/2023 | LIQUOR S/BEER/FREIGHT     | 609-49751-253  | 638.00    |
| JOHNSON BROS.             | 2363504        | 08/22/2023 | LIQUOR S/WINE/MERCHANDI   | 609-49751-253  | 1,166.60  |
| SOUTHERN GLAZER'S OF MN   | 2372557        | 08/08/2023 | LIQUOR S/LIQUOR/WINE      | 609-49751-253  | 180.00    |
| SOUTHERN GLAZER'S OF MN   | 2375004        | 08/08/2023 | LIQUOR S/WINE/FREIGHT     | 609-49751-253  | 201.00    |
| SOUTHERN GLAZER'S OF MN   | 2377608        | 08/11/2023 | LIQUOR S/WINE/FREIGHT     | 609-49751-253  | 128.00    |
| SOUTHERN GLAZER'S OF MN   | 2380246        | 08/22/2023 | LIQUOR S/BEER/FREIGHT     | 609-49751-253  | 180.00    |
| JOHNSON BROS.             | 262783         | 08/22/2023 | LIQUOR S/BEER             | 609-49751-253  | -16.67    |
| JOHNSON BROS.             | 262785         | 08/22/2023 | LIQUOR S/WINE             | 609-49751-253  | -14.33    |
| ROUND LAKE VINEYARDS & W  | 3840           | 08/08/2023 | LIQUOR S/LIQUOR/WINE      | 609-49751-253  | 375.00    |
| BREAKTHRU BEVERAGE MN     | 411260654      | 08/07/2023 | LIQUOR S/WINE/SOFT DRINKS | 609-49751-253  | -136.00   |
| PHILLIPS WINE & SPIRITS   | 6639088        | 08/22/2023 | LIQUOR S/BEER/FREIGHT     | 609-49751-253  | 493.60    |
| PHILLIPS WINE & SPIRITS   | 6642930        | 08/22/2023 | LIQUOR S/MERCHANDISE/FRE  | 609-49751-253  | 391.72    |
| MORGAN CREEK VINEYARDS    | 6869           | 08/08/2023 | LIQUOR S/LIQUOR/WINE      | 609-49751-253  | 100.80    |
| VINOPIA, INC              | 0333828-IN     | 08/08/2023 | LIQUOR S/SOFT DRINKS & MI | 609-49751-254  | 120.00    |
| BREAKTHRU BEVERAGE MN     | 111305332      | 07/21/2023 | LIQUOR S/MERCHANDISE/FRE  | 609-49751-254  | 54.11     |
| BREAKTHRU BEVERAGE MN     | 111516740      | 08/03/2023 | LIQUOR S/LIQUOR/SOFT DRIN | 609-49751-254  | 178.07    |
| BREAKTHRU BEVERAGE MN     | 111717529      | 08/22/2023 | LIQUOR S/MERCHANDISE/FRE  | 609-49751-254  | 154.25    |
| JOHNSON BROS.             | 2363504        | 08/22/2023 | LIQUOR S/WINE/MERCHANDI   | 609-49751-254  | 33.50     |

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Payment Dates: 8/12/2023 - 9/1/2023

| Vendor Name                 | Payable Number | Post Date  | Description (Item)        | Account Number | Amount   |
|-----------------------------|----------------|------------|---------------------------|----------------|----------|
| SOUTHERN GLAZER'S OF MN     | 2377607        | 08/11/2023 | LIQUOR S/SOFT DRINKS & MI | 609-49751-254  | 54.00    |
| BEVERAGE WHOLESALERS        | 285634         | 08/08/2023 | LIQUOR S/LIQUOR/BEER/SOF  | 609-49751-254  | 177.60   |
| BREAKTHRU BEVERAGE MN       | 411260654      | 08/07/2023 | LIQUOR S/WINE/SOFT DRINKS | 609-49751-254  | -70.07   |
| BREAKTHRU BEVERAGE MN       | 411278512      | 08/11/2023 | LIQUOR S/SOFT DRINKS & MI | 609-49751-254  | -26.05   |
| ATLANTIC COCA-COLA          | 4112850        | 08/11/2023 | LIQUOR S/SOFT DRINKS & MI | 609-49751-254  | 225.00   |
| RED BULL DISTRIBUTION CO, I | 5007092648     | 08/11/2023 | LIQUOR S/SOFT DRINKS & MI | 609-49751-254  | 151.44   |
| PHILLIPS WINE & SPIRITS     | 6642930        | 08/22/2023 | LIQUOR S/MERCHANDISE/FRE  | 609-49751-254  | 316.85   |
| AH HERMEL COMPANY           | 984680/984680  | 08/08/2023 | LIQUOR S/MERCHANDISE/SO   | 609-49751-254  | 129.55   |
| AH HERMEL COMPANY           | 987319/987319  | 08/22/2023 | LIQUOR S/MERCHANDISE/FRE  | 609-49751-254  | 218.11   |
| AH HERMEL COMPANY           | 987319/987319  | 08/22/2023 | LIQUOR S/MERCHANDISE/FRE  | 609-49751-256  | 324.70   |
| HOME CITY ICE COMPANY       | 7010230223     | 08/22/2023 | LIQUOR S/ICE/FREIGHT      | 609-49751-257  | 293.48   |
| HOME CITY ICE COMPANY       | 7031230307     | 08/11/2023 | LIQUOR S/ICE/FREIGHT      | 609-49751-257  | 213.54   |
| DAHLHELMER BEVERAGE LLC     | 1973507        | 08/04/2023 | LIQUOR S/THC/LIQUOR       | 609-49751-258  | 505.00   |
| DOLL DISTRIBUTING, LLC      | 1301411        | 08/08/2023 | LIQUOR S/BEER/NON-ALC     | 609-49751-259  | 409.80   |
| DOLL DISTRIBUTING, LLC      | 1303624        | 08/07/2023 | LIQUOR/BEER/NON-ALC       | 609-49751-259  | 67.00    |
| DOLL DISTRIBUTING, LLC      | 1306380        | 08/08/2023 | LIQUOR S/LIQUOR/BEER/NON  | 609-49751-259  | 247.40   |
| DOLL DISTRIBUTING, LLC      | 1311385        | 08/11/2023 | LIQUOR S/BEER/NON-A BEER  | 609-49751-259  | 246.60   |
| DOLL DISTRIBUTING, LLC      | 1313600        | 08/21/2023 | LIQUOR S/BEER/NON ALCOH   | 609-49751-259  | 67.00    |
| DOLL DISTRIBUTING, LLC      | 1316352        | 08/22/2023 | LIQUOR S/LIQUOR/BEER/NON  | 609-49751-259  | 253.45   |
| BEVERAGE WHOLESALERS        | 285634         | 08/08/2023 | LIQUOR S/LIQUOR/BEER/SOF  | 609-49751-259  | 82.95    |
| BEVERAGE WHOLESALERS        | 286778         | 08/11/2023 | LIQUOR S/BEER/NON-A BEER  | 609-49751-259  | 28.80    |
| BEVERAGE WHOLESALERS        | 287871         | 08/22/2023 | LIQUOR S/LIQUOR/BEER/NON  | 609-49751-259  | 150.45   |
| BREAKTHRU BEVERAGE MN       | 411164544      | 07/21/2023 | LIQUOR S/LIQUOR/NON-ALC   | 609-49751-259  | -44.00   |
| AH HERMEL COMPANY           | 984680/984680  | 08/08/2023 | LIQUOR S/MERCHANDISE/SO   | 609-49751-261  | 164.22   |
| AH HERMEL COMPANY           | 984695/984695  | 08/08/2023 | LIQUOR S/MERCHANDISE      | 609-49751-261  | 45.25    |
| AH HERMEL COMPANY           | 987319/987319  | 08/22/2023 | LIQUOR S/MERCHANDISE/FRE  | 609-49751-261  | 41.15    |
| SCHLENNER WENNER & CO       | 309553         | 08/28/2023 | AUDIT SERVICES            | 609-49751-301  | 2,154.00 |
| NORTHERN CONSULTING ACT     | WDF-2023-07    | 08/18/2023 | OPEB FIRE RELIEF-PENSION  | 609-49751-301  | 200.00   |
| VINOPIA, INC                | 0333828-IN     | 08/08/2023 | LIQUOR S/SOFT DRINKS & MI | 609-49751-333  | 14.00    |
| BREAKTHRU BEVERAGE MN       | 111305332      | 07/21/2023 | LIQUOR S/MERCHANDISE/FRE  | 609-49751-333  | 43.32    |
| BREAKTHRU BEVERAGE MN       | 111516740      | 08/03/2023 | LIQUOR S/LIQUOR/SOFT DRIN | 609-49751-333  | 52.11    |
| BREAKTHRU BEVERAGE MN       | 111717529      | 08/22/2023 | LIQUOR S/MERCHANDISE/FRE  | 609-49751-333  | 74.00    |
| JOHNSON BROS.               | 2358736        | 08/21/2023 | LIQUOR S/LIQUOR/FREIGHT   | 609-49751-333  | 123.34   |
| JOHNSON BROS.               | 2358737        | 08/22/2023 | LIQUOR S/BEER/FREIGHT     | 609-49751-333  | 22.33    |
| JOHNSON BROS.               | 2363503        | 08/22/2023 | LIQUOR S/LIQUOR/FREIGHT   | 609-49751-333  | 44.66    |
| JOHNSON BROS.               | 2363504        | 08/22/2023 | LIQUOR S/WINE/MERCHANDI   | 609-49751-333  | 36.54    |
| SOUTHERN GLAZER'S OF MN     | 2372554        | 08/08/2023 | LIQUOR S/LIQUOR/FREIGHT   | 609-49751-333  | 0.17     |
| SOUTHERN GLAZER'S OF MN     | 2372555        | 08/08/2023 | LIQUOR S/LIQUOR           | 609-49751-333  | 2.05     |
| SOUTHERN GLAZER'S OF MN     | 2372556        | 08/08/2023 | LIQUOR S/LIQUOR/FREIGHT   | 609-49751-333  | 85.19    |
| SOUTHERN GLAZER'S OF MN     | 2372557        | 08/08/2023 | LIQUOR S/LIQUOR/WINE      | 609-49751-333  | 2.05     |
| SOUTHERN GLAZER'S OF MN     | 2375002        | 08/07/2023 | LIQUOR S/LIQUOR/FREIGHT   | 609-49751-333  | 4.10     |
| SOUTHERN GLAZER'S OF MN     | 2375003        | 08/07/2023 | LIQUOR S/LIQUOR/FREIGHT   | 609-49751-333  | 14.35    |
| SOUTHERN GLAZER'S OF MN     | 2375004        | 08/08/2023 | LIQUOR S/WINE/FREIGHT     | 609-49751-333  | 2.22     |
| SOUTHERN GLAZER'S OF MN     | 2377606        | 08/11/2023 | LIQUOR S/LIQUOR/FREIGHT   | 609-49751-333  | 34.14    |
| SOUTHERN GLAZER'S OF MN     | 2377607        | 08/11/2023 | LIQUOR S/SOFT DRINKS & MI | 609-49751-333  | 4.10     |
| SOUTHERN GLAZER'S OF MN     | 2377608        | 08/11/2023 | LIQUOR S/WINE/FREIGHT     | 609-49751-333  | 2.39     |
| SOUTHERN GLAZER'S OF MN     | 2380245        | 08/22/2023 | LIQUOR S/LIQUOR/FREIGHT   | 609-49751-333  | 19.37    |
| SOUTHERN GLAZER'S OF MN     | 2380246        | 08/22/2023 | LIQUOR S/BEER/FREIGHT     | 609-49751-333  | 20.50    |
| JOHNSON BROS.               | 262784         | 08/22/2023 | LIQUOR S/BEER/FREIGHT     | 609-49751-333  | -1.50    |
| JOHNSON BROS.               | 263670         | 08/21/2023 | LIQUOR S/LIQUOR/FREIGHT   | 609-49751-333  | -0.50    |
| BREAKTHRU BEVERAGE MN       | 411164544      | 07/21/2023 | LIQUOR S/LIQUOR/NON-ALC   | 609-49751-333  | -2.16    |
| BREAKTHRU BEVERAGE MN       | 411164545      | 07/21/2023 | LIQUOR S/LIQUOR/FREIGHT   | 609-49751-333  | -0.46    |
| BREAKTHRU BEVERAGE MN       | 411190871      | 07/21/2023 | LIQUOR S/LIQUOR/FREIGHT   | 609-49751-333  | -0.46    |
| BREAKTHRU BEVERAGE MN       | 411260654      | 08/07/2023 | LIQUOR S/WINE/SOFT DRINKS | 609-49751-333  | -5.55    |
| BREAKTHRU BEVERAGE MN       | 411276389      | 08/11/2023 | LIQUOR S/LIQUOR/FREIGHT   | 609-49751-333  | -0.31    |
| BREAKTHRU BEVERAGE MN       | 411278512      | 08/11/2023 | LIQUOR S/SOFT DRINKS & MI | 609-49751-333  | -1.85    |
| PHILLIPS WINE & SPIRITS     | 6639087        | 08/22/2023 | LIQUOR S/LIQUOR/FREIGHT   | 609-49751-333  | 6.09     |
| PHILLIPS WINE & SPIRITS     | 6639088        | 08/22/2023 | LIQUOR S/BEER/FREIGHT     | 609-49751-333  | 16.24    |
| PHILLIPS WINE & SPIRITS     | 6642929        | 08/22/2023 | LIQUOR S/LIQUOR/FREIGHT   | 609-49751-333  | 42.63    |
| PHILLIPS WINE & SPIRITS     | 6642930        | 08/22/2023 | LIQUOR S/MERCHANDISE/FRE  | 609-49751-333  | 25.38    |

## Expense Approval Report

Payment Dates: 8/12/2023 - 9/1/2023

| Vendor Name                          | Payable Number  | Post Date  | Description (Item)       | Account Number | Amount     |
|--------------------------------------|-----------------|------------|--------------------------|----------------|------------|
| HOME CITY ICE COMPANY                | 7010230223      | 08/22/2023 | LIQUOR S/ICE/FREIGHT     | 609-49751-333  | 5.25       |
| HOME CITY ICE COMPANY                | 7031230307      | 08/11/2023 | LIQUOR S/ICE/FREIGHT     | 609-49751-333  | 5.25       |
| AH HERMEL COMPANY                    | 984680/984680   | 08/08/2023 | LIQUOR S/MERCHANDISE/SO  | 609-49751-333  | 8.95       |
| AH HERMEL COMPANY                    | 987319/987319   | 08/22/2023 | LIQUOR S/MERCHANDISE/FRE | 609-49751-333  | 8.95       |
| KDOM RADIO                           | 07-31-2023 0229 | 08/08/2023 | LIQUOR S/ADVERTISING     | 609-49751-340  | 793.56     |
| WINDOM FIRE DEPT.                    | 08-05-2023      | 08/21/2023 | LIQUOR S/ADVERTISING     | 609-49751-340  | 600.00     |
| MN ENERGY RESOURCES                  | 4700817760      | 08/28/2023 | GAS UTILITY              | 609-49751-383  | 107.83     |
| HOMETOWN SANITATION SER              | 0000523262      | 08/08/2023 | LIQUOR S/REFUSE DISPOSAL | 609-49751-384  | 183.99     |
| RICHIE WATER CONDITIONIN             | 08-14-23        | 08/10/2023 | LIQUOR S/MAINTENANCE - U | 609-49751-409  | 14.89      |
| MN REVENUE                           | JULY 2023       | 08/18/2023 | SALES TAX                | 609-49751-460  | 9.00       |
| Activity 49751 - Liquor Store Total: |                 |            |                          |                | 125,736.01 |
| Fund 609 - LIQUOR STORE Total:       |                 |            |                          |                | 148,775.01 |

## Fund: 614 - TELECOM

|                        |          |            |                   |           |          |
|------------------------|----------|------------|-------------------|-----------|----------|
| SOUTHWEST MN BROADBAN  | 08142023 | 08/24/2023 | TELECOM/MACHINERY | 614-16400 | 4,950.00 |
| UNITED TEL SUPPLY, INC | 30286    | 08/18/2023 | 721 GE ONT        | 614-16400 | 3,579.63 |
|                        |          |            |                   |           | 8,529.63 |

## Activity: 49870 - Telecom

|                             |                  |            |                               |               |          |
|-----------------------------|------------------|------------|-------------------------------|---------------|----------|
| INDOFF, INC                 | 3670084          | 08/18/2023 | PAPER                         | 614-49870-200 | 50.49    |
| MANKATO NETWORKS, LLC       | 389888           | 08/18/2023 | TELECOM/OPERATING SUPPLI      | 614-49870-217 | 1,248.28 |
| INTERSTATE ALL BATTERY CEN  | 1912903028894    | 08/18/2023 | TELECOM/UTILITY SYSTEM        | 614-49870-227 | 653.59   |
| SCHLENNER WENNER & CO       | 309553           | 08/28/2023 | AUDIT SERVICES                | 614-49870-301 | 2,154.00 |
| NORTHERN CONSULTING ACT     | WDF-2023-07      | 08/18/2023 | OPEB FIRE RELIEF-PENSION      | 614-49870-301 | 200.00   |
| INTERSTATE TRS FUND         | 82580760068-0823 | 08/28/2023 | 514a Obligation/Total 499 Rev | 614-49870-304 | 597.44   |
| INTERSTATE TRS FUND         | 82580760068-0823 | 08/28/2023 | 514b Obligation/INTERSTE/IN   | 614-49870-304 | 2.05     |
| GOPHER STATE ONE CALL       | 3070845          | 08/10/2023 | LOCATES                       | 614-49870-321 | 38.48    |
| INNOVATIVE SYSTEMS LLC      | INV-12301        | 08/18/2023 | POSTAGE                       | 614-49870-322 | 241.19   |
| INNOVATIVE SYSTEMS LLC      | INV-12172        | 08/18/2023 | DATA PROCESSING               | 614-49870-326 | 1,753.54 |
| INNOVATIVE SYSTEMS LLC      | INV-12172        | 08/18/2023 | DATA PROCESSING               | 614-49870-326 | 936.25   |
| INNOVATIVE SYSTEMS LLC      | INV-12172        | 08/18/2023 | DATA PROCESSING               | 614-49870-326 | 1,035.00 |
| INNOVATIVE SYSTEMS LLC      | INV-12301        | 08/18/2023 | PROCESSING                    | 614-49870-326 | 161.92   |
| NEUSTAR, INC.               | L-0000043764     | 08/10/2023 | TELECOM/DATA PROCESSING       | 614-49870-326 | 6.75     |
| KDOM RADIO                  | 23070468         | 08/02/2023 | TELECOM/ADVERTISING           | 614-49870-340 | 100.98   |
| WINDOM FIRE DEPT.           | 8-5-2023         | 08/18/2023 | TELECOM/ADVERTISING           | 614-49870-340 | 300.00   |
| INNOVATIVE SYSTEMS LLC      | INV-12301        | 08/18/2023 | INSERTS                       | 614-49870-350 | 16.50    |
| MN ENERGY RESOURCES         | 4700817760       | 08/28/2023 | GAS UTILITY                   | 614-49870-383 | 17.18    |
| HOMETOWN SANITATION SER     | 0000523265       | 08/08/2023 | TELECOM/REFUSE DISPOSAL       | 614-49870-384 | 99.99    |
| ELITE MECHANICAL SYSTEMS    | 16421            | 08/10/2023 | TELECOM/MAINTENANCE - ST      | 614-49870-402 | 117.50   |
| AMAZON CAPITAL SERVICES, I  | 11YJ-791N-CTCN   | 08/10/2023 | TELECOM/MAINTENANCE - O       | 614-49870-404 | 134.70   |
| ELITE MECHANICAL SYSTEMS    | 16602            | 08/24/2023 | TELECOM/MAINTENANCE - O       | 614-49870-404 | 185.00   |
| KULSETH LAWN LANDSCAPE      | 3862             | 08/24/2023 | TELECOM/MAINTENANCE - G       | 614-49870-406 | 181.69   |
| CENTURY LINK                | 7242105D-D-23229 | 08/29/2023 | CABS                          | 614-49870-441 | 41.98    |
| CONSOLIDATED COMMUNICA      | 08-01-23         | 08/10/2023 | TELECOM/507-151-0204/0        | 614-49870-442 | 1,443.00 |
| BIG TEN NETWORK, LLC        | 230594           | 08/15/2023 | TELECOM/SUBSCRIBER FEES       | 614-49870-442 | 1,348.90 |
| FOX TELEVISION STATIONS, LL | 230595           | 08/15/2023 | TELECOM/SUBSCRIBER FEES       | 614-49870-442 | 242.35   |
| FOX TELEVISION STATIONS, LL | 230596           | 08/15/2023 | TELECOM/SUBSCRIBER FEES       | 614-49870-442 | 3,013.00 |
| NEXSTAR BROADCASTING GR     | 518895           | 08/15/2023 | TELECOM/SUBSCRIBER FEES       | 614-49870-442 | 217.89   |
| MLB NETWORK                 | 520125           | 08/18/2023 | TELECOM/SUBSCRIBER FEES       | 614-49870-442 | 355.98   |
| SHOWTIME NETWORKS INC       | 68939            | 08/18/2023 | TELECOM/SUBSCRIBER FEES       | 614-49870-442 | 171.82   |
| BALLY SPORTS NORTH          | V31333           | 08/15/2023 | TELECOM/SUBSCRIBER FEES       | 614-49870-442 | 6,606.74 |
| UNIVERSAL SERVICE ADMIN C   | UBDI00001386593  | 08/28/2023 | 499A CONTRIBUTION             | 614-49870-443 | 1,612.37 |
| ICONECTIV                   | 201353-WE-63     | 08/29/2023 | LNP SERVICES 7-1-2023 - 6-30  | 614-49870-445 | 673.30   |
| CONSOLIDATED CALL CENTER    | 23664            | 08/07/2023 | TELECOM/SWITCH FEES           | 614-49870-445 | 231.00   |
| 1623 FARNAM LLC             | 00008207         | 08/07/2023 | TELECOM/INTERNET EXPENSE      | 614-49870-447 | 200.00   |
| ZAYO GROUP, LLC             | 2023080027696    | 08/10/2023 | TELECOM/INTERNET EXPENSE      | 614-49870-447 | 1,950.00 |
| MANKATO NETWORKS, LLC       | 389899           | 08/18/2023 | TELECOM/INTERNET EXPENSE      | 614-49870-447 | 522.50   |
| MANKATO NETWORKS, LLC       | 389908           | 08/18/2023 | TELECOM/INTERNET EXPENSE      | 614-49870-447 | 1,193.67 |
| MANKATO NETWORKS, LLC       | 389945           | 08/18/2023 | TELECOM/INTERNET EXPENSE      | 614-49870-447 | 1,193.67 |
| GOLDEN WEST TECH & INT SO   | 230700044        | 08/07/2023 | TELECOM/ON CALL SUPPORT       | 614-49870-448 | 50.09    |
| ZAYO GROUP, LLC             | 2023080002376    | 08/10/2023 | TELECOM/CALL COMPLETION       | 614-49870-451 | 2,099.57 |

## Expense Approval Report

Payment Dates: 8/12/2023 - 9/1/2023

| Vendor Name                | Payable Number | Post Date  | Description (Item)       | Account Number | Amount   |
|----------------------------|----------------|------------|--------------------------|----------------|----------|
| ONVOY, LLC dba INTELIGUENT | 360002         | 08/07/2023 | TELECOM/CALL COMPLETION  | 614-49870-451  | 2,848.65 |
| ONVOY, LLC dba INTELIGUENT | 360072         | 08/07/2023 | TELECOM/CALL COMPLETION  | 614-49870-451  | 177.12   |
| CENTURY LINK               | AUG 16, 2023   | 08/29/2023 | SERVICE 831-1075 104     | 614-49870-451  | 86.76    |
| MN REVENUE                 | JULY 2023      | 08/18/2023 | SALES TAX                | 614-49870-460  | 296.00   |
| MN REVENUE                 | JULY 2023      | 08/18/2023 | SALES TAX                | 614-49870-460  | 78.00    |
| EHLERS & ASSOC., INC.      | 95125          | 08/29/2023 | 2023 CONTINUING DISCLOSU | 614-49870-480  | 531.25   |
| EHLERS & ASSOC., INC.      | 95125          | 08/29/2023 | 2023 CONTINUING DISCLOSU | 614-49870-480  | 531.25   |

Activity 49870 - Telecom Total: 37,949.38

Fund 614 - TELECOM Total: 46,479.01

## Fund: 615 - ARENA

## Activity: 49850 - Arena

|                             |                    |            |                              |               |        |
|-----------------------------|--------------------|------------|------------------------------|---------------|--------|
| JCL SOLUTIONS - JANITORS CL | 1334662            | 08/18/2023 | ARENA/CLEANING/SUPPLIES      | 615-49850-211 | 425.19 |
| ARAMARK                     | 2560156860         | 08/08/2023 | ARENA/CLEANING/SUPPLIES      | 615-49850-211 | 49.65  |
| ARAMARK                     | 2560161604         | 08/29/2023 | ARENA/CLEANING/SUPPLIES      | 615-49850-211 | 49.65  |
| AMAZON CAPITAL SERVICES, I  | 1X4R-CGXG-3CWX     | 08/11/2023 | ARENA/MATERIALS              | 615-49850-215 | 89.95  |
| CARQUEST - SMITH AUTO SUP   | JULY 2023          | 08/11/2023 | MAINTENANCE                  | 615-49850-215 | 15.06  |
| CARQUEST - SMITH AUTO SUP   | JULY 2023          | 08/11/2023 | MAINTENANCE                  | 615-49850-216 | 11.94  |
| COTTONWOOD VET CLINIC       | 268087             | 08/11/2023 | ARENA/INSPECT HORSES         | 615-49850-217 | 120.00 |
| CARQUEST - SMITH AUTO SUP   | JULY 2023          | 08/11/2023 | MAINTENANCE                  | 615-49850-217 | 18.36  |
| SCHLENNER WENNER & CO       | 309553             | 08/28/2023 | AUDIT SERVICES               | 615-49850-301 | 740.00 |
| ASCAP                       | 100006182292       | 08/28/2023 | ARENA/WCC/DATA PROCESSI      | 615-49850-326 | 25.00  |
| MN ENERGY RESOURCES         | 4700817760         | 08/28/2023 | GAS UTILITY                  | 615-49850-383 | 148.43 |
| HOMETOWN SANITATION SER     | 0000523266         | 08/01/2023 | ARENA/REFUSE DISPOSAL        | 615-49850-384 | 169.99 |
| ELECTRIC FUND               | INV01799           | 08/11/2023 | ARENA/REPLACEMENT OF LIG     | 615-49850-409 | 656.20 |
| BROWN-NICOLLET COMMUNI      | 2023 EVENT CAMPING | 08/29/2023 | ARENA/LICENSE FEES 8-8 - 8-1 | 615-49850-444 | 50.00  |
| MN REVENUE                  | JULY 2023          | 08/18/2023 | SALES TAX                    | 615-49850-460 | 112.00 |
| EHLERS & ASSOC., INC.       | 95125              | 08/29/2023 | 2023 CONTINUING DISCLOSU     | 615-49850-480 | 531.25 |

Activity 49850 - Arena Total: 3,212.67

Fund 615 - ARENA Total: 3,212.67

## Fund: 617 - M/P CENTER

|                          |       |            |                         |           |           |
|--------------------------|-------|------------|-------------------------|-----------|-----------|
| ELITE MECHANICAL SYSTEMS | 15526 | 08/11/2023 | WCC/H VAC UNIT          | 617-16200 | 18,750.00 |
| ELITE MECHANICAL SYSTEMS | 15528 | 08/11/2023 | WCC/FURNACE/STON AIR CO | 617-16200 | 11,500.00 |

30,250.00

## Activity: 49860 - M/P Center

|                       |                |            |                         |               |        |
|-----------------------|----------------|------------|-------------------------|---------------|--------|
| ARAMARK               | 25691303       | 08/18/2023 | WCC/UNIFORMS            | 617-49860-218 | 208.83 |
| SCHLENNER WENNER & CO | 309553         | 08/28/2023 | AUDIT SERVICES          | 617-49860-301 | 740.00 |
| ASCAP                 | 100006182292   | 08/28/2023 | ARENA/WCC/DATA PROCESSI | 617-49860-326 | 25.00  |
| KDOM RADIO            | 0563 7-31-2023 | 08/11/2023 | WCC/ADVERTISING         | 617-49860-340 | 112.20 |
| MN ENERGY RESOURCES   | 4700817760     | 08/28/2023 | GAS UTILITY             | 617-49860-383 | 412.43 |
| MN REVENUE            | JULY 2023      | 08/18/2023 | SALES TAX               | 617-49860-460 | 647.00 |

Activity 49860 - M/P Center Total: 2,145.46

Fund 617 - M/P CENTER Total: 32,395.46

## Fund: 651 - RIVERLBUFF TOWNHOMES

## Activity: 46520 - EDA

|                       |        |            |                |               |        |
|-----------------------|--------|------------|----------------|---------------|--------|
| SCHLENNER WENNER & CO | 309553 | 08/28/2023 | AUDIT SERVICES | 651-46520-480 | 740.00 |
|-----------------------|--------|------------|----------------|---------------|--------|

Activity 46520 - EDA Total: 740.00

Fund 651 - RIVERLBUFF TOWNHOMES Total: 740.00

## Fund: 700 - PAYROLL

|                               |             |            |                         |           |           |
|-------------------------------|-------------|------------|-------------------------|-----------|-----------|
| Internal Revenue Service-Payr | INV0002321  | 08/25/2023 | Federal Tax Withholding | 700-21701 | 11,791.61 |
| MN Department of Revenue -    | INV0002322  | 08/25/2023 | State Withholding       | 700-21702 | 5,859.21  |
| Internal Revenue Service-Payr | INV0002321  | 08/25/2023 | Social Security         | 700-21703 | 14,418.02 |
| MN Pera                       | INV0002319  | 08/25/2023 | PERA                    | 700-21704 | 9,466.59  |
| MN Pera                       | INV0002319  | 08/25/2023 | PERA                    | 700-21704 | 932.04    |
| MN Pera                       | INV0002319  | 08/25/2023 | PERA                    | 700-21704 | 15,247.86 |
| MN State Deferred             | INV0002320  | 08/25/2023 | Deferred Compensation   | 700-21705 | 5,299.66  |
| MN State Deferred             | INV0002320  | 08/25/2023 | Deferred Roth           | 700-21705 | 1,652.00  |
| LOCAL UNION #949              | AUGUST 2023 | 08/23/2023 | UNION DUES              | 700-21707 | 1,707.36  |

## Expense Approval Report

Payment Dates: 8/12/2023 - 9/1/2023

| Vendor Name                   | Payable Number | Post Date  | Description (Item)        | Account Number | Amount              |
|-------------------------------|----------------|------------|---------------------------|----------------|---------------------|
| LAW ENFORCEMENT LABOR S       | AUGUST 2023    | 08/23/2023 | POLICE UNION DUES         | 700-21708      | 472.50              |
| Internal Revenue Service-Payr | INV0002321     | 08/25/2023 | Medicare Withholding      | 700-21711      | 4,263.68            |
| WEX Health Inc                | 8/23/2023      | 08/23/2023 | FLEX SPENDING             | 700-21712      | 49.76               |
| WEX Health Inc                | 8-10-2023      | 08/22/2023 | FLEX SPENDING             | 700-21712      | 280.00              |
| WEX Health Inc                | 8-11-2023      | 08/22/2023 | FLEX SPENDING             | 700-21712      | 340.81              |
| WEX Health Inc                | 8-14-2023      | 08/22/2023 | FLEX SPENDING             | 700-21712      | 159.77              |
| WEX Health Inc                | 8-21-2023      | 08/22/2023 | FLEX SPENDING             | 700-21712      | 760.00              |
| WEX Health Inc                | 8-22-2023      | 08/23/2023 | FLEX SPENDING             | 700-21712      | 1,000.00            |
| WEX Health Inc                | 8-25-2023      | 08/25/2023 | FLEX SPENDING             | 700-21712      | 159.77              |
| WEX Health Inc                | 8-28-2023      | 08/30/2023 | FLEX SPENDING             | 700-21712      | 1,538.38            |
| WEX Health Inc                | 8-29-2023      | 08/30/2023 | FLEX SPENDING             | 700-21712      | 10.63               |
| WEX Health Inc                | 8-30-2023      | 08/30/2023 | FLEX SPENDING             | 700-21712      | 94.85               |
| AFLAC                         | 882434         | 08/18/2023 | INSURANCE AUGUST 2023     | 700-21715      | 263.93              |
| AFLAC                         | 882434         | 08/18/2023 | INSURANCE AUGUST 2023     | 700-21716      | 704.23              |
| MN BENEFIT ASSOCIATION        | 2023-0216131   | 08/18/2023 | INSURANCE                 | 700-21717      | 5.84                |
| MN BENEFIT ASSOCIATION        | 2023-0216131   | 08/18/2023 | INSURANCE                 | 700-21719      | 537.09              |
| WEX Health Inc                | INV0002318     | 08/25/2023 | HSA Employee Contribution | 700-21723      | 773.46              |
|                               |                |            |                           |                | <b>77,781.05</b>    |
| Fund 700 - PAYROLL Total:     |                |            |                           |                | <b>77,781.05</b>    |
| Grand Total:                  |                |            |                           |                | <b>2,838,240.03</b> |

## Report Summary

## Fund Summary

| Fund                           | Payment Amount      |
|--------------------------------|---------------------|
| 100 - GENERAL                  | 77,772.99           |
| 211 - LIBRARY                  | 1,860.01            |
| 225 - AIRPORT                  | 26,292.22           |
| 230 - POOL                     | 5,525.08            |
| 235 - AMBULANCE                | 10,704.48           |
| 250 - EDA GENERAL              | 5,127.19            |
| 254 - NORTH IND PARK           | 333.07              |
| 305 - 2009 STREET IMPROVEMENT  | 531.25              |
| 307 - 2017 STREET PROJECT      | 531.25              |
| 308 - 2020 STREET PROJECT      | 1,062.50            |
| 309 - 2024 STREET PROJECT      | 8,834.00            |
| 401 - GENERAL CAPITAL PROJECTS | 3,417.21            |
| 601 - WATER                    | 12,763.57           |
| 602 - SEWER                    | 14,446.48           |
| 604 - ELECTRIC                 | 2,359,655.53        |
| 609 - LIQUOR STORE             | 148,775.01          |
| 614 - TELECOM                  | 46,479.01           |
| 615 - ARENA                    | 3,212.67            |
| 617 - M/P CENTER               | 32,395.46           |
| 651 - RIVERLBUFF TOWNHOMES     | 740.00              |
| 700 - PAYROLL                  | 77,781.05           |
| <b>Grand Total:</b>            | <b>2,838,240.03</b> |

## Account Summary

| Account Number | Account Name             | Payment Amount |
|----------------|--------------------------|----------------|
| 100-20191      | Unapplied Cash           | 345.70         |
| 100-20202      | Sales Tax Payable        | 30,544.92      |
| 100-41110-491  | Payments to Other Orga   | 3,936.10       |
| 100-41310-200  | Office Supplies          | 607.27         |
| 100-41310-217  | Other Operating Supplie  | 121.00         |
| 100-41310-301  | Auditing & Consulting Se | 2,358.00       |
| 100-41310-480  | Other Miscellaneous      | 1,200.00       |
| 100-41910-200  | Office Supplies          | 105.44         |
| 100-41940-383  | Gas Utility              | 59.77          |
| 100-41940-384  | Refuse Disposal          | 108.99         |
| 100-42120-200  | Office Supplies          | 128.68         |
| 100-42120-212  | Motor Fuels              | 58.42          |
| 100-42120-218  | Uniforms                 | 395.93         |
| 100-42120-305  | Medical & Dental Fees    | 65.00          |
| 100-42120-323  | Radio Units              | 108.00         |
| 100-42120-326  | Data Processing          | 398.00         |
| 100-42120-334  | Meals/Lodging            | 631.16         |
| 100-42120-405  | Repairs & Maint - Vehicl | 138.68         |
| 100-42120-412  | Rentals - Building       | 2,050.00       |
| 100-42120-419  | Vehicle Lease            | 2,771.73       |
| 100-42220-211  | Cleaning Supplies        | 49.73          |
| 100-42220-383  | Gas Utility              | 300.25         |
| 100-42220-384  | Refuse Disposal          | 52.19          |
| 100-42220-404  | Repairs & Maint - M&E    | 50.42          |
| 100-42220-405  | Repairs & Maint - Vehicl | 22.99          |
| 100-42500-215  | Materials & Equipment    | 834.00         |
| 100-42700-300  | Charges for Services     | 339.50         |
| 100-43100-218  | Uniforms                 | 110.00         |
| 100-43100-224  | Street Maint Materials   | 17,389.93      |
| 100-43100-383  | Gas Utility              | 61.73          |
| 100-43100-384  | Refuse Disposal          | 128.99         |
| 100-43210-384  | Refuse Disposal          | 9,965.03       |

## Account Summary

| Account Number | Account Name              | Payment Amount |
|----------------|---------------------------|----------------|
| 100-45120-215  | Materials & Equipment     | 174.00         |
| 100-45120-217  | Other Operating Supplie   | 45.94          |
| 100-45202-212  | Motor Fuels               | 1,119.24       |
| 100-45202-384  | Refuse Disposal           | 325.18         |
| 100-45202-402  | Repairs & Maint - Struct  | 608.49         |
| 100-45202-404  | Repairs & Maint - M&E     | 62.59          |
| 211-45501-308  | Training & Registrations  | 35.00          |
| 211-45501-331  | Travel Expense            | 95.37          |
| 211-45501-350  | Printing & Design         | 82.20          |
| 211-45501-383  | Gas Utility               | 60.76          |
| 211-45501-402  | Repairs & Maint - Struct  | 64.40          |
| 211-45501-435  | Books and Pamphlets       | 782.28         |
| 211-45501-480  | Other Miscellaneous       | 740.00         |
| 225-45127-200  | Office Supplies           | 117.50         |
| 225-45127-264  | Merchandise For Resale    | 14,034.80      |
| 225-45127-321  | Telephone                 | 27.14          |
| 225-45127-381  | Electric Utility          | 482.78         |
| 225-45127-480  | Other Miscellaneous       | 740.00         |
| 225-49950-500  | Capital Outlay            | 10,890.00      |
| 230-45124-216  | Chemicals and Chemical    | 904.74         |
| 230-45124-383  | Gas Utility               | 1,102.24       |
| 230-45124-384  | Refuse Disposal           | 108.99         |
| 230-45124-404  | Repairs & Maint - M&E     | 2,669.11       |
| 230-45124-480  | Other Miscellaneous       | 740.00         |
| 235-34205      | Ambulance Revenues -      | 465.60         |
| 235-42153-200  | Office Supplies           | 25.70          |
| 235-42153-217  | Other Operating Supplie   | 229.33         |
| 235-42153-261  | Other Merchandise-Med     | 1,204.68       |
| 235-42153-308  | Training & Registrations  | 2,387.00       |
| 235-42153-326  | Data Processing           | 4,669.00       |
| 235-42153-334  | Meals/Lodging             | 155.73         |
| 235-42153-383  | Gas Utility               | 200.17         |
| 235-42153-384  | Refuse Disposal           | 34.80          |
| 235-42153-405  | Repairs & Maint - Vehicl  | 592.47         |
| 235-42153-480  | Other Miscellaneous       | 740.00         |
| 250-46520-200  | Office Supplies           | 105.43         |
| 250-46520-301  | Auditing & Consulting Se  | 4,985.75       |
| 250-46520-334  | Meals/Lodging             | 36.01          |
| 254-46520-381  | Electric Utility          | 123.07         |
| 254-46520-406  | Repairs & Maint - Groun   | 210.00         |
| 305-47000-480  | Other Miscellaneous       | 531.25         |
| 307-41000-480  | Other Miscellaneous       | 531.25         |
| 308-41000-480  | Other Miscellaneous       | 1,062.50       |
| 309-41000-303  | Engineering and Surveyi   | 8,834.00       |
| 401-49950-502  | Capital Outlay - Fire     | 3,177.21       |
| 401-49950-506  | Capital Outlay - Building | 240.00         |
| 601-49400-200  | Office Supplies           | 50.49          |
| 601-49400-217  | Other Operating Supplie   | 44.50          |
| 601-49400-301  | Auditing & Consulting Se  | 2,354.00       |
| 601-49400-310  | Lab Testing               | 85.25          |
| 601-49400-321  | Telephone                 | 38.47          |
| 601-49400-322  | Postage                   | 241.19         |
| 601-49400-326  | Data Processing           | 1,556.19       |
| 601-49400-350  | Printing & Design         | 16.50          |
| 601-49400-383  | Gas Utility               | 370.02         |
| 601-49400-386  | Landfill                  | 1,573.00       |
| 601-49400-404  | Repairs & Maint - M&E     | 278.00         |
| 601-49400-408  | Repairs & Maint - Distrib | 5,890.34       |

## Account Summary

| Account Number | Account Name              | Payment Amount |
|----------------|---------------------------|----------------|
| 601-49400-480  | Other Miscellaneous       | 265.62         |
| 602-14200      | Inventory                 | 1,264.41       |
| 602-16300      | Improvements Other Th     | 3,103.36       |
| 602-49450-200  | Office Supplies           | 50.49          |
| 602-49450-217  | Other Operating Supplie   | 150.00         |
| 602-49450-301  | Auditing & Consulting Se  | 2,354.00       |
| 602-49450-310  | Lab Testing               | 2,777.28       |
| 602-49450-321  | Telephone                 | 38.47          |
| 602-49450-322  | Postage                   | 241.17         |
| 602-49450-326  | Data Processing           | 1,556.19       |
| 602-49450-331  | Travel Expense            | 386.45         |
| 602-49450-350  | Printing & Design         | 16.50          |
| 602-49450-381  | Electric Utility          | 134.57         |
| 602-49450-383  | Gas Utility               | 144.28         |
| 602-49450-384  | Refuse Disposal           | 113.98         |
| 602-49450-404  | Repairs & Maint - M&E     | 1,039.44       |
| 602-49450-446  | Sludge Hauling            | 810.26         |
| 602-49450-480  | Other Miscellaneous       | 265.63         |
| 604-10400      | Investments - Current     | 1,500,000.00   |
| 604-14200      | Inventory                 | 58,110.58      |
| 604-16200      | Buildings                 | 12,241.86      |
| 604-16300      | Improvements Other Th     | 13,829.65      |
| 604-16480      | CIP-Const in Progress     | 303,609.09     |
| 604-20202      | Sales Tax Payable         | 3.08           |
| 604-22000      | Prepayments               | 3,421.58       |
| 604-49550-200  | Office Supplies           | 50.49          |
| 604-49550-212  | Motor Fuels               | 30.00          |
| 604-49550-263  | Merchandise for Resale -  | 399,812.52     |
| 604-49550-301  | Auditing & Consulting Se  | 2,354.00       |
| 604-49550-303  | Engineering and Surveyi   | 1,490.00       |
| 604-49550-321  | Telephone                 | 38.48          |
| 604-49550-322  | Postage                   | 241.19         |
| 604-49550-325  | Dispatching               | 80.08          |
| 604-49550-326  | Data Processing           | 2,950.46       |
| 604-49550-350  | Printing & Design         | 16.50          |
| 604-49550-383  | Gas Utility               | 111.98         |
| 604-49550-384  | Refuse Disposal           | 137.18         |
| 604-49550-404  | Repairs & Maint - M&E     | 15.77          |
| 604-49550-408  | Repairs & Maint - Distrib | 55,728.60      |
| 604-49550-410  | Repairs & Maint - Gener   | 1,351.14       |
| 604-49550-450  | Conservation              | 3,782.30       |
| 604-49550-460  | Miscellaneous Taxes       | 249.00         |
| 609-16200      | Buildings                 | 2,808.00       |
| 609-20202      | Sales Tax Payable         | 20,231.00      |
| 609-49751-200  | Office Supplies           | 213.47         |
| 609-49751-211  | Cleaning Supplies         | 66.38          |
| 609-49751-217  | Other Operating Supplie   | 137.19         |
| 609-49751-251  | Liquor                    | 34,354.57      |
| 609-49751-252  | Beer                      | 77,113.38      |
| 609-49751-253  | Wine                      | 4,267.72       |
| 609-49751-254  | Soft Drinks & Mix         | 1,716.36       |
| 609-49751-256  | Tobacco Products          | 324.70         |
| 609-49751-257  | Ice                       | 507.02         |
| 609-49751-258  | Liquor Store THC          | 505.00         |
| 609-49751-259  | Non- Alcoholic            | 1,509.45       |
| 609-49751-261  | Other Merchandise         | 250.62         |
| 609-49751-301  | Auditing & Consulting Se  | 2,354.00       |
| 609-49751-333  | Freight and Express       | 706.88         |

## Account Summary

| Account Number | Account Name               | Payment Amount |
|----------------|----------------------------|----------------|
| 609-49751-340  | Advertising & Promotion    | 1,393.56       |
| 609-49751-383  | Gas Utility                | 107.83         |
| 609-49751-384  | Refuse Disposal            | 183.99         |
| 609-49751-409  | Repairs & Maint - Utilitie | 14.89          |
| 609-49751-460  | Miscellaneous Taxes        | 9.00           |
| 614-16400      | Machinery & Equipment      | 8,529.63       |
| 614-49870-200  | Office Supplies            | 50.49          |
| 614-49870-217  | Other Operating Supplie    | 1,248.28       |
| 614-49870-227  | Utility System Maint Sup   | 653.59         |
| 614-49870-301  | Auditing & Consulting Se   | 2,354.00       |
| 614-49870-304  | Legal Fees                 | 599.49         |
| 614-49870-321  | Telephone                  | 38.48          |
| 614-49870-322  | Postage                    | 241.19         |
| 614-49870-326  | Data Processing            | 3,893.46       |
| 614-49870-340  | Advertising & Promotion    | 400.98         |
| 614-49870-350  | Printing & Design          | 16.50          |
| 614-49870-383  | Gas Utility                | 17.18          |
| 614-49870-384  | Refuse Disposal            | 99.99          |
| 614-49870-402  | Repairs & Maint - Struct   | 117.50         |
| 614-49870-404  | Repairs & Maint - M&E      | 319.70         |
| 614-49870-406  | Repairs & Maint - Groun    | 181.69         |
| 614-49870-441  | Transmission Fees          | 41.98          |
| 614-49870-442  | Subscriber Fees            | 13,399.68      |
| 614-49870-443  | Intergovernmental Fees     | 1,612.37       |
| 614-49870-445  | Switch Fees                | 904.30         |
| 614-49870-447  | Internet Expense           | 5,059.84       |
| 614-49870-448  | On-Call Support            | 50.09          |
| 614-49870-451  | Call Completion            | 5,212.10       |
| 614-49870-460  | Miscellaneous Taxes        | 374.00         |
| 614-49870-480  | Other Miscellaneous        | 1,062.50       |
| 615-49850-211  | Cleaning Supplies          | 524.49         |
| 615-49850-215  | Materials & Equipment      | 105.01         |
| 615-49850-216  | Chemicals and Chemical     | 11.94          |
| 615-49850-217  | Other Operating Supplie    | 138.36         |
| 615-49850-301  | Auditing & Consulting Se   | 740.00         |
| 615-49850-326  | Data Processing            | 25.00          |
| 615-49850-383  | Gas Utility                | 148.43         |
| 615-49850-384  | Refuse Disposal            | 169.99         |
| 615-49850-409  | Repairs & Maint - Utilitie | 656.20         |
| 615-49850-444  | License Fees               | 50.00          |
| 615-49850-460  | Miscellaneous Taxes        | 112.00         |
| 615-49850-480  | Other Miscellaneous        | 531.25         |
| 617-16200      | Buildings                  | 30,250.00      |
| 617-49860-218  | Uniforms                   | 208.83         |
| 617-49860-301  | Auditing & Consulting Se   | 740.00         |
| 617-49860-326  | Data Processing            | 25.00          |
| 617-49860-340  | Advertising & Promotion    | 112.20         |
| 617-49860-383  | Gas Utility                | 412.43         |
| 617-49860-460  | Miscellaneous Taxes        | 647.00         |
| 651-46520-480  | Other Miscellaneous        | 740.00         |
| 700-21701      | Federal Withholding        | 11,791.61      |
| 700-21702      | State Withholding          | 5,859.21       |
| 700-21703      | FICA Tax Withholding       | 14,418.02      |
| 700-21704      | PERA Contributions         | 25,646.49      |
| 700-21705      | Retirement                 | 6,951.66       |
| 700-21707      | Union Dues                 | 1,707.36       |
| 700-21708      | PD Union Dues              | 472.50         |
| 700-21711      | Medicare Tax Withholdi     | 4,263.68       |

## Account Summary

| Account Number | Account Name              | Payment Amount      |
|----------------|---------------------------|---------------------|
| 700-21712      | Flex Account              | 4,385.97            |
| 700-21715      | Individual Insurance-Afla | 263.93              |
| 700-21716      | Individual Insurance-Afla | 704.23              |
| 700-21717      | Individual Insurance-MB   | 5.84                |
| 700-21719      | Individual Insurance-MB   | 537.09              |
| 700-21723      | HSA Employee Contribu     | 773.46              |
|                | <b>Grand Total:</b>       | <b>2,838,240.03</b> |

## Project Account Summary

| Project Account Key | Payment Amount      |
|---------------------|---------------------|
| **None**            | 2,838,240.03        |
| <b>Grand Total:</b> | <b>2,838,240.03</b> |

✓  
Cdw  
8/31/23

## **EXHIBIT A**

### **NOTICE OF PUBLIC HEARING**

#### **ON PROPOSED PROJECT AND THE ISSUANCE OF PRIVATE ACTIVITY BONDS TO FINANCE HEALTH CARE FACILITIES**

#### **CITY OF WINDOM, COTTONWOOD COUNTY, MINNESOTA**

Notice is hereby given that the City of Windom, a municipal corporation and political subdivision of the State of Minnesota (the "Issuer"), will in the City Council Chambers in City Hall located at 444 Ninth Street, Windom, Minnesota, at 6:30 p.m., on September 5, 2023, conduct a public hearing pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended (the "Code") on the proposal that the Issuer issue its gross revenue obligations, in one or more series, under Minnesota Statutes, Chapter 447 and 475, in order to (1) finance the construction and equipping of an approximately 57,000 SF/4-level medical office building on the campus of the Windom Area Hospital to be attached to the existing facilities; and (2) pay certain costs of issuance in connection with the proposed gross revenue obligations. The project will be owned by the Issuer and operated by Windom Area Health, a component unit of the Issuer and managed by Sanford Health, a South Dakota nonprofit corporation and organization described in Section 501(c)(3) of the Code. The revenue obligations issued on a tax-exempt basis will be "qualified 501(c)(3) bonds" under the Code. The estimated total amount of the proposed revenue obligations is not expected to exceed \$20,500,000. All persons interested may appear and be heard at the time and place set forth above.

## Action Memo



**CITY OF WINDOM**

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

[www.windom-mn.com](http://www.windom-mn.com)

**TO:** City Council  
**FROM:** John Nelson, Manager, River Bend Liquor  
**DATE:** August 31, 2023  
**RE:** Liquor Store Expansion Project – Bid Award  
**DEPT:** Liquor Store  
**CONTACT:** John Nelson Email: [John.Nelson@windommn.com](mailto:John.Nelson@windommn.com) Phone: (507) 831-6132

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### **Recommendations/Options/Action Requested**

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1. The Liquor Committee recommends accepting the recommendation of TSP, Inc and awarding the base bid & alternate #1 for the Liquor Store Expansion Project to Sussner Construction.
2. The Liquor Committee is recommending accepting the Amendment to the Professional Services Agreement with TSP, Inc. to include the Construction Administration Services.

### **Issue Summary/Background**

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The Liquor Store Expansion project went out for re-bid on August 16, 2023. Bids were opened on August 28, 2023 with three bids received. The bids may be found with bid tab attached to this memo.

The Architect's design estimate for the base bid work in June 2023 was \$675,200. The base bid received of \$744,035 is 10.2% over the Architect's estimate. The design estimate for alternate #1 was \$3,600. The bid received from Sussner Construction for the alternate is \$1,850.

The Liquor Committee met on August 30 and have recommended accepting the TSP, Inc. recommendation to award the project to Sussner Construction, Inc.

On March 7, 2023, City Council approved to move forward with Phase 2, the design and construction phase through the bidding process. If the Council awards the bid, the Amendment to the Professional Services Agreement to include the Construction Administration Services should also be approved.

### **Fiscal Impact**

---

The liquor store project is planning to use a tax abatement bond of \$550,000 and cash reserves to fund this project. The financial impact of the bonded portion of this project is \$45,000 per year for principal and interest, which has been included in our 2024 budget and beyond.

The Amendment to the Professional Services Agreement will have a cost of \$26,500, plus reimbursable expenses, to be paid by cash reserves.

### **Attachments**

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1. TSP, Inc. – Bid Award Recommendation Letter and Bid Tab
2. Windom Liquor Store Project Professional Services Amendment #1 Construction Administration

## RESOLUTION #2023-

**INTRODUCED:**

**SECONDED:**

**VOTED:**     **Aye:**  
              **Nay:**  
              **Absent:**

### **A RESOLUTION AWARDING THE CONTRACT FOR THE "RIVER BEND LIQUOR STORE RENOVATIONS"**

---

**WHEREAS**, pursuant to an advertisement for bids for the project entitled "River Bend Liquor Store Renovations", bids were received, opened and tabulated according to law, and the following bids were in compliance with the advertisement:

|                               | Bid Amount     | Alternate #1 |
|-------------------------------|----------------|--------------|
| Sussner Construction. Inc     | \$744,035.00   | \$1,850.00   |
| Tri State General Contracting | \$842,990.00   | \$3,500.00   |
| Knutson Construction          | \$1,267,700.00 | \$2,000.00   |

**AND WHEREAS**, it appears the lowest responsible bidder is:

|                           | Bid Amount   | Alternate #1 |
|---------------------------|--------------|--------------|
| Sussner Construction. Inc | \$744,035.00 | \$1,850.00   |

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF  
WINDOM, MINNESOTA, AS FOLLOWS:**

1. A "Notice of Award" shall be issued to the above low bidder.
2. The Mayor and City Administrator are hereby authorized and directed to enter into the contract with the above low bidder, in the name of the City of Windom, for the completion of the project entitled "River Bend Liquor Store Renovations" according to the plans and specifications. Copies of the plans and specifications are on file in the Office of the City Administrator.

Adopted by the Council this 5th day of September, 2023.

\_\_\_\_\_  
Dominic Jones, Mayor

Attest: \_\_\_\_\_  
Steve Nasby, City Administrator



1112 N West Ave  
Sioux Falls, SD 57104

(605) 336-1160

teamtsp.com

Architecture  
Engineering  
Planning

August 31, 2023

RE: City of Windom  
River Bend Liquor Store  
Renovations  
Windom, MN  
TSP Project No. 03201413.2

Mr. Steve Nasby  
City Administrator  
City of Windom  
444 9th Street, P.O. Box 38  
Windom, MN  
56101-0038

Dear Steve,

The construction bids for the above referenced project were received on Tuesday, August 29, 2023 at Windom City Hall. Three (3) bids were received and opened publicly. See the attached Bid Tab for documentation of the bids received. Also attached to the Bid Tab are the actual bid submittals from each of the three participating bidders. All three bidders indicated the same Substantial Completion date of May 1, 2024.

The apparent low bidder is **Sussner Construction, Inc.** with a total Base Bid Amount of \$744,035.00, which was \$98,955.00 lower than the next highest Base Bid received.

The project documents defined one Bid Alternate for your consideration: #1 - Exterior Soffit Light Replacement. When this Alternate was added to the Base Bid Amount, Sussner Construction, Inc. was still the apparent low bidder. With the Alternate added in, the total project bid including the Base Bid and the Alternate is \$745,885.00.

Based upon the summary of the received bids, TSP's review, and our subsequent conversations, TSP agrees with the recommendation to award the project to Sussner Construction, Inc.

TSP, Inc.

A handwritten signature in black ink, reading 'Timothy T. Jensen', written over a horizontal line.

Tim Jensen, PE  
Principal

cc: Greg Schoer, TSP  
John Nelson, River Bend Liquor

Encl: Bid Tab  
Submitted Bids Documentation



Project: River Bend Liquor Store Renovations  
 Project Location: Windom, Minnesota  
 TSP Project No.: 03201413.2  
 Bid Date/Time: August 29, 2023 @ 3:00 pm local time

|                        | CONTRACTOR NAME       |                               |                      |  |  |  |
|------------------------|-----------------------|-------------------------------|----------------------|--|--|--|
|                        | Sussner Construction  | Tri State General Contracting | Knutson Construction |  |  |  |
| <b>Bid Security</b>    |                       |                               |                      |  |  |  |
| Check                  |                       |                               |                      |  |  |  |
| Bond                   | X                     | X                             | X                    |  |  |  |
| <b>Prebid Meeting</b>  |                       |                               |                      |  |  |  |
| <b>Addenda</b>         |                       |                               |                      |  |  |  |
| 1                      | X                     | X                             | X                    |  |  |  |
|                        |                       |                               |                      |  |  |  |
|                        |                       |                               |                      |  |  |  |
| <b>Base Bid</b>        | \$744,035.00          | \$842,990.00                  | \$1,267,700.00       |  |  |  |
| <b>Alternates</b>      |                       |                               |                      |  |  |  |
| Alternate #1           | \$1,850.00            | \$3,500.00                    | \$2,000.00           |  |  |  |
|                        |                       |                               |                      |  |  |  |
| <b>Remarks</b>         |                       |                               |                      |  |  |  |
| Substantial Completion | 5/1/2024              | 5/1/2024                      | 5/1/2024             |  |  |  |
| Voluntary Alternates   | Epoxy Flooring Change | Staffing / No office trailer. |                      |  |  |  |
|                        | -\$6,240.00           | -\$82,086.00                  |                      |  |  |  |

# AIA® Document G802® – 2017

## Amendment to the Professional Services Agreement

**PROJECT:** *(name and address)*  
City of Windom  
Riverbend Liquor Store Renovations  
Windom, Minnesota

**AGREEMENT INFORMATION:**  
Date: March 10, 2023

**AMENDMENT INFORMATION:**  
Amendment Number: 001  
  
Date: August 30, 2023

**OWNER:** *(name and address)*  
City of Windom  
444 9<sup>th</sup> Street, P.O. Box 38  
Windom, Minnesota 56101

**ARCHITECT:** *(name and address)*  
TSP, Inc.  
1112 N West Avenue  
Sioux Falls, South Dakota 57104

The Owner and Architect amend the Agreement as follows:

Addition of Construction Administration Services, as described in Section 3.4 of the Agreement, which includes:

- Up to a maximum of 8 site observations and in-person OAC meetings during construction. TSP may attend other biweekly OAC meetings virtually or over telephone. Additional site visits above this limit may be negotiated as an Additional Service.
- Pay application reviews (monthly).
- One Substantial Completion inspection and report.
- Shop drawing review - with a maximum of two reviews per any specific item.
- Clarification of documentation via Request for Information (RFI) responses and Architect's Supplemental Instructions (ASIs).
- Modification of Construction Documents via Proposal Requests (PR) and Change Orders (CO). Note that Owner requested changes to project scope will be handled as an Additional Service per the Agreement.

The Architect's compensation and schedule shall be adjusted as follows:

Compensation Adjustment:

Lump Sum of Twenty-Six Thousand Five Hundred Dollars and No Cents (\$26,500.00), plus reimbursable expenses (@1.05), and any and all applicable taxes. Total adjusted lump sum for all basic services included will now be Eighty-Nine Thousand Five Hundred Dollars and No Cents (\$89,500.00).

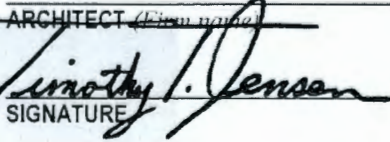
Schedule Adjustment:

Construction Administration Services are expected to occur from September 2023 to May 31, 2024.

### SIGNATURES:

TSP, Inc.

**ARCHITECT** *(Firm name)*

  
**SIGNATURE**

Timothy T. Jensen, Principal  
**PRINTED NAME AND TITLE**

August 30, 2023

**DATE**

City of Windom

**OWNER** *(Firm name)*

**SIGNATURE**

Steve Nasby - City  
Administrator

**PRINTED NAME AND TITLE**

**DATE**

## Action Memo



**CITY OF WINDOM**

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

[www.windom-mn.com](http://www.windom-mn.com)

**TO:** City Council  
**FROM:** John Nelson, Manager, River Bend Liquor  
**DATE:** August 31, 2023  
**RE:** Liquor Store Expansion Project – Coolers  
**DEPT:** Liquor Store  
**CONTACT:** John Nelson Email: [John.Nelson@windommn.com](mailto:John.Nelson@windommn.com) Phone: (507) 831-6132

### Recommendations/Options/Action Requested

1. The Liquor Committee recommends accepting the low quote from Stan Morgan & Associates for coolers and equipment in the amount of \$150,410.00.

### Issue Summary/Background

During the Liquor Store project design meetings, the Liquor Committee, Architects and I discussed the replacement of the existing cooler and the addition of another cooler. As such, staff identified vendors and solicited quotes from three different companies in this industry.

| Carlson Stewart Refrigeration | Saint Cloud Refrigeration | Stan Morgan & Associates |
|-------------------------------|---------------------------|--------------------------|
| \$162,918.00                  | \$152,709.00              | \$150,410.00             |

All quotes include the cooler boxes, doors, refrigeration, traffic doors, install and freight. It also includes gravity feed shelving for cooler box #1, and we will reuse our existing gravity feed shelving for cooler #2.

It is recommended that if the Liquor Store expansion project is accepted at the council meeting that we should accept the low quote from Stan Morgan & Associates for \$150,410.00. Acting immediately will help secure the equipment needed to ensure the equipment is received and will be installed as scheduled not to delay the Liquor Store Expansion Project completion date.

### Fiscal Impact

The purchase of the coolers will be done with cash reserves.

### Attachments

1. Stan Morgan & Associates Cooler Equipment Quote

## Action Memo



**CITY OF WINDOM**

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

[www.windom-mn.com](http://www.windom-mn.com)

**TO:** City Council  
**FROM:** John Nelson, Manager, River Bend Liquor  
**DATE:** August 31, 2023  
**RE:** Liquor Store Expansion Project – Shelving  
**DEPT:** Liquor Store  
**CONTACT:** John Nelson Email: [John.Nelson@windommn.com](mailto:John.Nelson@windommn.com) Phone: (507) 831-6132

### Recommendations/Options/Action Requested

1. The Liquor Committee recommends accepting the low quote from Stan Morgan & Associates for store gondola and wall shelving in the amount of \$40,772.81.

### Issue Summary/Background

During the project design, the Liquor Committee, Architects and staff recommended that new shelving should also be done with the remodeling. Staff reached out for quotes from two different companies in this industry. Quotes were received and reviewed for accuracy and are as follows:

| Saint Cloud Refrigeration | Stan Morgan & Associates |
|---------------------------|--------------------------|
| \$44,865.00               | \$38,150.00              |

Both quotes include the required shelving to layout the store as designed, including freight and installation.

It is recommended that if the Liquor Store expansion project is accepted at the council meeting that we should accept the low quote from Stan Morgan & Associates for \$38,150.00. Acting immediately will help secure the equipment needed to ensure the equipment is received as there are current lead times of 13-16 weeks and that they will be installed as scheduled not to delay the Liquor Store Expansion Project completion date.

### Fiscal Impact

The purchase of the shelving will be done with cash reserves.

### Attachments

1. Stan Morgan & Associates Shelving Quote

## Action Memo



**CITY OF WINDOM**

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

[www.windom-mn.com](http://www.windom-mn.com)

**TO:** City Council  
**FROM:** John Nelson, Manager, River Bend Liquor  
**DATE:** August 31, 2023  
**RE:** Liquor Store Expansion Project – Video Surveillance  
**DEPT:** Liquor Store  
**CONTACT:** John Nelson Email: [John.Nelson@windommn.com](mailto:John.Nelson@windommn.com) Phone: (507) 831-6132

---

### **Recommendations/Options/Action Requested**

---

1. The Liquor Committee recommends accepting the quotation from Freedom Security and Surveillance in the amount of \$11,700.

### **Issue Summary/Background**

---

The Liquor Store needs additional video security. The Liquor Committee and staff recommend that the time to upgrade the security system is at the same time as the building renovations are being completed. The Liquor Store quote is part of a larger system upgrade being done by several City departments. This quote will reuse and relocate our 6 current cameras and add 6 additional cameras.

### **Fiscal Impact**

---

The purchase of the surveillance will be done with cash reserves.

### **Attachments**

---

1. Freedom Security – Camera Layouts
2. Freedom Security - Quote



# FREEDOM SECURITY AND SURVEILLANCE

Freedom Security and Surveillance  
North Mankato  
Tel. 507-345-5352  
www.freedomsecuritysys.com

## CUSTOMER QUOTATION NO. 493

### Liquor Store Video Surveillance - Installations

| Part #                | Item                                                                                      | Quantity    |
|-----------------------|-------------------------------------------------------------------------------------------|-------------|
| QNO-C9083R            | Network AI IR Bullet Camera, 4K resolution @ 30FPS, 4.4~9.3mm                             | 3.00        |
| QND-8020R             | 5MP ID DOME CAM 4.0MM FXD FL                                                              | 2.00        |
| QNV-C9083R            | 4K AI IR Vandal Dome Camera with Varifocal lens                                           | 1.00        |
| CAT6<br>Plenum-1D     | CAT6 DataCom Drop-1D-NETKEY                                                               | 14.00       |
| AN-210-SW-<br>F-8-POE | Araknis Networks 210 Series Websmart Gigabit Switch with Partial PoE+   8 + 2 Front Ports | 1.00        |
| FSS-NVR               | FSS CUBE Server                                                                           | 1.00        |
| XPEXPLUSBL            | XPROTECT EXPRESS+ BASE LICENSE                                                            | 1.00        |
| XPEXPLUSDL            | XPROTECT EXPRESS+ DEVICE LICENSE                                                          | 12.00       |
| SR-SHELF-2U           | Strong? Rack Shelf   2U                                                                   | 1.00        |
| WB-OVRC-<br>UPS-350-6 | WattBox Standby UPS & Battery Pack (Compact)   6 Outlets, 350VA                           | 1.00        |
| SR-WM-SK-19           | Strong™ Wall-Mount Expandable Open-Frame Rack, 8-22U                                      | 1.00        |
|                       | Standard Labor                                                                            | 25          |
| Sub-Total ex Tax      |                                                                                           | \$11,700.00 |
| Tax                   |                                                                                           | \$0.00      |
| Total Inc Tax         |                                                                                           | \$11,700.00 |

|                          |             |
|--------------------------|-------------|
| Section Sub-Total ex Tax | \$11,700.00 |
| Tax                      | \$0.00      |
| Section Total inc Tax    | \$11,700.00 |

Thank you.

|                  |             |
|------------------|-------------|
| Sub-Total ex Tax | \$35,800.00 |
| Tax              | \$0.00      |
| Total inc Tax    | \$35,800.00 |

Payment Terms:  
30% Down  
Balance Upon Completion

### How To Pay



#### Mail

Detach this section and mail check to:  
Freedom Security and Surveillance  
149 Mary Circle  
56003

QUOTATION NO. 493

|                     |    |                |                |
|---------------------|----|----------------|----------------|
| Customer Reference: | 18 | Customer Name: | City Of Windom |
|---------------------|----|----------------|----------------|



## Overview

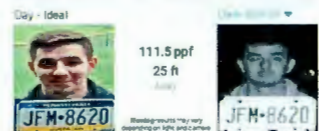


Existing Cameras are Blue, with new being Orange

## East Parking Lot



Model: Hamwa QNO-C9083R Resolution: 4K  
HxV: 79° Distance: 25ft Width: 34.4ft PPF: 111.5  
Imager: 1/2.8 Focal Length: 3.2 - 10.2mm Camera Height: 10.00ft Tilt: -22.12° Scene Height: 10.00ft



## Existing Dome

Model: Arecont AV3555DN-S Resolution: 3MP  
 HAOV: 89° Distance: 21ft Width: 32.8ft PPF: 62.4  
 Imager: 1/2.5" Focal Length: 2.8mm Camera Height: 10.00ft Tilt: 33.38° Scene Height: 10.00ft



Day - Ideal



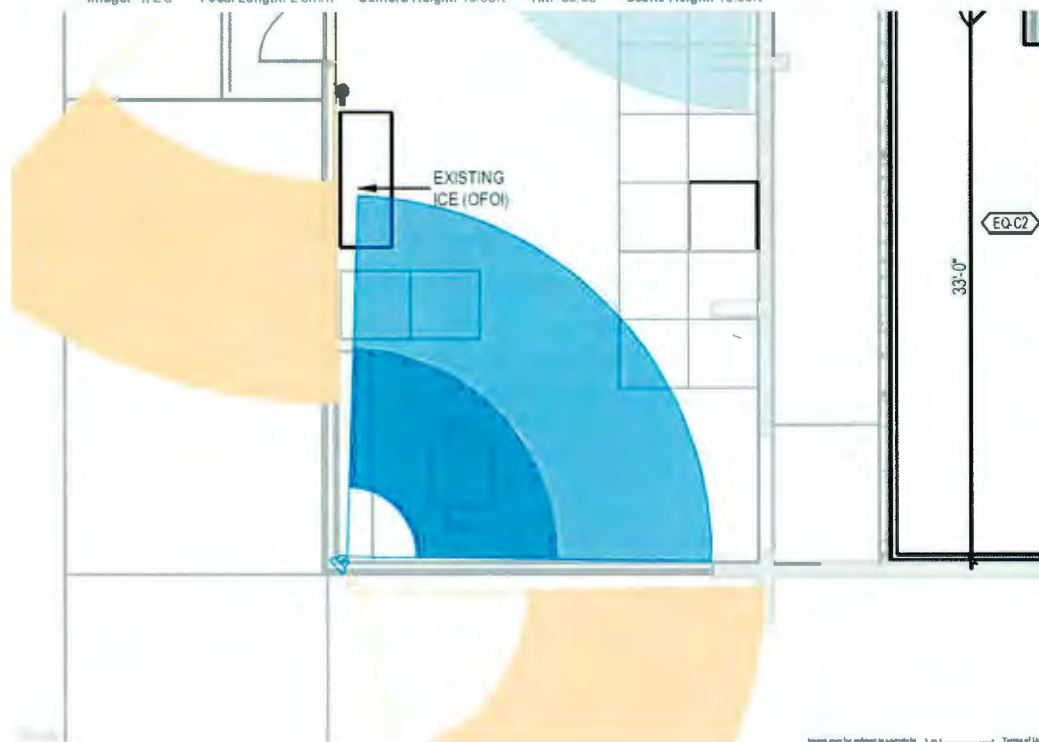
62.4 ppf  
21 ft

Warning: Mounting may vary depending on light and surface



## Existing Dome

Model: Arecont AV3555DN-S Resolution: 3MP  
 HAOV: 89° Distance: 23ft Width: 35.4ft PPF: 57.9  
 Imager: 1/2.5" Focal Length: 2.8mm Camera Height: 10.00ft Tilt: -33.38° Scene Height: 10.00ft



Day - Ideal

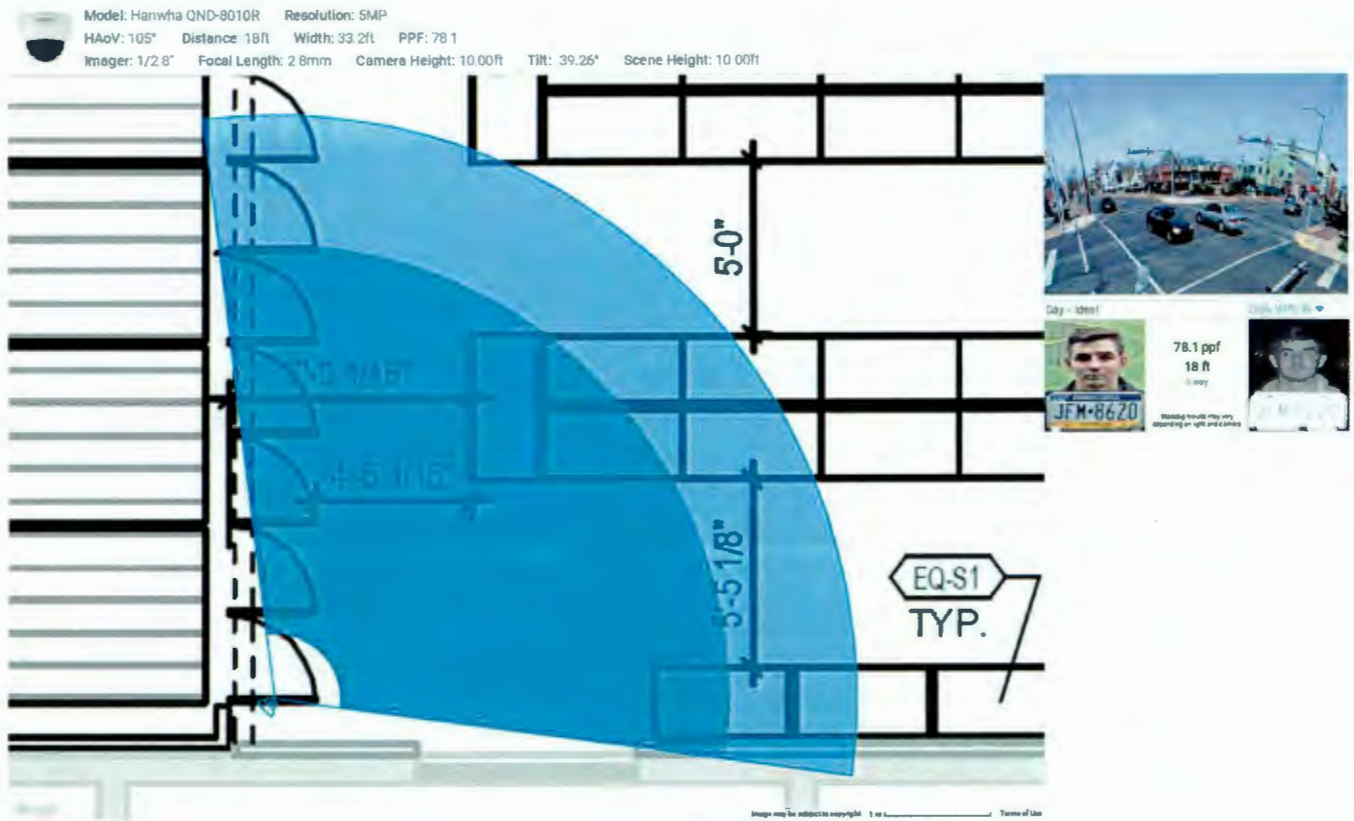


57.9 ppf  
23 ft

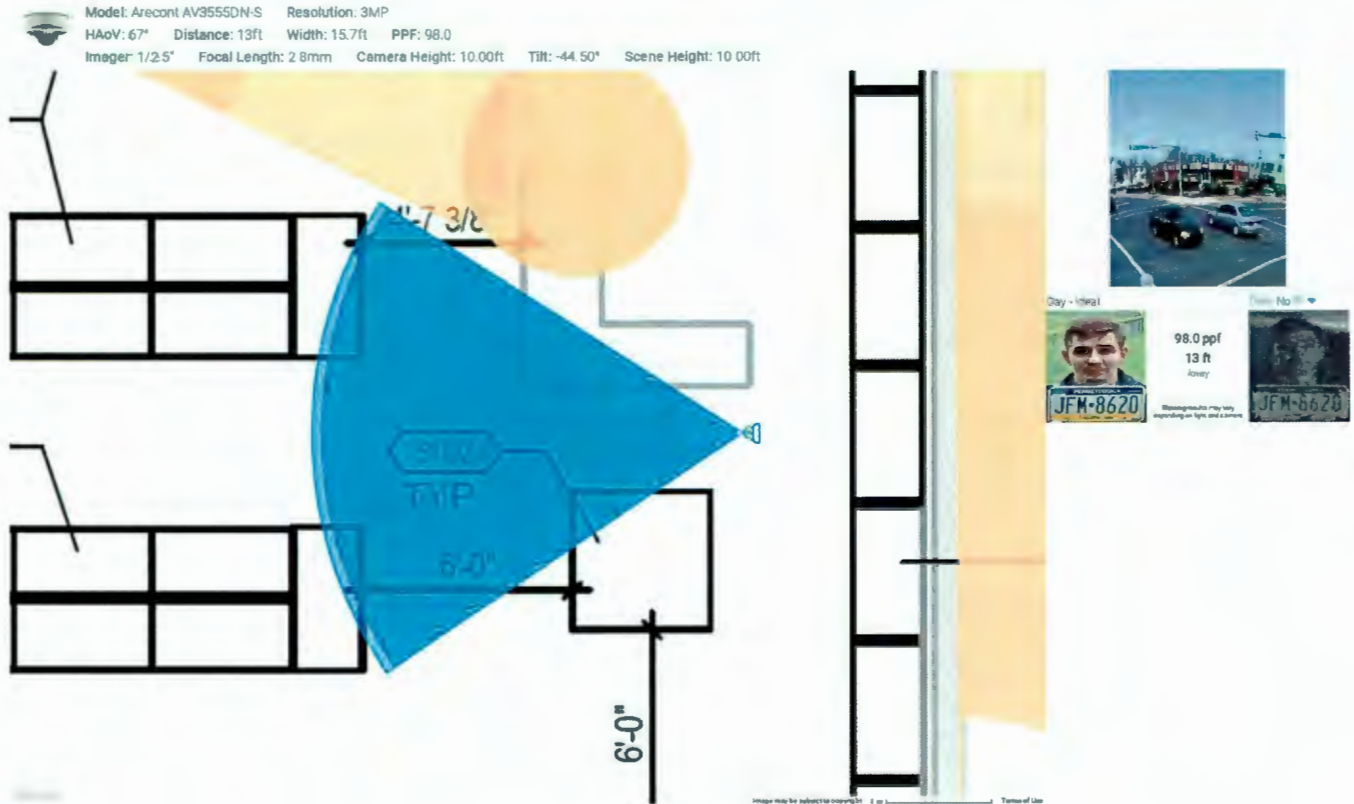
Warning: Mounting may vary depending on light and surface



## Existing Dome



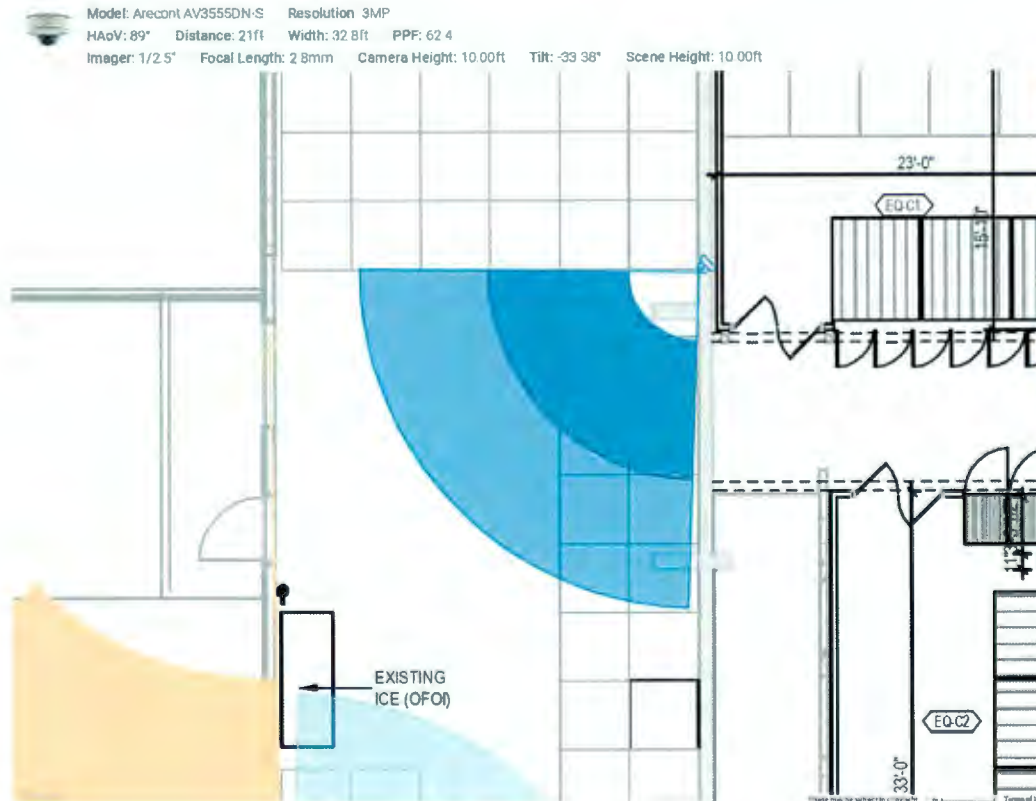
## Existing Dome



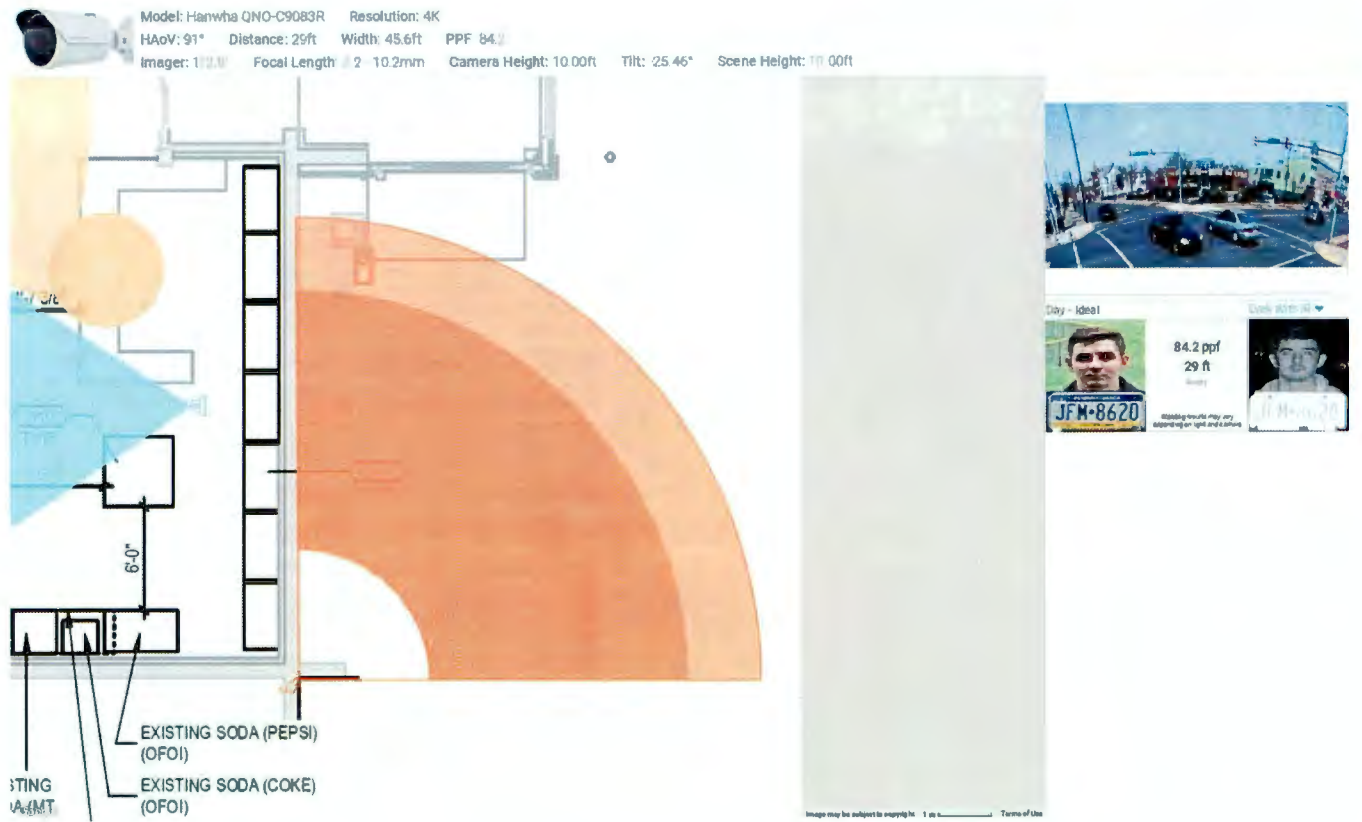
## Existing Dome



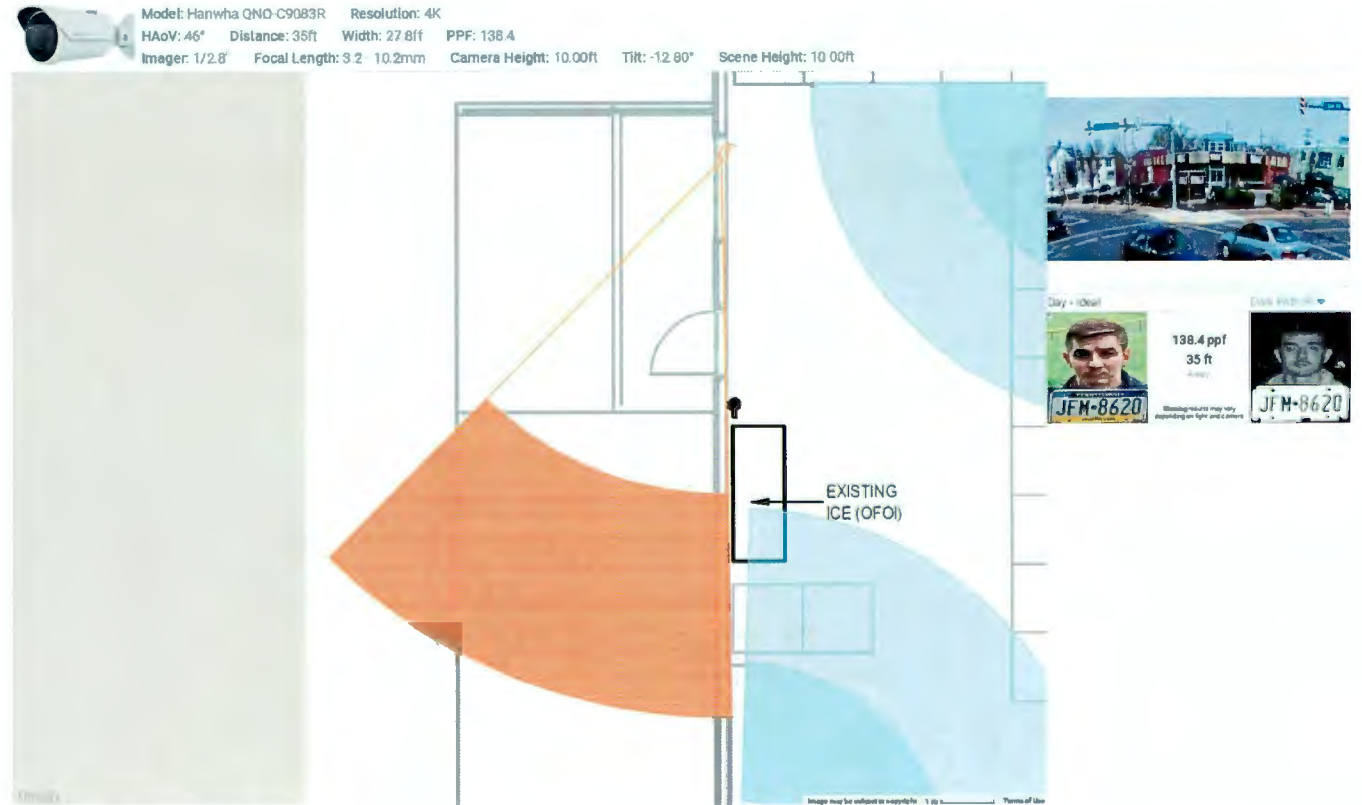
## Existing Dome



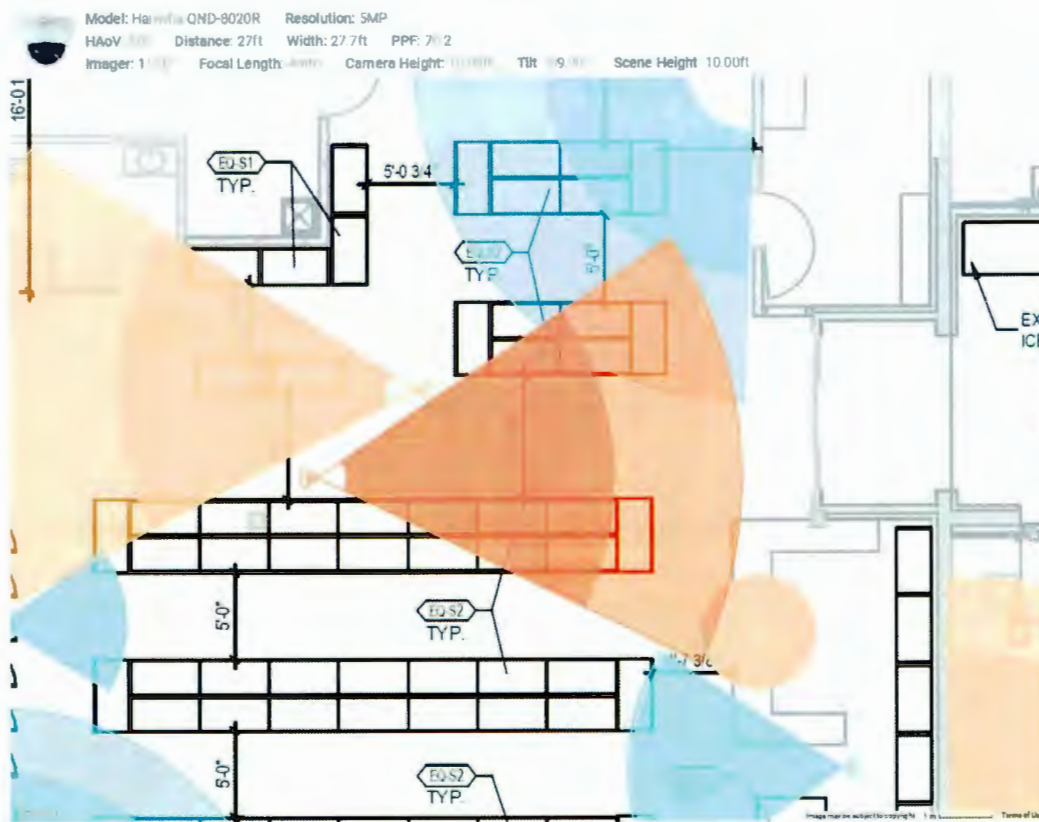
## Front Door and Lot



## Loading Dock Outdoors



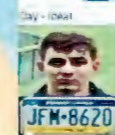
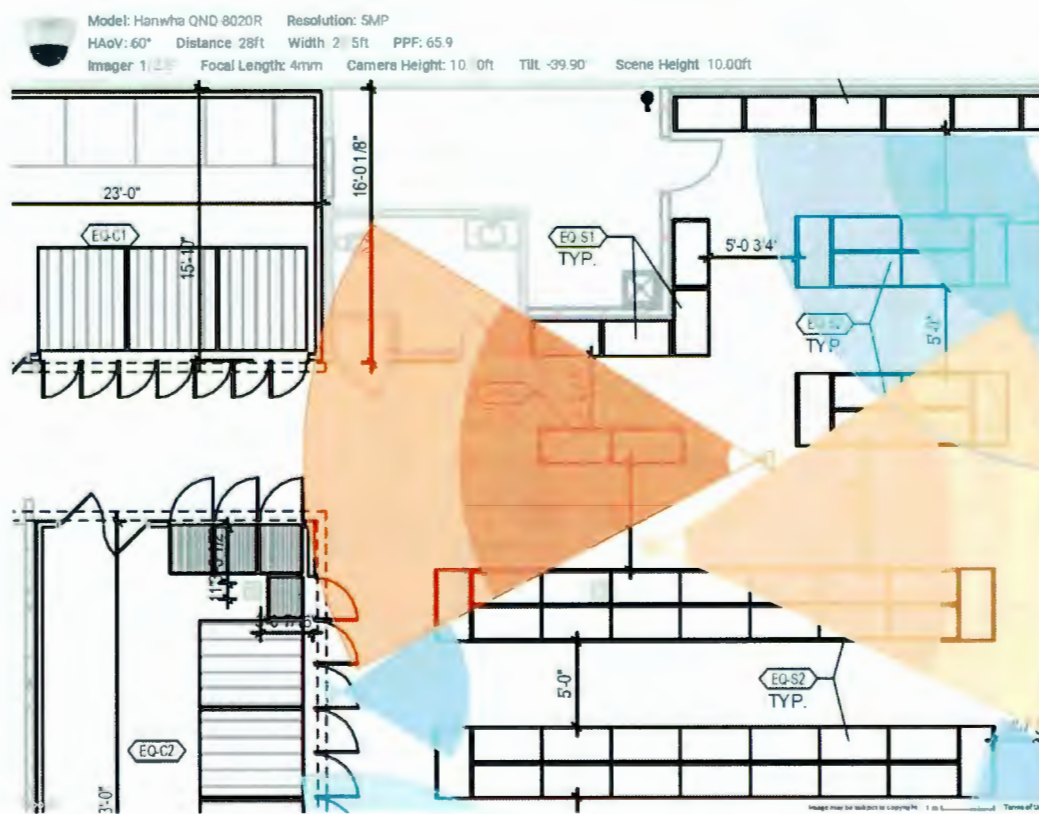
## New Dome



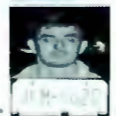
City - Ideal  
 70.2 ppi  
 27 ft



## New Dome



City - Ideal  
 65.9 ppi  
 28 ft

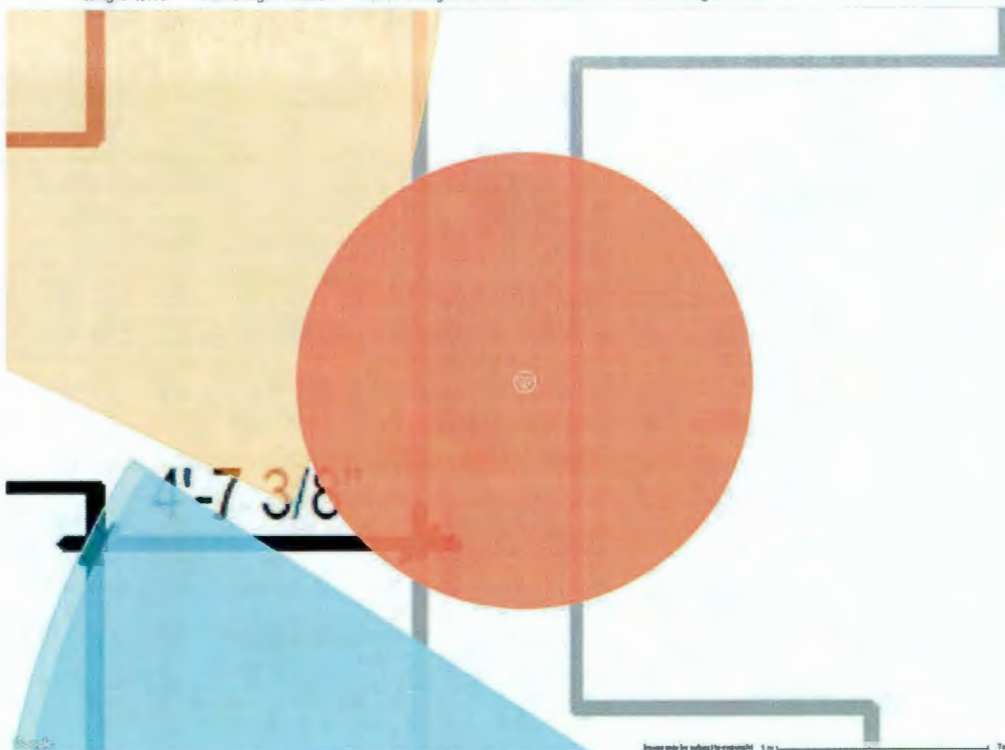




Model: Hanwha XNF-9010RV Resolution: 12MP

HAoV: 360° Distance: 4ft Width: 66.5ft PPF: 120.3

Imager: 1/2.3" Focal Length: 1.08mm Camera Height: 10.00ft Tilt: -135.00° Scene Height: 0.03ft



Day - Ideal



120.3 ppf  
4 ft  
Average

Answer

1000

Shipping weight may vary depending on type of edition.

Dark With TR ♥



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## **RESOLUTION #2023-**

**INTRODUCED:**

**SECONDED:**

**VOTED:**     **Aye:**  
              **Nay:**  
              **Absent:**

### **RESOLUTION ESTABLISHING PROCEDURES RELATING TO COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE**

---

BE IT RESOLVED by the City Council (the "Council") of the City of Windom, Minnesota (the "City"), as follows:

1.     Recitals.

(a)     The Internal Revenue Service has issued Treasury Regulations, Section 1.150-2 (as the same may be amended or supplemented, the "Regulations"), dealing with "reimbursement bond" proceeds, being proceeds of the City's bonds used to reimburse the City for any project expenditure paid by the City prior to the time of the issuance of those bonds.

(b)     The Regulations generally require that the City make a declaration of intent to reimburse itself for such prior expenditures out of the proceeds of subsequently issued bonds, that such declaration be made not later than 60 days after the expenditure is actually paid, and that the bonding occur and the written reimbursement allocation be made from the proceeds of such bonds within 18 months after the later of (1) the date of payment of the expenditure or (2) the date the project is placed in service (but in no event more than 3 years after actual payment).

(c)     The City heretofore implemented procedures for compliance with the predecessor versions of the Regulations and desires to amend and supplement those procedures to ensure compliance with the Regulations.

(d)     The City's bond counsel has advised the City that the Regulations do not apply, and hence the provisions of this Resolution are intended to have no application to payments of City project costs first made by the City out of the proceeds of bonds issued prior to the date of such payments.

2. Official Intent Declaration. The Regulations, in the situations in which they apply, require the City to have declared an official intent (the "Declaration") to reimburse itself for previously paid project expenditures out of the proceeds of subsequently issued bonds. The Council hereby authorizes the City Clerk to make the City's Declarations or to delegate from time to time that responsibility to other appropriate City employees. Each Declaration shall comply with the requirements of the Regulations, including without limitation the following:

(a) Each Declaration shall be made not later than 60 days after payment of the applicable project cost and shall state that the City reasonably expects to reimburse itself for the expenditure out of the proceeds of a bond issue or similar borrowing. Each Declaration may be made substantially in the form of the Exhibit A which is attached to and made a part of this Resolution, or in any other format which may at the time comply with the Regulations.

(b) Each Declaration shall (1) contain a reasonably accurate description of the "project," as defined in the Regulations (which may include the property or program to be financed, as applicable), to which the expenditure relates and (2) state the maximum principal amount of bonding expected to be issued for that project.

(c) Care shall be taken so that the City, or its authorized representatives under this Resolution, not make Declarations in cases where the City does not reasonably expect to issue reimbursement bonds to finance the subject project costs, and the City officials are hereby authorized to consult with bond counsel to the City concerning the requirements of the Regulations and their application in particular circumstances.

(d) The Council shall be advised from time to time on the desirability and timing of the issuance of reimbursement bonds relating to project expenditures for which the City has made Declarations.

3. Reimbursement Allocations. The designated City officials shall also be responsible for making the "reimbursement allocations" described in the Regulations, being generally written allocations that evidence the City's use of the applicable bond proceeds to reimburse the original expenditures.

4. Effect. This Resolution shall amend and supplement all prior resolutions and/or procedures adopted by the City for compliance with the Regulations (or their predecessor versions), and, henceforth, in the event of any inconsistency, the provisions of this Resolution shall apply and govern.

Adopted by the Council this 5th day of September, 2023.

\_\_\_\_\_  
Dominic Jones, Mayor

Attest: \_\_\_\_\_  
Steven Nasby, City Administrator

## EXHIBIT A

### Declaration of Official Intent

The undersigned, being the duly appointed and acting City Clerk of the City of Windom, Minnesota (the "City"), pursuant to and for purposes of compliance with Treasury Regulations, Section 1.150-2 (the "Regulations"), under the Internal Revenue Code of 1986, as amended, hereby states and certifies on behalf of the City as follows:

1. The undersigned has been and is on the date hereof duly authorized by the City Council to make and execute this Declaration of Official Intent (the "Declaration") for and on behalf of the City.

2. This Declaration relates to the following project, property or program (the "Project") and the costs thereof to be financed:

- Purchase of Equipment for Liquor Store
- Construction of New Addition to Liquor Store
- Remodeling of Liquor Store
- Payment of Architect, Engineer or Financing Costs

3. The City reasonably expects to reimburse itself for the payment of certain costs of the Project out of the proceeds of a bond issue or similar borrowing (the "Bonds") to be issued by the City after the date of payment of such costs. As of the date hereof, the City reasonably expects that \$1,100,000 is the maximum principal amount of the Bonds which will be issued to finance the Project.

4. Each expenditure to be reimbursed from the Bonds is or will be a capital expenditure or a cost of issuance, or any of the other types of expenditures described in Section 1.150-2(d)(3) of the Regulations.

5. As of the date hereof, the statements and expectations contained in this Declaration are believed to be reasonable and accurate.

Date: September 5, 2023

---

Steve Nasby, City Administrator  
City of Windom, Minnesota

## **RESOLUTION #2023-**

**INTRODUCED:**

**SECONDED:**

**VOTED:**     **Aye:**  
              **Nay:**  
              **Absent:**

### **AUTHORIZATION TO ACCEPT A DONATION FROM FRIENDS OF THE WINDOM LIBRARY TO THE WINDOM LIBRARY FOR IPADS**

---

**WHEREAS**, Minnesota State Statute §465.03 requires that any city accepting a grant or gift of real or personal property shall accept such by resolution of the governing body expressing the terms prescribed by the donor; and

**WHEREAS**, the City of Windom has received a donation of \$79.90 from Friends of the Windom Library for the Windom Library; and

**WHEREAS**, the Donor requires that the donation be used to purchase iPad stands.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA**, that the City Council accepts the donation of \$79.90 offered by Friends of the Windom Library to be used to purchase iPad stands for the Library.

Adopted by the Council this 5<sup>th</sup> day of September, 2023.

\_\_\_\_\_  
Dominic Jones, Mayor

Attest: \_\_\_\_\_  
Steven Nasby, City Administrator

## ACTION ITEM



**CITY OF WINDOM**

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

[www.windom-mn.com](http://www.windom-mn.com)

**TO:** City Council  
**FROM:** Mayor Dominic Jones  
**DATE:** July 11, 2023  
**RE:** Mayor Appointment  
**DEPT:** Mayor/Council  
**CONTACT:** Mayor Dominic Jones

---

### **Recommendations/Options/Action Requested**

Recommendation from the Mayor to the City Council for approval of the following appointment to the Planning Commission.

---

### **Issue Summary/Background**

| <b>Planning Commission</b> | <b>Term Expires</b> |
|----------------------------|---------------------|
| Tom Tegels                 | 12/31/23            |

### **Fiscal Impact**

---

None.

### **Attachments**

---

None.

PAY ESTIMATE No. 2  
CONSTRUCTION OF A TRUCK GARAGE ADDITION  
CITY OF WINDOM ELECTRIC DEPARTMENT  
DGR Project Number 425306

For Period From: 06/30/2023 To: 07/31/2023  
Contractor: Wilson Construction Services LLC  
Bid Date: May 4, 2023



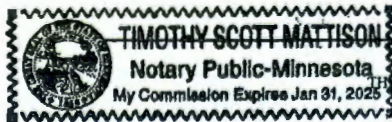
SUMMARY

|                                               |              |                                                                     |                |
|-----------------------------------------------|--------------|---------------------------------------------------------------------|----------------|
| VALUE OF WORK COMPLETED TO DATE .....         | \$464,436.42 | ORIGINAL CONTRACT PRICE .....                                       | \$1,422,793.95 |
| LESS RETAINAGE (5%) .....                     | \$23,221.82  | EXPECTED FINAL CONTRACT COST (w/C.O.s, Additions & Deletions) ..... | \$1,422,793.95 |
| TOTAL AMOUNT DUE INCLUDING THIS PAYMENT ..... | \$441,214.60 | LESS TOTAL PAYMENTS, INCLUDING THIS PAYMENT .....                   | \$441,214.60   |
| LESS ESTIMATES PREVIOUSLY APPROVED .....      |              | EXPECTED CONTRACT BALANCE AFTER THIS PAYMENT .....                  | \$981,579.35   |
| Pay Estimate No. 1 .....                      | \$346,137.50 | % OF EXPECTED FINAL CONTRACT PRICE PAID, INCL. THIS PAYMENT .....   | 31%            |
| Pay Estimate No. 2 .....                      |              |                                                                     |                |
| Pay Estimate No. 3 .....                      |              |                                                                     |                |
| Pay Estimate No. 4 .....                      |              |                                                                     |                |
| Pay Estimate No. 5 .....                      |              |                                                                     |                |
| Pay Estimate No. 6 .....                      |              |                                                                     |                |
| Pay Estimate No. 7 .....                      |              |                                                                     |                |
| Pay Estimate No. 8 .....                      |              |                                                                     |                |
| Pay Estimate No. 9 .....                      |              |                                                                     |                |
| Pay Estimate No. 10 .....                     |              |                                                                     |                |
| Pay Estimate No. 11 .....                     |              |                                                                     |                |
| Pay Estimate No. 12 .....                     |              |                                                                     |                |
| TOTAL AMOUNT DUE THIS ESTIMATE .....          | \$95,077.10  |                                                                     |                |

The undersigned Contractor hereby certifies that payment has been made in full for all labor and materials incorporated in the project to date, in accordance with the terms of the Construction Contract.

That payment has been made in full for labor and materials by Wilson and the check successfully clears all bank, will become valid. Retention is also being held, per contract.

By Kurt Torg Date 8-10-23



Timothy Scott Mattison

CERTIFICATE

AMOUNT OF \$95,077.10 IS APPROVED FOR PAYMENT ACCORDING TO THE TERMS OF THE CONTRACT.

CITY OF WINDOM ELECTRIC DEPARTMENT, Owner

DGR ENGINEERING, Engineer

By \_\_\_\_\_

By Travis Zio

Title \_\_\_\_\_

Title Project Engineer

Date \_\_\_\_\_

Date 8/11/2023

PAY ESTIMATE No. 2

CONSTRUCTION OF A TRUCK GARAGE ADDITION  
CITY OF WINDOM ELECTRIC DEPARTMENT  
DGR Project Number 425306

For Period From: 06/30/2023 To: 07/31/2023  
Contractor: Wilcon Construction Services LLC  
Bid Date: May 4, 2023



| Unit No. | Name and Description of Construction Unit      | No. of Units | UNIT PRICE  |             |             |                     | WORK COMPLETED TO DATE<br>(Including this Pay Period) |            |                        | WORK COMPLETED THIS PERIOD |            |                        |
|----------|------------------------------------------------|--------------|-------------|-------------|-------------|---------------------|-------------------------------------------------------|------------|------------------------|----------------------------|------------|------------------------|
|          |                                                |              | Labor       | Material    | L & M       | Ext. Price<br>L & M | Units<br>Comp.                                        | %<br>Comp. | Value of<br>Comp. Work | Units<br>Comp.             | %<br>Comp. | Value of<br>Comp. Work |
| C1       | Excavation and Embankment (cu. yd.)            | 500          | \$ 81.25    |             | \$ 81.25    | \$ 40,625.00        | 500                                                   | 100%       | \$ 40,625.00           |                            |            | \$ -                   |
| C2       | 12" granular building fill (tons)              | 575          | \$ 33.75    | \$ 12.50    | \$ 46.25    | \$ 26,593.75        | 57.50                                                 | 10%        | \$ 2,659.38            | 57.50                      | 10%        | \$ 2,659.38            |
| C3       | 12" Subgrade Preparation (sq. yd.)             | 900          | \$ 11.25    |             | \$ 11.25    | \$ 10,125.00        | 450                                                   | 50%        | \$ 5,062.50            | 450                        | 50%        | \$ 5,062.50            |
| C4       | 7" PCC Surfacing (sq. yd.)                     | 125          | \$ 43.62    | \$ 49.50    | \$ 93.12    | \$ 11,640.00        |                                                       |            | \$ -                   |                            |            | \$ -                   |
| C5       | Pavement Removal (sq. yd.)                     | 250          | \$ 28.75    |             | \$ 28.75    | \$ 7,187.50         | 250                                                   | 100%       | \$ 7,187.50            |                            |            | \$ -                   |
| C6       | 12" Class 5 Surfacing (tons)                   | 600          | \$ 25.00    | \$ 16.25    | \$ 41.25    | \$ 24,750.00        | 150                                                   | 25%        | \$ 6,187.50            | 117                        | 20%        | \$ 4,826.25            |
| C7       | PVC Water Service (ln. ft.)                    | 115          | \$ 70.00    | \$ 7.50     | \$ 77.50    | \$ 8,912.50         | 115                                                   | 100%       | \$ 8,912.50            | 10                         | 9%         | \$ 775.00              |
| C8       | 6" SDR-26 PVC Sanitary Sewer Service (ln. ft.) | 65           | \$ 142.50   | \$ 20.00    | \$ 162.50   | \$ 10,562.50        | 65                                                    | 100%       | \$ 10,562.50           | 10                         | 15%        | \$ 1,625.00            |
| C9       | 8" PVC Roof Drain (ln. ft.)                    | 202          | \$ 85.00    | \$ 20.00    | \$ 105.00   | \$ 21,210.00        | 202                                                   | 100%       | \$ 21,210.00           | 102                        | 50%        | \$ 10,710.00           |
| C10      | 4" Perforated Subdrain (ln. ft.)               | 225          | \$ 8.75     | \$ 10.00    | \$ 18.75    | \$ 4,218.75         | 225                                                   | 100%       | \$ 4,218.75            | 225                        | 100%       | \$ 4,218.75            |
| C11      | Curb Stop w/ box (ea.)                         | 1            | \$ 1,250.00 | \$ 2,500.00 | \$ 3,750.00 | \$ 3,750.00         | 1                                                     | 100%       | \$ 3,750.00            |                            |            | \$ -                   |
| C12      | Sanitary Sewer Cleanout (ea.)                  | 1            | \$ 1,025.00 | \$ 750.00   | \$ 1,775.00 | \$ 1,775.00         | 1                                                     | 100%       | \$ 1,775.00            | 1                          | 100%       | \$ 1,775.00            |
| C13      | Storm Sewer Cleanout (ea.)                     | 3            | \$ 1,125.00 | \$ 1,375.00 | \$ 2,500.00 | \$ 7,500.00         | 3                                                     | 100%       | \$ 7,500.00            | 3                          | 100%       | \$ 7,500.00            |
| C14      | Connect to Existing Sanitary Service Tee (ea.) | 1            | \$ 4,282.50 | \$ 312.50   | \$ 4,595.00 | \$ 4,595.00         | 1                                                     | 100%       | \$ 4,595.00            |                            |            | \$ -                   |
| C15      | Corporation Stop (ea.)                         | 1            | \$ 1,015.00 | \$ 1,125.00 | \$ 2,140.00 | \$ 2,140.00         | 1                                                     | 100%       | \$ 2,140.00            |                            |            | \$ -                   |
| C16      | Connect to Existing Storm Outlet (ea.)         | 1            | \$ 1,093.75 | \$ 437.50   | \$ 1,531.25 | \$ 1,531.25         | 1                                                     | 100%       | \$ 1,531.25            |                            |            | \$ -                   |
| C17      | Pipe Bollards (ea.)                            | 4            | \$ 391.00   | \$ 984.00   | \$ 1,375.00 | \$ 5,500.00         |                                                       |            | \$ -                   |                            |            | \$ -                   |
| C18      | Silt Fence (ln. ft.)                           | 250          | \$ 5.00     | \$ 1.25     | \$ 6.25     | \$ 1,562.50         | 250                                                   | 100%       | \$ 1,562.50            |                            |            | \$ -                   |
| C19      | SWPPP compliance (ea.)                         | 1            | \$ 6,400.00 | \$ 3,125.00 | \$ 9,525.00 | \$ 9,525.00         | 0.40                                                  | 40%        | \$ 3,810.00            | 0.20                       | 20%        | \$ 1,905.00            |
| C20      | Seeding, Fertilizing and Mulching (as req.)    | 1            | \$ 4,500.00 | \$ 2,125.00 | \$ 6,625.00 | \$ 6,625.00         |                                                       |            | \$ -                   |                            |            | \$ -                   |
| C21      | Clearing and Grubbing (as req.)                | 1            | \$ 6,125.00 |             | \$ 6,125.00 | \$ 6,125.00         | 1                                                     | 100%       | \$ 6,125.00            |                            |            | \$ -                   |
| M22      | Building Core-out & Disposal                   | 1,780        | \$ 31.25    |             | \$ 31.25    | \$ 55,625.00        | 1,780                                                 | 100%       | \$ 55,625.00           |                            |            | \$ -                   |
| M23      | 6" Granular Fill (cu. yd.)                     | 150          | \$ 40.00    | \$ 12.50    | \$ 52.50    | \$ 7,875.00         | 150                                                   | 100%       | \$ 7,875.00            | 150                        | 100%       | \$ 7,875.00            |
| M24      | Embankment Borrow (cu. yd.)                    | 1,630        | \$ 42.50    | \$ 12.50    | \$ 55.00    | \$ 89,650.00        | 1,630                                                 | 100%       | \$ 89,650.00           | 630                        | 39%        | \$ 34,650.00           |

PAY ESTIMATE No. 2  
 CONSTRUCTION OF A TRUCK GARAGE ADDITION  
 CITY OF WINDOM ELECTRIC DEPARTMENT  
 DGR Project Number 425306

For Period From: 06/30/2023 To: 07/31/2023  
 Contractor: Wilcon Construction Services LLC  
 Bid Date: May 4, 2023



| Unit No.                  | Name and Description of Construction Unit  | No. of Units | UNIT PRICE    |               |               |                  | WORK COMPLETED TO DATE<br>(Including this Pay Period) |         |                     | WORK COMPLETED THIS PERIOD |         |                     |
|---------------------------|--------------------------------------------|--------------|---------------|---------------|---------------|------------------|-------------------------------------------------------|---------|---------------------|----------------------------|---------|---------------------|
|                           |                                            |              | Labor         | Material      | L & M         | Ext. Price L & M | Units Comp.                                           | % Comp. | Value of Comp. Work | Units Comp.                | % Comp. | Value of Comp. Work |
| A1                        | New wood-framed building (as req'd)        | 1            | \$ 154,412.00 | \$ 368,000.00 | \$ 522,412.00 | \$ 522,412.00    | 0.044                                                 | 4%      | \$ 22,986.13        |                            |         | \$ -                |
| S1                        | Foundation, building (as req'd.)           | 1            | \$ 31,894.00  | \$ 22,605.00  | \$ 54,499.00  | \$ 54,499.00     | 0.875                                                 | 88%     | \$ 47,686.63        |                            |         | \$ -                |
| S2                        | Concrete floor, building (as req'd)        | 1            | \$ 26,725.00  | \$ 36,496.00  | \$ 63,221.00  | \$ 63,221.00     | 0.025                                                 | 3%      | \$ 1,580.53         | 0.025                      | 3%      | \$ 1,580.53         |
| M1                        | Plumbing system, building (as req'd.)      | 1            | \$ 12,500.00  | \$ 35,625.00  | \$ 48,125.00  | \$ 48,125.00     | 0.310                                                 | 31%     | \$ 14,918.75        | 0.310                      | 31%     | \$ 14,918.75        |
| M2                        | HVAC system, building (as req'd.)          | 1            | \$ 12,500.00  | \$ 64,360.00  | \$ 76,860.00  | \$ 76,860.00     |                                                       |         | \$ -                |                            |         | \$ -                |
| M3                        | Fuel System (as req'd)                     | 1            | \$ 15,000.00  | \$ 43,798.00  | \$ 58,798.00  | \$ 58,798.00     |                                                       |         | \$ -                |                            |         | \$ -                |
| G1                        | Mobilization (as req'd)                    | 1            | \$ 38,200.00  | \$ 46,500.00  | \$ 84,700.00  | \$ 84,700.00     | 1                                                     | 100%    | \$ 84,700.00        |                            |         | \$ -                |
| G2                        | General construction allowance (as req'd.) | 1            | \$ 50,000.00  |               | \$ 50,000.00  | \$ 50,000.00     |                                                       |         | \$ -                |                            |         | \$ -                |
| <b>ALTERNATE ADDER #1</b> |                                            |              |               |               |               |                  |                                                       |         |                     |                            |         |                     |
| AC1                       | 7" PCC Surfacing (sq. yd.)                 | 805          | \$ 29.70      | \$ 40.34      | \$ 70.04      | \$ 56,382.20     |                                                       |         | \$ -                |                            |         | \$ -                |
| <b>ALTERNATE ADDER #2</b> |                                            |              |               |               |               |                  |                                                       |         |                     |                            |         |                     |
| AA2                       | Standing seam roof system (as req'd)       | 1            | \$ 12,500.00  | \$ 25,693.00  | \$ 38,193.00  | \$ 38,193.00     |                                                       |         | \$ -                |                            |         | \$ -                |

TOTAL CONTRACT PRICE: \$1,422,793.95

TOTAL TO DATE: \$464,436.42

CONTRACT TOTAL

THIS PERIOD: \$100,081.16

## ACTION ITEM



### CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

[www.windom-mn.com](http://www.windom-mn.com)

**TO:** City Council  
**FROM:** Kari Hanson, Library Director  
**DATE:** August 29, 2023  
**RE:** Part-Time Library Clerk  
**DEPT:** Library  
**CONTACT:** [Kari.Hanson@windommn.com](mailto:Kari.Hanson@windommn.com)

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### Recommendations/Options/Action Requested

The Library Board and Library Director recommend that the City Council hire Sheryl Hanefeld for the Part-time Library Clerk position, starting at Step 3, \$15.09 of the IBEW labor contract. The anticipated starting date would be on September 6<sup>th</sup>, 2023.

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### Issue Summary/Background

After receiving many applications and conducting four candidate interviews a final candidate was selected for the part-time Library Clerk position. The candidate has the desired work experience and knowledge for the position.

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### Fiscal Impact

Funding for this position is included in the Library's operational budget.

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### Attachments

1. None

**13D.03 CLOSED MEETINGS FOR LABOR NEGOTIATIONS STRATEGY.**

Subdivision 1. **Procedure.** (a) Section 13D.01, subdivisions 1, 2, 4, 5, and section 13D.02 do not apply to a meeting held pursuant to the procedure in this section.

(b) The governing body of a public employer may by a majority vote in a public meeting decide to hold a closed meeting to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to sections 179A.01 to 179A.25.

(c) The time of commencement and place of the closed meeting shall be announced at the public meeting.

(d) A written roll of members and all other persons present at the closed meeting shall be made available to the public after the closed meeting.

Subd. 2. **Meeting must be recorded.** (a) The proceedings of a closed meeting to discuss negotiation strategies shall be tape-recorded at the expense of the governing body.

(b) The recording shall be preserved for two years after the contract is signed and shall be made available to the public after all labor contracts are signed by the governing body for the current budget period.

Subd. 3. **If violation claimed.** (a) If an action is brought claiming that public business other than discussions of labor negotiation strategies or developments or discussion and review of labor negotiation proposals was transacted at a closed meeting held pursuant to this section during the time when the tape is not available to the public, the court shall review the recording of the meeting in camera.

(b) If the court finds that this section was not violated, the action shall be dismissed and the recording shall be sealed and preserved in the records of the court until otherwise made available to the public pursuant to this section.

(c) If the court finds that this section was violated, the recording may be introduced at trial in its entirety subject to any protective orders as requested by either party and deemed appropriate by the court.

**History:** 1957 c 773 s 1; 1967 c 462 s 1; 1973 c 123 art 5 s 7; 1973 c 654 s 15; 1973 c 680 s 1,3; 1975 c 271 s 6; 1981 c 174 s 1; 1983 c 137 s 1; 1983 c 274 s 18; 1984 c 462 s 27; 1987 c 313 s 1; 1990 c 550 s 2,3; 1991 c 292 art 8 s 12; 1991 c 319 s 22; 1994 c 618 art 1 s 39; 1997 c 154 s 2